



# **INVERTIS**

## **UNIVERSITY BAREILLY**

**BUILDING VIBRANT PERSONALITIES**



**Minutes of meeting**

**NAAC CRITERIA 7.1.10**



8/13/2020

Invertis.org Mail - Proctorial Board Meeting in Room M1, Academic Block -I at 04:15 PM today



Chandan Kumar <chandan.k@invertis.org>

## Proctorial Board Meeting in Room M1, Academic Block -I at 04:15 PM today

1 message

Dr. Ajay Indian <ajay.i@invertis.org>

Sat, Aug 3, 2019 at 9:47 AM

To: Angrish Kumar Agarwal <angrish.a@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Meeta Chaudhary <meeta.c@invertis.org>, Darshneel Grover <darshneel.g@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, arun kumar gangwar <arun.g@invertis.org>, Akash Sanghi <akash.s@invertis.org>, Ashutosh Pradhan <ashutosh.p@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, I Jitendra Chaudhary <jitendra.c@invertis.org>, Somesh Sharma <somesh.s@invertis.org>, Arjun Singh <arjun.s@invertis.org>  
Cc: umesh gautam <ugautam@yahoo.com>, Sonal Gautam <sonal.g@invertis.org>, YDS Arya <yds.arya@invertis.org>, Ialta prasad mishra <lp.mishra@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, santosh kumar <registrar@invertis.org>, Prem Prakash Singh <ppsingh@invertis.org>, Manish Gupta <manish.g@invertis.org>

Dear All,

Good morning.

You are requested to assemble in Room M1, Academic Block -I today at 04:15 PM for a meeting to discuss the issues related to the general discipline in the campus.

(Dr. Ajay Indian)

Associate Professor & Chief Proctor  
Department of Computer Applications  
Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788

A handwritten signature in blue ink, appearing to read "Santosh".

Invertis University  
Bareilly

A handwritten signature in blue ink, appearing to read "Santosh".

## Minutes of Meeting



| Subject:     | Discipline Guidelines   |  |  |
|--------------|---|--|--|
| Date & Time: | 03 <sup>rd</sup> August 2019, 4:15-5:00 pm  |  |  |
| Attendees:   | Dr. Angrish Agarwal, Dr. Chandan Kumar, Ms. Darshneel Batra Grover, Ms. Meeta Chaudhary, Dr. Gaurav Agarwal, Mr. Devraj Gangwar, Mr. Dheeraj Sagar, Mr. Jitendra Chaudhary, Mr. Mohd. Shakeel, Mr. Ajit Yadav, Dr. Akash Sanghi, Mr. Arun Gangwar Mr. Ashutosh Pradhan, Mr. Arjun Singh |  |  |
| Absentees:   | Mr. Vivek Kumar Upadhayay, Ms. Swati Bajpai, Mr. Abhishek Gupta, Mr. Somesh Sharma, Mr. Kedar Singh, Mr. Utkarsh Saxena   |  |  |
| Coordinator: | Chief Proctor   |  |  |
| Venue:       | Proctor Office (Academic Block-3)   |  |  |
| Duration:    | 45 minutes  |  |  |

### AGENDA:

| S. No. | Agenda Item   | Presenter       |
|--------|---|-----------------|
| 1      | Discussion about strategy and planning of maintaining discipline for coming semester. | Dr. Ajay Indian |

  
 Dr. Ajay Indian  
 Bareilly

  
 Dr. Ajay Indian  
 Bareilly



**MINUTES:**

| S. No. | Discussion  |
|--------|---|
| 1.     | New proctor and DCPs of respective blocks have been introduced and welcomed to the board.   |
| 2.     | All members of Proctorial board are required to follow the university dress code.   |
| 3.     | If any student found roaming in the campus during lecture hours then inform to respective HOD so that appropriate action can be taken and actual reason can be pointed out.   |
| 4.     | The opposite genders cases must be handled with appropriate proctor or faculty (if proctors are unavailable).   |
| 5.     | Buses of long route will be equipped with CCTV camera.  |
| 6.     | All proctors <ul style="list-style-type: none"><li>➤ Should not transfer their own anger on students.</li><li>➤ Should not physically touch any student.</li><li>➤ Should not use harsh language during maintain the discipline in their respective block or in campus.</li><li>➤ Should keep an eye on their words and gesture.</li><li>➤ Should check the location and area covered by CCTV camera.</li><li>➤ Should take round of their respective block on a regular basis to maintain the discipline.</li><li>➤ Take all possible and appropriate actions to stop ragging in the campus.</li></ul> |
| 7.     | Very soon date and time of inspection of hostels will be informed to all proctors.  |



Registrar

Invertis University  
Bareilly

Mr. Ajay Indhian  
(Chief Proctor)  
Invertis University, Bareilly.



8/13/2020

Invertis.org Mail - Meeting of tentative CR's and DC's (as sent by concerned CIs)...



Chandan Kumar <chandan.k@invertis.org>

## Meeting of tentative CR's and DC's (as sent by concerned CIs)...

1 message

Dr. Ajay Indian <ajay.i@invertis.org>

Fri, Aug 30, 2019 at 9:58 AM

To: All Faculty <igi@invertis.org>

Cc: umesh gautam <ugautam@yahoo.com>, YDS Arya <yds.arya@invertis.org>, Ialta Prasad Mishra <lp.mishra@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, Santosh Kumar <registrar@invertis.org>, Prem Prakash Singh <ppsingh@invertis.org>, Manish Gupta <manish.g@invertis.org>, Meeta Chaudhary <meeta.c@invertis.org>, Chandan Kumar <chandan.k@invertis.org>

Dear HOD's and CIs,

You all are requested to send tentative CR's and DC's (as sent by concerned CIs) of your respective classes after marking the attendance for the finalization of CR and DC today as per the following schedule-

T1-T15 10:00 AM  
T16-T30 11:15 AM  
M-Block 12:15 PM

Venue: Chief Proctor Office, M-Block (Academic Block-I).

All members (Academic Block-1 and Academic Block-2) of the Proctorial Board are also requested to be present, if they have got the free lectures. Dr. Chandan Kumar sir and Ms. Meeta Chaudhary madam are requested to be there throughout. All HOD's are requested to cooperate in this regard.

(Dr. Ajay Indian)

Associate Professor & Chief Proctor


Department of Computer Applications

Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788

  
Registrar  
Invertis University  
Bareilly

8/13/2020

Invertis.org Mail - Meeting of tentative CR's and DC's (as sent by concerned Cls), Academic Block-III



Chandan Kumar <chandan.k@invertis.org>

## Meeting of tentative CR's and DC's (as sent by concerned Cls), Academic Block-III

1 message

Dr. Ajay Indian <ajay.i@invertis.org>

Fri, Aug 30, 2019 at 11:00 AM

To: All Faculty <igi@invertis.org>

Cc: umesh gautam <ugautam@yahoo.com>, YDS Arya <yds.arya@invertis.org>, Ialta Prasad Mishra <lp.mishra@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, Santosh Kumar <registrar@invertis.org>, Prem Prakash Singh <pssingh@invertis.org>, Manish Gupta <manish.g@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, Darshneel Grover <darshneel.g@invertis.org>

Dear HOD's and Cl's,

You all are requested to send tentative CR's and DC's (as sent by concerned Cls) of your respective classes after marking the attendance for the finalization of CR and DC today (30/08/2019) as per the following schedule-

Time: 01:00 PM onward.

Venue: Room No. 32, First Floor, Academic Block-III.

All members (Academic Block-1 and Academic Block-2) of the Proctorial Board are also requested to be present, if they have got the free lectures. Dr. Angrish sir and Ms. Meeta Chaudhary madam are requested to be there throughout. All HOD's are requested to cooperate in this regard.

(Dr. Ajay Indian)

Associate Professor & Chief Proctor

Department of Computer Applications

Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788

A handwritten signature in blue ink, appearing to read "Santosh".

Registrar  
Invertis University  
Bareilly



## Minutes of Meeting



| Subject:     | Discipline Guidelines for CR & DC  |              |                                   |
|--------------|--|--------------|-----------------------------------|
| Date & Time: | 30 <sup>th</sup> August 2019, 10:00-2:00 pm  | Coordinator: | Chief Proctor                     |
| Attendees:   | Dr. Angrish Agarwal, Dr. Chandan Kumar, Ms. Darshneel Batra Grover, Ms. Meeta Chaudhary, Dr. Gaurav Agarwal, Mr. Devraj Gangwar, Mr. Dheeraj Sagar, Mr. Jitendra Chaudhary, Mr. Mohd. Shakeel, Mr. Ajit Yadav, Dr. Akash Sanghi, Mr. Arun Gangwar, Mr. Vivek Kumar Upadhyay, Ms. Swati Bajpai, Mr. Abhishhek Gupta, Mr. Somesh Sharma, Mr. Kedar Singh | Venue:       | Proctor Office (Academic Block-3) |
| Absentees:   |  |              |                                   |
| Duration:    | NA   |              |                                   |

### AGENDA:

| S. No. | Agenda Item             | Presenter       |
|--------|-------------------------|-----------------|
| 1      | Finalization of CR & DC | Dr. Ajay Indian |

  
**MINUTES:**  
 Invertis University  
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| S. No. | Discussion                       |
|--------|----------------------------------|
| 1.     | Introducing University rules.    |
| 2.     | Guidelines regarding dress code. |
| 3.     | Procedure of handling classes.   |

Mr. Ajay Indian  
(Chief Proctor)  
Inveris University, Bareilly.

*Ajay Indian*  
Registrar  
Inveris University  
Bareilly





Chandan Kumar <chandan.k@invertis.org>

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## Minutes of meeting with Chief Proctor Sir dated 15-10-19

1 message

Human Resources <hrd@invertis.org>

Thu, Oct 17, 2019 at 9:27 AM

To: All Members <igi@invertis.org>

Cc: Invertis University <vc@invertis.org>, Jitendra Shrivastava <jns@invertis.org>, Manish Gupta <manish.g@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, Prem Prakash Singh <ppsingh@invertis.org>, santosh kumar <registrar@invertis.org>


Dear all,

Find the attachment for the points to be followed from today.

--

With Regards !  
HR Department  
Invertis University  
Bareilly- UP

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 Minutes of meeting 15- oct-19.docx

17K

*Santosh*

Registrar  
Invertis University  
Bareilly

8/13/2020

Invertis.org Mail - Revised minutes of meeting with Chief Proctor Sir dated 15-10-19



Chandan Kumar <chandan.k@invertis.org>

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## Revised minutes of meeting with Chief Proctor Sir dated 15-10-19

1 message

Human Resources <hrd@invertis.org>

Fri, Oct 18, 2019 at 3:38 PM

To: All Members <igi@invertis.org>

Cc: Jitendra Shrivastava <jns@invertis.org>, Invertis University <vc@invertis.org>, Manish Gupta <manish.g@invertis.org>, Prem Prakash Singh <ppsingh@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, santosh kumar <registrar@invertis.org>

Dear all,

Please find the attachment for revised minutes of meeting dated 15-10-19

Also find the PPT to understand what type of thick check and broad lining shirts are not allowed.

--  
With Regards !  
HR Department  
Invertis University  
Bareilly- UP

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### 2 attachments



Minutes of meeting 15- oct-19.docx

18K



Dress Code\_IU

311K

*Santosh*  
Invertis University  
Bareilly



**Subject:** Meeting faculty members of all departments

**President:** Chief Proctor

**Date & Time:** 15<sup>th</sup> Oct 2019, 03:30 pm – 4:45 pm

**Venue:** Seminar Hall 1

**Attendees:** Registrar, HODs, HR Department, Faculties

**Absentees:** -

**Submission Date:** 15<sup>th</sup> Oct, 2019

**Submitted By:** HR Department

**Duration:** 75 minutes

**AGENDA:**

| Sl. No. | AGENDA ITEM                | Presider      |
|---------|----------------------------|---------------|
| 1       | Dress Code and formal talk | Chief Proctor |

| Sl. No | DISCUSSION   |
|--------|--|
| 1      | <ul style="list-style-type: none"><li>Do not carry mobile phones in class.</li></ul>   |
| 2      | <ul style="list-style-type: none"><li>If students are not in proper dress code take action or call Proctorial board.</li></ul>   |
| 3      | <ul style="list-style-type: none"><li>In lecture from 2 to 3 do not finish the class before 3:00 pm.</li></ul>   |
| 4      | <ul style="list-style-type: none"><li><b>Dress Code for Males:</b><ol style="list-style-type: none"><li>Attire should be descent.</li><li>Wear formals from Monday to Friday.</li><li>You can wear formal shirt of any colour; Big/Thick check and broad lining shirts are not allowed.</li><li>Full sleeves. Half sleeves shirts are allowed.</li><li>Button up your shirts till collar button.</li><li>In winters, business suits and blazers are allowed.</li><li>Decent color trousers are preferred.</li><li>Only formal belts are allowed.</li><li>Black and brown leather shoes are preferred.</li><li>Shoes must be polished every day.</li><li>Low waist pant and jeans are not allowed.</li><li>Shoes with worn out heels are not allowed.</li></ol></li></ul> |

|   |   |
|---|---|
|   | <p>13- Round neck, v-neck and rugged jeans are not allowed on Saturday.</p> <p>14- Jackets, sweatshirts, sport shoes and casual shoes are only allowed on Saturday.</p>   |
| 5 | <p>• <b>Dress Code for Females:</b></p> <ol style="list-style-type: none"> <li>1- Attire should be descent.</li> <li>2- Wear formals from Monday to Friday.</li> <li>3- You can wear formal shirt of any colour; Big/Thick check and broad lining shirts are not allowed.</li> <li>4- Full sleeves, Half sleeves, short sleeves shirts are allowed.</li> <li>5- Button up your shirts till collar button.</li> <li>6- In winters business suits and blazers are allowed.</li> <li>7- Decent color trousers are preferred.</li> <li>8- Only formal belts are allowed.</li> <li>9- Black and brown belly are preferred.</li> <li>10- Belly must be polished every day.</li> <li>11- In formals you can wear short kurties with trousers and formal sari.</li> <li>12- Plunging neck line, sleeveless and tight fitting clothes are not allowed.</li> <li>13- Low waist pants and jeans are not allowed.</li> <li>14- Floaters/slippers are not allowed.</li> <li>15- Round neck, v-neck and rugged jeans are not allowed on Saturday.</li> <li>16- Jackets, sweatshirts, jegging, legging, sport shoes and casual shoes and sandals are allowed only on Saturdays.</li> </ol> |
| 6 | <p>• Wear formal attire in academic events (Seminar, Conference, convocation etc.) Males should wear business suit/ formal trouser shirt with tie and females should wear formal sari.</p> <p><i>Don't forget</i></p> <p>Registrar<br/>Inverdis University<br/>Bareilly</p>   |



8/13/2020

Invertis.org Mail - Meeting with Chief Proctor today at Conference Hall of Academic Block-3 today at 11:30 am sharp



Chandan Kumar <chandan.k@invertis.org>

## Meeting with Chief Proctor today at Conference Hall of Academic Block-3 today at 11:30 am sharp

1 message

Jitendra Nath Srivatava <jns@invertis.org>

Wed, Oct 30, 2019 at 11:04 AM

To: "Dr. Angrish Kr. Agarwal" <angrish.a@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Meeta Chaudhary <meeta.c@invertis.org>, Darshneel Grover <darshneel.g@invertis.org>, Akash Sanghi <akash.s@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, Kamlesh Sharma <kamlesh.s@invertis.org>, Amritansh Mishra <amritansh.m@invertis.org>, Arvind Kumar <arvind.k@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, Ravi Deval <ravi.d@invertis.org>, Tarun Gupta <tarun.g@invertis.org>, Surabhi Sharma <surabhi.s1@invertis.org>, Shilpi Dixit <shilpi.d@invertis.org>

Dear all,

All the proctorial board members are requested to assemble in Conference Hall of Academic Block-3 today at 11:30 am sharp for an important meeting.

Kindly ensure your presence.

Prof. Jitendra Nath Shrivastava  
Chief Proctor

A handwritten signature in black ink, appearing to be "JN" or "JNS", with a stylized flourish. Below it, the name "Santosh" is written in purple ink.

*Santosh*

Invertis University  
Bareilly

## Minutes of Meeting



| Subject:     | Discussion about the current status of discipline  | Coordinator: | Chief Proctor                      |
|--------------|--|--------------|------------------------------------|
| Date & Time: | 30 <sup>th</sup> October 2019, 11:30 am  | Venue:       | Conference Hall (Academic Block 3) |
| Attendees:   | Dr. Angrish Agarwal, Dr. Chandan Kumar, Ms. Darshneel Batra Grover, Ms. Meeta Chaudhary, Mr. Devraj Gangwar, Mr. Dheeraj Sagar, Mr. Mohd. Shakeel, Dr. Akash Sanghi, Dr. Kamlesh Sharma, Mr. Arvind Gangwar, Dr. Ravi Dewal, Mr. Tarun Gupta, Ms. Shilpi Dixit, Ms. Surbi Sharma, Mr. Amritansh Mishra | Absentees:   | NIL                                |
| Duration:    | 45 minutes   |              |                                    |

### AGENDA:

| S. No. | Agenda Item                  | Presenter                       |
|--------|------------------------------|---------------------------------|
| 1      | Current status of discipline | Prof. Jitendra Nath Shrivastava |

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 Bareilly

**MINUTES:**

| S. No. | Discussion  |
|--------|---|
| 1.     | Discussed the pending issues.                           |
| 2.     | Explored the various procedures to maintain discipline. |
| 3.     | Discussed roles & responsibilities of the members       |

Prof. Jitendra Nath Shrivastava  
(Chief Proctor)  
Invertis University, Bareilly.

*J. Nath*

Principal  
Invertis University  
Bareilly



8/13/2020

Invertis.org Mail - Re: Meeting of Proctorial Board @03:00 PM today



Chandan Kumar <chandan.k@invertis.org>

## Re: Meeting of Proctorial Board @03:00 PM today

2 messages

Ajay Indian <ajay.i@invertis.org>

Thu, Aug 2, 2018 at 10:18 AM

To: Ajay Indian <ajay.i@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, I Ajit Yadav <ajit.y@invertis.org>, I Swati Bajpai <swati.b@invertis.org>, Jitendra Chaudhary <jitendra.c@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, Pratibha Gautam <pratibha.g@invertis.org>, Saurabh Gupta <saurabh.g@invertis.org>, arun kumar gangwar <arun.g@invertis.org>, Darshneel Grover <darshneel.g@invertis.org>, Anshika Agarwal <anshika.a@invertis.org>, Ashutosh Pradhan <ashutosh.p@invertis.org>, Akash Sanghi <akash.s@invertis.org>, Arjun Singh <arjun.s@invertis.org>, Somesh Sharma <somesh.s@invertis.org>, Shradha Sanjeev <shradha.s@invertis.org>, Amlesh Sharma <amlesh.s@invertis.org>  
Cc: umesh gautam <ugautam@yahoo.com>, Sonal Gautam <sonal.g@invertis.org>, Vice Chancellor <jagdish.rai@invertis.org>, YDS Arya <yds.arya@invertis.org>, santosh kumar <registrar@invertis.org>

Dear All,

Kindly find the MOMs held on 21/07/2018 at 3:00 PM, Chief Proctor Office, University Building for your kind information and necessary actions accordingly.

(Ajay Indian)

Associate Professor & Chief Proctor  
Department of Computer Applications  
Invertis University, Bareilly.  
Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)  
Personal Mobile No.-09410245761  
Official Mobile No.-09690077788

On Sat, Jul 21, 2018 at 9:17 AM, Ajay Indian <ajay.i@invertis.org> wrote:

Dear All,

You all are requested to assemble in Chief Proctor Office, University Building at 3:00 PM today for a meeting to discuss the general discipline-related issues.

(Ajay Indian)

Associate Professor & Chief Proctor  
Department of Computer Applications  
Invertis University, Bareilly.  
Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)  
Personal Mobile No.-09410245761  
Official Mobile No.-09690077788

Ajay Indian <ajay.i@invertis.org>

Thu, Aug 2, 2018 at 11:09 AM

To: Ajay Indian <ajay.i@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, I Ajit Yadav <ajit.y@invertis.org>, I Swati Bajpai <swati.b@invertis.org>, Jitendra Chaudhary <jitendra.c@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, Pratibha Gautam <pratibha.g@invertis.org>, Saurabh Gupta <saurabh.g@invertis.org>, arun kumar gangwar <arun.g@invertis.org>, Darshneel Grover <darshneel.g@invertis.org>, Anshika Agarwal <anshika.a@invertis.org>, Ashutosh Pradhan <ashutosh.p@invertis.org>, Akash Sanghi <akash.s@invertis.org>, Arjun Singh <arjun.s@invertis.org>, Somesh Sharma <somesh.s@invertis.org>, Shradha Sanjeev <shradha.s@invertis.org>, Amlesh Sharma <amlesh.s@invertis.org>  
Cc: umesh gautam <ugautam@yahoo.com>, Sonal Gautam <sonal.g@invertis.org>, Vice Chancellor <jagdish.rai@invertis.org>, YDS Arya <yds.arya@invertis.org>, santosh kumar <registrar@invertis.org>

8/13/2020

Invertis.org Mail - Re: Meeting of Proctorial Board @03:00 PM today

PFA.

(Ajay Indian)  
Associate Professor & Chief Proctor  
Department of Computer Applications  
Invertis University, Bareilly.  
Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)  
Personal Mobile No.-09410245761  
Official Mobile No.-09690077788

[Quoted text hidden]



MOM 21-7-2018.edited.docx

46K

*Santosh*  
Registrar  
Invertis University  
Bareilly



## Minutes of Meeting



|                         |   |  |                     |  |
|-------------------------|---|--|---------------------|--|
| <b>Subject:</b>         | Discipline Guidelines   |  | <b>Coordinator:</b> | Chief Proctor  |
| <b>Date &amp; Time:</b> | 21-7-2018 03:00 PM to 03:45 PM  |  | <b>Venue:</b>       | Proctor Office (Academic Block-3)  |
| <b>Attendees:</b>       | Mr Angrish Agarwal, Mr Chandan Kumar, Dr Gaurav Agarwal-CSE, Dr Saurabh Gupta, Mr Devraj Gangwar, Mr Dheeraj Sagar, Mr Jitendra Chaudhary, Mr Arjun Singh, Mr Somesh Sharma, Mr Ashutosh Pradhan, Ms Darshniel Grover |  | <b>Absentees:</b>   | Mr Arun Gangwar, Mohd. Shakeel, Ms Pratibha Gautam, Ms Shraddha Sanjeev, Ms Anshika Agarwal, Ms Swati Bajpai, Mr Amlesh Sharma |
| <b>Duration:</b>        | 45 minutes  |  |                     |  |

### AGENDA:

| S. No. | Agenda Item  | Presenter      |
|--------|--|----------------|
| 1      | Discussion about strategy and plan for coming semester | Mr Ajay Indian |

### MINUTES:

| S. No. | Discussion     |
|--------|----------------|
|        | <i>Minutes</i> |



| S. No. | Discussion   |
|--------|--|
| 1.     | All the members of the proctorial board are required to follow the university dress code.  |
| 2.     | Classes should be inspected by DCP and proctors of respective blocks on a random basis. Team members can be exchanged for checking.                              |
| 3.     | Before going to class check, every proctor should send a mail to the chief proctor and respective department head.   |
| 4.     | One proposal has been aroused in the meeting that every employee of the university should not entertain any student without university dress code.               |
| 5.     | Only CP and DCPs have authority to punch the ID card.  |
| 6.     | All the members have advised to instruct II <sup>nd</sup> and III <sup>rd</sup> year students regarding ragging and to make discipline in the university campus. |
| 7.     | A notice will be circulated for the faculty members, who are availing bus facility, to take care of mobile usage and dress code of students in university bus.   |
| 8.     | Hostel wardens are required to make a list of proposed CR-DC and forward it to chief proctor for final selection.  |
| 9.     | Chief proctor will take a meeting of all class in-charges to explain their role in discipline.   |
| 10.    | All members of the Proctorial board agree to issue an individual visitor ID to visitors and guard should keep one ID proof of visitor.                           |
| 11.    | <b>The students' mobile (kept in the University buses) should be handover to students when the bus is out of university campus.</b>                              |
| 12.    | Girl students should not be allowed to use lipstick in the university campus.  |

| S. No. | Discussion   |
|--------|--|
| 13.    | In every class "Responsibilities of CR/DC" should be pasted on the back of the door.   |
| 14.    | All CR & DC will be instructed to maintain a list of chronic students (duly signed by respective CI).  |
| 15.    | Names of Ms Darshmi Grover and Ms Meeta Chaudhary were proposed for DCP of Academic Block-III and Academic Block-I & II respectively as Ms Shivangi Ghildiyal left the job and Ms Pratibha Gautam is on Maternity Leave.   |
|        | All proctors <ul style="list-style-type: none"> <li>➤ Should not transfer their own anger to students.</li> <li>➤ Should not physically touch any student. If there a need then go to chief protector office with the student.</li> <li>➤ Should not use harsh language during maintaining the discipline in their respective block or on campus.</li> <li>➤ Should keep an eye on their words and gesture.</li> <li>➤ Should take a round of their respective block on a regular basis to maintain the discipline.</li> <li>➤ Take all possible and appropriate actions to stop ragging in the campus.</li> </ul> |
| 16.    | Very soon date and time of checking in the hostel will be informed to all proctors.  |

*Mr. Ajay Indian*

Mr. Ajay Indian  
(Chief Proctor)  
Invertis University, Bareilly.

*Barbatah*  
Registrar  
Invertis University  
Bareilly



## Minutes of Meeting



|                         |  |                     |  |
|-------------------------|--|---------------------|--|
| <b>Subject:</b>         | Discipline Guidelines  |                     |  |
| <b>Date &amp; Time:</b> | 03-08-2018 04:00 PM to 04:35 PM  | <b>Coordinator:</b> | Director Administration, Chief Proctor and Hostel Warden |
| <b>Attendees:</b>       | Shri L.P. Mishra, Director Administration<br>Ajay Indian Chief Proctor<br>Mr Angrish Agarwal Deputy Chief Proctor<br>Mr Chandan Kumar Deputy Chief Proctor and All Hostel DC candidates present in Hostels. 2018-19 Session. | <b>Venue:</b>       | Hostel Warden Office (Boys)                              |
| <b>Absentees:</b>       |  |                     |  |
| <b>Duration:</b>        | 45 minutes   |                     |  |

### AGENDA:

| S. No. | Agenda Item   | Presenter      |
|--------|---|----------------|
| 1      | Finalization of Hostel DCs for session 2018-19, through interview and briefing them the how to maintain discipline in the Hostel and make the Hostels Ragging free as ever. | Mr Ajay Indian |

### MINUTES:

| S. No. | Discussion   |
|--------|--|
| 1.     | Briefing of the general discipline by Director Administration. |



| S. No. | Discussion  |
|--------|---|
| 2.     | Briefing of Anti-ragging activities by Chief Proctor.   |
| 3.     | All Hostel DC candidates are also called for a short interaction with Proctorial board members at 11:00 A.M., 04/08/2018 as suggested by Mr. Angrish Agarwal and Mr. Chandan Kumar. |
| 4      | Hostel warden Mr. Amlesh Sharma is asked to send all absent DC candidates to Chief Proctor Office.  |

*Handwritten signature*  
04/08/18

Mr Ajay Indian  
(Chief Proctor)  
Invertis University, Bareilly.

Registrar  
Invertis University  
Bareilly

8/13/2020

Invertis.org Mail - MOMs held with all Hostellers on 04/09/2018 at 4:30 PM in Main Audi.



Chandan Kumar <chandan.k@invertis.org>

---

## MOMs held with all Hostellers on 04/09/2018 at 4:30 PM in Main Audi.

1 message

Ajay Indian <ajay.i@invertis.org>

Wed, Sep 5, 2018 at 10:43 AM

To: Vice Chancellor <jagdish.raai@invertis.org>, YDS Arya <yds.arya@invertis.org>

Cc: umesh gautam <ugautam@yahoo.com>, Sonal Gautam <sonal.g@invertis.org>, santosh kumar <registrar@invertis.org>, kedar singh <kedars.s@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, lalta prasad mishra <lp.mishra@invertis.org>, Chandan Kumar <chandan.k@invertis.org>

Honourable sir,

Kindly find the attached MOMs held with all Hostellers on 04/09/2018 at 4:30 PM in Main Audi.

With regards,

A handwritten signature in black ink, appearing to be "Ajay Indian", written over a horizontal line.

(Ajay Indian)

Associate Professor & Chief Proctor  
Department of Computer Applications  
Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788



All Hostellers 05\_09\_2018.doc

61K

*Santosh*  
Registrar  
Invertis University  
Bareilly



## Minutes of Meeting

|                         |  |                      |   |
|-------------------------|--|----------------------|---|
| <b>Subject:</b>         | General Discipline and Hostel fee issue  |                      |   |
| <b>Date &amp; Time:</b> | 4 <sup>th</sup> September 2018 & 4:30 pm – 4:55 pm   | <b>Coordinator:</b>  | Chief Proctor                             |
| <b>Address By:</b>      | Mr.L.P Mishra Sir-Director Admin.<br>Mr. Ajay Indian Sir-Chief Proctor<br><br>Dr. Angrish Agarwal<br>Mr. Kedar Singh (Hostel Warden)<br>Mr. Vivek Kumar (Hostel Manager) | <b>Venue:</b>        | Main Audi.                                |
| <b>Attendees:</b>       | All Hostellers   |                      |   |
| <b>Submission Date:</b> | 5 <sup>th</sup> September 2018   | <b>Submitted By:</b> | Deputy Chief Proctor, Dr. Angrish Agarwal |
| <b>Duration:</b>        | 25 minutes   |                      |   |

### AGENDA:

| S. No. | AGENDA   |  | Address By                                |
|--------|--|--|---|
| 1      | General Discipline and Hostel fee issue.<br><i>Parvinder</i> |  | Director Admin. Sir and Chief Proctor Sir |



**MINUTES:**

| S. No. | DISCUSSION  |
|--------|---|
| 1.     | To ensure that all hostellers should properly follow the general University rules and Hostel rules by Dir. Admin. sir.                              |
| 2.     | Guidelines to ensure ragging free campus by Chief Proctor.  |
| 2.     | Information about Hostel fee (deposit at least Rs. 25,000/-, if deposited less than Rs. 25,000/-) to be deposited till 06/09/2018 by Chief Proctor. |
| 3.     | Some students raised the issue of Wi-fi, spoon etc.   |

Registrar  
Inveris University  
Bareilly



Chandan Kumar &lt;chandan.k@invertis.org&gt;

**Meeting of Proctorial Board @04:15 PM today**

2 messages

**Ajay Indian** <ajay.i@invertis.org>

Tue, Sep 25, 2018 at 2:15 PM

To: Ajay Indian <ajay.i@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, I Ajit Yadav <ajit.y@invertis.org>, I Swati Bajpai <swati.b@invertis.org>, Jitendra Chaudhary <jitendra.c@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, Pratibha Gautam <pratibha.g@invertis.org>, Saurabh Gupta <saurabh.g@invertis.org>, arun kumar gangwar <arun.g@invertis.org>, Darshneel Grover <darshneel.g@invertis.org>, Anshika Agarwal <anshika.a@invertis.org>, Ashutosh Pradhan <ashutosh.p@invertis.org>, Akash Sanghi <akash.s@invertis.org>, Arjun Singh <arjun.s@invertis.org>, Somesh Sharma <somesh.s@invertis.org>, Shradha Sanjeev <shradha.s@invertis.org>

Cc: umesh gautam <ugautam@yahoo.com>, Sonal Gautam <sonal.g@invertis.org>, Vice Chancellor <jagdish.rao@invertis.org>, YDS Arya <yds.arya@invertis.org>, santosh kumar <registrar@invertis.org>, Manish Gupta <manish.g@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, Prem Prakash Singh <pssingh@invertis.org>, Ialta prasad mishra <lp.mishra@invertis.org>

Dear All,

You all are requested to assemble in Chief Proctor Office, University Building at 4:15 PM today for a meeting to discuss the general discipline-related issues.

(Ajay Indian)

Associate Professor & Chief Proctor  
Department of Computer Applications  
Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788

Registrar  
Invertis University  
Bareilly

**Ajay Indian** <ajay.i@invertis.org>

Tue, Sep 25, 2018 at 3:15 PM

To: Ajay Indian <ajay.i@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, I Ajit Yadav <ajit.y@invertis.org>, I Swati Bajpai <swati.b@invertis.org>, Jitendra Chaudhary <jitendra.c@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, Pratibha Gautam <pratibha.g@invertis.org>, Saurabh Gupta <saurabh.g@invertis.org>, arun kumar gangwar <arun.g@invertis.org>, Darshneel Grover <darshneel.g@invertis.org>, Anshika Agarwal <anshika.a@invertis.org>, Ashutosh Pradhan <ashutosh.p@invertis.org>, Akash Sanghi <akash.s@invertis.org>, Arjun Singh <arjun.s@invertis.org>, Somesh Sharma <somesh.s@invertis.org>, Shradha Sanjeev <shradha.s@invertis.org>

Cc: umesh gautam <ugautam@yahoo.com>, Sonal Gautam <sonal.g@invertis.org>, Vice Chancellor <jagdish.rao@invertis.org>, YDS Arya <yds.arya@invertis.org>, santosh kumar <registrar@invertis.org>, Manish Gupta <manish.g@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, Prem Prakash Singh <pssingh@invertis.org>, Ialta prasad mishra <lp.mishra@invertis.org>

Kindly acknowledge the mail.

(Ajay Indian)

Associate Professor & Chief Proctor  
Department of Computer Applications  
Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788



## Minutes of Meeting



| Subject:     | Discipline Issues   |            |   |
|--------------|---|------------|---|
| Date & Time: | 25 <sup>th</sup> September 2018, 4:15 pm  |            |   |
| Attendees:   | Dr. Angrish Agarwal, Mr. Chandan Kumar, Ms. Darshneel Batra Grover, Ms. Meeta Chaudhary, Dr. Gaurav Agarwal, Mr. Devraj Gangwar, Mr. Dheeraj Sagar, Mr. Jitendra Chaudhary, Mr. Mohd. Shakeel, Mr. Ajit Yadav, Dr. Akash Sanghi, Mr. Arun Gangwar Mr. Ashutosh Pradhan, Mr. Arijun Singh, Ms. Swati Bhajpai, Ms. Pratibha Gautam, Ms. Anshika Agarwal, Ashutosh Pradhan, Ms. Shardha sanjiv | Absentees: | Dr. Gaurav Agarwal, Mr. Ajit Yadav, Mr. Saurav Gupta, Mr. Somesh Sharma |
| Duration:    | 45 minutes  |            |   |

### AGENDA:

| S. No. | Agenda Item  | Presenter       |
|--------|--|-----------------|
| 1      | Discussion about strategy and planning of maintaining discipline | Dr. Ajay Indian |

Bareilly  
University  
Jaisidepur

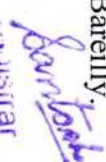


**MINUTES:**

| S. No. | Discussion   |
|--------|--|
| 1.     | All members of Proctorial board are required to follow the university dress code.  |
| 2.     | If any student found roaming in the campus during lecture hours then inform to respective HOD so that appropriate action can be taken and actual reason can be pointed out.  |
| 3.     | The opposite genders cases must be handled with appropriate proctor or faculty (if proctors are unavailable).<br><br>All proctors <ul style="list-style-type: none"><li>➤ Should not transfer their own anger on students.</li><li>➤ Should not physically touch any student.</li><li>➤ Should not use harsh language during maintain the discipline in their respective block or in campus.</li><li>➤ Should keep an eye on their words and gesture.</li><li>➤ Should check the location and area covered by CCTV camera.</li><li>➤ Should take round of their respective block on a regular basis to maintain the discipline.</li><li>➤ Take all possible and appropriate actions to stop ragging in the campus.</li></ul> |
| 5.     | Very soon date and time of inspection of hostels will be informed to all proctors.   |



Dr. Ajay Indian  
(Chief Proctor)  
Inveris University, Bareilly

  
Registrar  
Inveris University  
Bareilly



Chandan Kumar &lt;chandan.k@invertis.org&gt;

**Short meeting of all girl students of University**

1 message

Ajay Indian &lt;ajay.i@invertis.org&gt;

Tue, Sep 25, 2018 at 9:15 AM

To: All Faculty &lt;igi@invertis.org&gt;

Cc: umesh gautam <ugautam@yahoo.com>, Sonal Gautam <sonal.g@invertis.org>, Vice Chancellor <jagdish.rao@invertis.org>, YDS Arya <yds.arya@invertis.org>, santosh kumar <registrar@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, Manish Gupta <manish.g@invertis.org>, Prem Prakash Singh <ppsingh@invertis.org>, Ialta Prasad Mishra <lp.mishra@invertis.org>, Shalini Anand <shalini.a@invertis.org>, Darshneel Grover <darshneel.g@invertis.org>, Meeta Chaudhary <meeta.c@invertis.org>, Anshika Asthana <anshika.a@invertis.org>

Dear All,

Good morning.

You all are requested to inform **all the girl students of Invertis University** that they are required to assemble in **Main Auditorium** for a short meeting at **2:00 pm** today.

Following members are also requested to join the meeting:

Ms Shalini Anand (ADSW)  
Ms Darshnil Grover (DCP)  
Ms Meeta Chaudhary (DCP)  
Ms Anshika Agarwal (Proctorial Board Member)

Thanking you all.

A handwritten signature in black ink, appearing to be "Ajay Indian", written over a circular stamp.

(Ajay Indian)

Associate Professor & Chief Proctor  
Department of Computer Applications  
Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788

Registrar  
Invertis University  
Bareilly



## Minutes of Meeting



| Subject:     | Meeting of girls students  |              |               |
|--------------|--|--------------|---------------|
| Date & Time: | 25 <sup>th</sup> September 2018, 2:00 pm   | Coordinator: | Chief Proctor |
| Attendees:   | Ms. Darshneel Batra Grover, Ms. Meeta Chaudhary,<br>Ms. Anshika Agarwal, Ms. Shalini Anand | Venue:       | Main Audi     |
|              |  | Absentees:   | NA            |
| Duration:    | 60 minutes   |              |               |

### AGENDA:

| S. No. | Agenda Item                               | Presenter       |
|--------|---|-----------------|
| 1      | Discussion about girls hygiene and safety | Dr. Ajay Indian |


### MINUTES:

| S. No. | Discussion                     |
|--------|--------------------------------|
| 1.     | Importance of hygiene          |
| 2.     | Safeguards to preserve hygiene |

| S. No. | Discussion   |
|--------|--|
| 3.     | Do's and Don'ts                                      |
| 4.     | Depute volunteers to make records about the problems |



Dr. Ajay Indian  
(Chief Proctor)  
Invertis University, Bareilly.

  
 Registrar  
Invertis University  
Bareilly





Chandan Kumar &lt;chandan.k@invertis.org&gt;

**CR and DC meeting..**

1 message

Ajay Indian &lt;ajay.i@invertis.org&gt;

Wed, Jan 23, 2019 at 10:19 AM

To: All Faculty &lt;igi@invertis.org&gt;

Cc: umesh gautam <ugautam@yahoo.com>, YDS Arya <yds.arya@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, Prem Prakash Singh <ppsingh@invertis.org>, santosh kumar <registrar@invertis.org>, Ialta prasad mishra <lp.mishra@invertis.org>, Manish Gupta <manish.g@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Darshneel Grover <darshneel.g@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, I Ajit Yadav <ajit.y@invertis.org>, I Jitendra Chaudhary <jitendra.c@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, Saurabh Gupta <saurabh.g@invertis.org>, Meeta Chaudhary <meeta.c@invertis.org>, arun kumar gangwar <arun.g@invertis.org>, Ashutosh Pradhan <ashutosh.p@invertis.org>, Akash Sanghi <akash.s@invertis.org>, Somesh Sharma <somesh.s@invertis.org>

Dear HODs and CIs,

Good morning.

You all are requested to ensure the timely presence of CR & DC of your respective courses for a meeting as per the following schedule today:

| Time     | Venue           |
|----------|-----------------|
| 11:15 AM | Seminar Hall-II |

All members of the proctorial board are requested to attend the meeting if possible kindly arrange your lectures. All HODs are requested to cooperate in this regard.

Thanking you with regards.

(Ajay Indian)  
Associate Professor & Chief Proctor  
Department of Computer Applications  
Invertis University, Bareilly.  
Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)  
Personal Mobile No.-09410245761  
Official Mobile No.-09690077788

*Santosh*  
Registrar  
Invertis University  
Bareilly



## Minutes of Meeting



| Subject:     | CR & DC meeting  |              |                                   |
|--------------|--|--------------|-----------------------------------|
| Date & Time: | 23 <sup>rd</sup> January 2019, 11:15 am  | Coordinator: | Chief Proctor                     |
| Attendees:   | Dr. Angrish Agarwal, Dr. Chandan Kumar, Ms. Darshneel Batta Grover, Ms. Meeta Chaudhary, Mr. Devraj Gangwar, Mr. Dheeraj Sagar, Mr. Mohd. Shakeel, Dr. Akash Sanghi, Mr. Ashutosh Pradhan, Mr. Saurabh Gupta, Mr. Jitendra Kumar Chaudhary, Dr. Gaurav Agarwal | Venue:       | Seminar Hall 2                    |
| Absentees:   |  |              | Mr. Somesh Sharma, Mr. Ajit Yadav |
| Duration:    | 60 minutes   |              |                                   |

### AGENDA:

| S. No. | Agenda Item                          | Presenter       |
|--------|--------------------------------------|-----------------|
| 1      | Discussion about rules & regulations | Dr. Ajay Indian |

*Dr. Ajay Indian*  
 Registrar  
 Invertis University  
 Rareilly

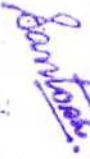
**MINUTES:**

| S. No. | Discussion   |
|--------|--|
| 1.     | Keep records of indiscipline activity                  |
| 2.     | Take care of room amenities                            |
| 3.     | Handover duties to second CR & DC before taking leaves |
| 4.     | Maintain class decorum                                 |

Yes



Dr. Ajay Indian  
(Chief Proctor)  
Inveris University, Bareilly.



Inveris University  
Bareilly

8/13/2020

Invertis.org Mail - Minutes of the Meeting held on 08/02/2019 ( Hostel DCs)



Chandan Kumar <chandan.k@invertis.org>

## Minutes of the Meeting held on 08/02/2019 ( Hostel DCs)

1 message

Ajay Indian <ajay.i@invertis.org>

Tue, Feb 12, 2019 at 10:45 AM

To: santosh kumar <registrar@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, Chandan Kumar <chandan.k@invertis.org>

Cc: umesh gautam <ugautam@yahoo.com>, YDS Arya <yds.arya@invertis.org>

Dear All,

Kindly find the attached MOMs of Meeting held on 08/02/2019, 030 PM, M1 Academic Block I ( Hostel DCs).

(Ajay Indian)

Associate Professor & Chief Proctor

Department of Computer Applications

Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788

All Hostellers 08\_02\_2019.doc  
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*Santosh*  
Invertis University  
Bareilly





## Minutes of Meeting

|                         |  |                      |   |
|-------------------------|--|----------------------|---|
| <b>Subject:</b>         | General Discipline and Damaging the Hostel Property by Hostellers  |                      |   |
| <b>Date &amp; Time:</b> | 8 <sup>th</sup> Feb. 2019 , 4:30 pm – 4:50 pm  | <b>Coordinator:</b>  | Chief Proctor   |
| <b>Address By:</b>      | Mr.L.P Mishra Sir-Director Admin.<br>Mr. Ajay Indian Sir- Chief Proctor<br><br>Dr. Angrish Agawal<br>Mr. Chandan Kumar<br>Dr. Gaurav Agarwal | <b>Venue:</b>        | M1, Academic Block I  |
| <b>Submission Date:</b> | 12 <sup>th</sup> February 2019   | <b>Attendees:</b>    | All Hostel DCs  |
| <b>Duration:</b>        | 20 minutes   | <b>Submitted By:</b> | Deputy Chief Proctor, Dr. Angrish Agarwal and Mr. Chandan Kumar |

### AGENDA:

जिसरा  
Invertis University  
Bareilly

| S. No. | AGENDA  | Address By                                |
|--------|---|---|
| 1      | General Discipline and Damaging of Hostel Property by Hostellers. | Director Admin. Sir and Chief Proctor Sir |



## Minutes of Meeting

|                         |   |                      |   |
|-------------------------|---|----------------------|---|
| <b>Subject:</b>         | General Discipline and Damaging the Hostel Property by Hostellers   |                      |   |
| <b>Date &amp; Time:</b> | 8 <sup>th</sup> Feb. 2019 , 4:30 pm – 4:50 pm   | <b>Venue:</b>        | M1, Academic Block I  |
| <b>Address By:</b>      | Mr.L.P Mishra Sir-Director Admin.<br>Mr. Ajay Indian Sir- Chief Proctor<br><br>Dr. Angrish Agarwal<br>Mr. Chandan Kumar<br>Dr. Gaurav Agarwal | <b>Attendees:</b>    | All Hostel DCs  |
| <b>Submission Date:</b> | 12 <sup>th</sup> February 2019  | <b>Submitted By:</b> | Deputy Chief Proctor, Dr. Angrish Agarwal and Mr. Chandan Kumar |
| <b>Duration:</b>        | 20 minutes  |                      |   |

### AGENDA:

General  
Invertis University  
Bareilly

| S. No. | AGENDA  | Address By                                |
|--------|---|---|
| 1      | General Discipline and Damaging of Hostel Property by Hostellers. | Director Admin. Sir and Chief Proctor Sir |



**MINUTES:**

| S. No. | DISCUSSION  |
|--------|---|
| 1.     | To ensure that all hostellers should properly follow the general University rules and Hostel rules by Dir. Admin. Sir.                                  |
| 2.     | Guidelines to ensure ragging free campus and students were instructed not to damage the University property by Chief Proctor.                           |
| 3.     | All hostellers are required to be present during the Hostel attendance, and DCs are asked to give the name of Hostellers who do not come to attendance. |



Dr. Ajay Indian  
(Chief Proctor)  
Inveritis University, Bareilly.

  
Inveritis University  
Bareilly



Chandan Kumar &lt;chandan.k@invertis.org&gt;

## Proctorial Board Meeting

2 messages

Ajay Indian &lt;ajay.i@invertis.org&gt;

Sat, Feb 16, 2019 at 3:37 PM

To: Angrish Kumar Agarwal <angrish.a@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Meeta Chaudhary <meeta.c@invertis.org>, Darshneel Grover <darshneel.g@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, arun kumar gangwar <arun.g@invertis.org>, Akash Sanghi <akash.s@invertis.org>, I Ajit Yadav <ajit.y@invertis.org>, Ashutosh Pradhan <ashutosh.p@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, I Jitendra Chaudhary <jitendra.c@invertis.org>, Somesh Sharma <somesh.s@invertis.org>, Saurabh Gupta <saurabh.g@invertis.org>, Arjun Singh <arjun.s@invertis.org>  
Cc: umesh gautam <ugautam@yahoo.com>, YDS Arya <yds.arya@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, Manish Gupta <manish.g@invertis.org>, Prem Prakash Singh <ppsingh@invertis.org>, santosh kumar <registrar@invertis.org>, lalta prasad mishra <lp.mishra@invertis.org>

Dear All,

You are requested to assemble in Room M1, Academic Block -I today at 04:15 PM for a meeting.  
Agenda- Invertia -2019.

(Ajay Indian)

Associate Professor &amp; Chief Proctor

Department of Computer Applications

Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788

Ajay Indian &lt;ajay.i@invertis.org&gt;

Sat, Feb 16, 2019 at 3:39 PM

To: Angrish Kumar Agarwal <angrish.a@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Meeta Chaudhary <meeta.c@invertis.org>, Darshneel Grover <darshneel.g@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, arun kumar gangwar <arun.g@invertis.org>, Akash Sanghi <akash.s@invertis.org>, I Ajit Yadav <ajit.y@invertis.org>, Ashutosh Pradhan <ashutosh.p@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, I Jitendra Chaudhary <jitendra.c@invertis.org>, Somesh Sharma <somesh.s@invertis.org>, Saurabh Gupta <saurabh.g@invertis.org>, Arjun Singh <arjun.s@invertis.org>  
Cc: umesh gautam <ugautam@yahoo.com>, YDS Arya <yds.arya@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, Manish Gupta <manish.g@invertis.org>, Prem Prakash Singh <ppsingh@invertis.org>, santosh kumar <registrar@invertis.org>, lalta prasad mishra <lp.mishra@invertis.org>

## Kindly note the venue:

## Venue: Room C24, Academic Block-III

(Ajay Indian)

Associate Professor &amp; Chief Proctor

Department of Computer Applications

Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788

Invertis University  
Bareilly



## Minutes of Meeting



| Subject:     | Discipline Guidelines for Invertia  |              |                  |
|--------------|---|--------------|------------------|
| Date & Time: | 16 <sup>th</sup> February 2019, 4:15-5:00 pm  | Coordinator: | Chief Proctor    |
| Attendees:   | Dr. Angrish Agarwal, Mr. Chandan Kumar, Ms. Darshneel Batra Grover, Ms. Meeta Chaudhary, Dr. Gaurav Agarwal, Mr. Devraj Gangwar, Mr. Dheeraj Sagar, Mr. Jitendra Chaudhary, Mr. Mohd. Shakeel, Mr. Ajit Yadav, Dr. Akash Sanghi, Mr. Arun Gangwar, Mr. Ashutosh Pradhan, Mr. Arjun Singh, Dr. Gaurav Agarwal, Mr. Somesh Sharma | Absentees:   | Mr. Saurav Gupta |
| Duration:    | 45 minutes  |              |                  |

### AGENDA:

| S. No. | Agenda Item                 | Presenter       |
|--------|-----------------------------|-----------------|
| 1      | Invertia 2019 <i>part 1</i> | Dr. Ajay Indian |

**MINUTES:**

| S. No. | Discussion   |
|--------|--|
| 1.     | Criteria of DC's selection   |
| 2.     | Discussed problem faced during Invertia 2018                             |
| 3.     | Guideline to maintain discipline during Invertia 2019                    |
| 4.     | Prepare roadmap to maintain discipline (Assigning duties to the members) |



Mr. Ajay Indian  
(Chief Proctor)  
Invertis University, Bareilly.

Ajilreab  
Invertis University  
Registrar



Chandan Kumar &lt;chandan.k@invertis.org&gt;

**Meeting of candidates for DC volunteer, Invertia-2019**

1 message

Ajay Indian &lt;ajay.i@invertis.org&gt;

Mon, Feb 18, 2019 at 9:43 AM

To: All Faculty &lt;igi@invertis.org&gt;

Cc: umesh gautam &lt;ugautam@yahoo.com&gt;, YDS Arya &lt;yds.arya@invertis.org&gt;, Rajesh Kumar Shukla &lt;rkshukla@invertis.org&gt;, Prem Prakash Singh &lt;ppsingh@invertis.org&gt;, Ialta prasad mishra &lt;lp.mishra@invertis.org&gt;, Manish Gupta &lt;manish.g@invertis.org&gt;, santosh kumar &lt;registrar@invertis.org&gt;

Dear All,

Good morning.

You are requested to inform the students, who have applied for DC Invertia-2019, of your respective classes to attend a meeting at 02:15 PM today in M14, Academic Block-I. All the members of the proctorial board are also requested to present in the meeting. All CIs and Heads are requested to cooperate in this regard.

(Ajay Indian)

Associate Professor & Chief Proctor  
Department of Computer Applications  
Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788

Registrar  
Invertis University  
Bareilly





Chandan Kumar &lt;chandan.k@invertis.org&gt;

**Meeting of candidates for DC volunteer, Invertia-2019**

1 message

Ajay Indian &lt;ajay.i@invertis.org&gt;

Wed, Feb 20, 2019 at 9:24 AM

To: All Faculty &lt;igi@invertis.org&gt;

Cc: umesh gautam <ugautam@yahoo.com>, YDS Arya <yds.arya@invertis.org>, Ialta Prasad Mishra <lp.mishra@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, Manish Gupta <manish.g@invertis.org>, Prem Prakash Singh <ppsingh@invertis.org>, Santosh Kumar <registrar@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, Darshneel Grover <darshneel.g@invertis.org>, Meeta Chaudhary <meeta.c@invertis.org>

Dear All,

Good morning.

You are requested to inform the students (as list attached for DC Volunteer Invertia-2019) of your respective classes to attend a meeting at 02:15 PM today in M14, Academic Block-I. All the members of the proctorial board are also requested to present in the meeting if possible. All CIs and Heads are requested to cooperate in this regard.

(Ajay Indian)

Associate Professor & Chief Proctor  
Department of Computer Applications  
Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788

Invertia DC List 2019.xls  
34K

Registrar  
Invertis University  
Bareilly



Chandan Kumar &lt;chandan.k@invertis.org&gt;

**Meeting of candidates for DC volunteer, Invertia-2019**

1 message

Ajay Indian &lt;ajay.i@invertis.org&gt;

Thu, Feb 21, 2019 at 12:17 PM

To: All Faculty &lt;igi@invertis.org&gt;

Cc: umesh gautam <ugautam@yahoo.com>, YDS Arya <yds.arya@invertis.org>, Ialta Prasad Mishra <lp.mishra@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, Manish Gupta <manish.g@invertis.org>, Prem Prakash Singh <ppsingh@invertis.org>, Santosh Kumar <registrar@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, Darshneel Grover <darshneel.g@invertis.org>, Meeta Chaudhary <meeta.c@invertis.org>

Dear All,

Good morning.

You are requested to inform the students (as list attached of DC Volunteer Invertia-2019) of your respective classes to attend a meeting at 02:00 PM today in M14, Academic Block-I. All the students whose names are highlighted in the list are required to meet Mr. Chandan Kumar sir before the meeting. All the members of the proctorial board are also requested to present in the meeting if possible. All CIs and Heads are requested to cooperate in this regard.

A handwritten signature in black ink, appearing to be "Ajay Indian", written over a circular stamp.

(Ajay Indian)

Associate Professor &amp; Chief Proctor

Department of Computer Applications

Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788

invertis DC list 21\_02\_2019.xls

37K

A purple ink stamp from the Registrar of Invertis University Bareilly, oriented diagonally.



## Minutes of Meeting



| Subject:     | Meeting of students for DC volunteers during Invertia 2019  | Coordinator: | Chief Proctor         |
|--------------|---|--------------|-----------------------|
| Date & Time: | 18 <sup>th</sup> to 21 <sup>st</sup> February 2019 2:00 pm  | Venue:       | M-14 Academic Block 1 |
| Attendees:   | Dr. Angrish Agarwal, Mr. Chandan Kumar, Ms. Darshneel Batra Grover, Ms. Meeta Chaudhary, Dr. Gaurav Agarwal, Mr. Devraj Gangwar, Mr. Dheeraj Sagar, Mr. Jitendra Chaudhary, Mr. Mohd. Shakeel, Mr. Ajit Yadav, Dr. Akash Sanghi, Mr. Arun Gangwar, Mr. Ashutosh Pradhan, Mr. Arjun Singh, Dr. Gaurav Agarwal, Mr. Somesh Sharma, Mr. Saurav Gupta | Absentees:   | NA                    |
| Duration:    | 45 Minutes  |              |                       |

### AGENDA:

| S. No. | Agenda Item  | Presenter       |
|--------|--|-----------------|
| 1      | Selection of students for DC volunteers during Invertia 2019 | Mr. Ajay Indian |

Registrar  
Invertis University  
Gareilly



**MINUTES:**

| S. No. | Discussion   |
|--------|--|
| 1.     | Screening of students for the selection of DC volunteer            |
| 2.     | Allotment of duties  |
| 3.     | Prepare groups and given roadmap for smooth functioning of Inveria |



Mr. Ajay Indian  
(Chief Proctor)  
Inveris University, Bareilly.





Chandan Kumar &lt;chandan.k@invertis.org&gt;

**Distribution of Certificates (Volunteer of Invertia DC's)**

1 message

Angrish Kumar Agarwal &lt;angrish.a@invertis.org&gt;

Fri, Mar 1, 2019 at 10:25 AM

To: All Faculty &lt;igi@invertis.org&gt;

Cc: umesh gautam <ugautam@yahoo.com>, YDS Arya <yds.arya@invertis.org>, Ialta Prasad Mishra <lp.mishra@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, Manish Gupta <manish.g@invertis.org>, Prem Prakash Singh <ppsingh@invertis.org>, Santosh Kumar <registrar@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, Darshneel Grover <darshneel.g@invertis.org>, Meeta Chaudhary <meeta.c@invertis.org>

Dear All,

Good Morning

You are requested to inform the students (Volunteer of Invertia DC - 2019) of your respective classes to attend a meeting at 02:15 PM today in M-1, Academic Block-I. All the members of the proctorial board are also requested to present in the meeting if possible. All CIs and Heads are requested to cooperate in this regard.

Thanks with Regards

Dr. A. K. Agarwal   
Associate Professor and Dy. Chief Proctor  
Department of Management  
Invertis University, Bareilly  
Off. Phone No.: 0581-2460442; 443,  
Personal Mob No.: 09412189481  
www.invertisuniversity.ac.in


Registrar  
Invertis University  
Bareilly

## Minutes of Meeting



| Subject:     | Certificate Distribution  | Coordinator: | Chief Proctor |
|--------------|---|--------------|---------------|
| Date & Time: | 1 <sup>st</sup> March 2019, 2:00 pm   | Venue:       | M-1           |
| Attendees:   | Dr. Angrish Agarwal, Mr. Chandan Kumar, Ms. Darshneel Batra Grover, Ms. Meeta Chaudhary, All Invertia DC's Volunteers | Absentees:   | NA            |
| Duration:    | 60 Minutes  |              |               |

### AGENDA:

  
 Darshneel Batra Grover  
 Invertis University  
 Barailly

| S. No. | Agenda Item              | Presenter       |
|--------|--------------------------|-----------------|
| 1      | Certificate Distribution | Mr. Ajay Indian |



**MINUTES:**

| S. No. | Discussion                           |
|--------|--------------------------------------|
| 1.     | Appreciation of Inveria DC volunteer |
| 2.     | Distribution of certificates         |



Mr. Ajay Indian  
(Chief Proctor)  
Inveris University, Bareilly.

 Registrar  
Inveris University  
Bareilly

8/13/2020

Invertis.org Mail - MOM\_20/07/2017



Chandan Kumar <chandan.k@invertis.org>

## MOM\_20/07/2017

1 message

Ajay Indian <ajay.i@invertis.org>

Wed, Aug 2, 2017 at 9:35 AM

To: Angrish Kumar Agarwai <angrish.a@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Pratibha Gautam <pratibha.g@invertis.org>, Shivangi Ghildiyal <shivangi.g@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, arun kumar gangwar <arun.g@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, Ajit Yadav <ajit.y@invertis.org>, Jitendra Chaudhary <jitendra.c@invertis.org>, Saurabh Gupta <saurabh.g@invertis.org>, Swati Bajpai <swati.b@invertis.org>  
Cc: Priyanka Singh <ruchi.k@invertis.org>, Arti Jaiswal <arti.j@invertis.org>

Dear All,

Kindly find the attached MOM of Proctorial Board meeting held on 20/07/2017 at 04:00 PM in Proctor Office, University building, for your kind information and compliance.

(Ajay Indian)

Associate Professor & Chief Proctor  
Department of Computer Applications  
Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788



MOM =20-07-2017.doc

175K

*Santosh*  
Registrar  
Invertis University  
Bareilly

## Minutes of Meeting



|                         |  |  |                     |  |
|-------------------------|--|--|---------------------|--|
| <b>Subject:</b>         | Discipline Guidelines  |  | <b>Coordinator:</b> | Chief Proctor  |
| <b>Date &amp; Time:</b> | 20 <sup>th</sup> July 2017, 4:00-5:00 pm   |  | <b>Venue:</b>       | Proctor Office (Academic Block-3)  |
| <b>Attendees:</b>       | Mr. Angrish Agarwal, Mr. Chandan Kumar, Ms. Shivangi Ghildiyal, Dr. Gaurav Agarwal-CSE, Dr. Saurabh Gupta, Mr. Arun Gangwar, Mr. Devraj Gangwar, Mr. Dheeraj Sagar, Mr. Jitendra Chaudhary |  | <b>Absentees:</b>   | Ms. Pratibha Gautam, Mohd. Shakeel, Mr. Ajit Yadav, Mr. Atul Malik, Ms. Swati Bajpai |
| <b>Duration:</b>        | 45 minutes   |  |                     |  |

### AGENDA:

| S. No. | Agenda Item   | Presenter       |
|--------|---|-----------------|
| 1      | Discussion about strategy and planning of maintaining discipline for coming semester. | Mr. Ajay Indian |

**MINUTES:**

|        |            |
|--------|------------|
| S. No. | Discussion |
|--------|------------|



| S. No. | Discussion   |
|--------|--|
| 1.     | New DCPs Mr. Chandan Kumar and Ms. Shivanji Ghildiyal are appointed as well as Mohd. Shakeel , Mr. Arun Gangwar and Mr. Saurabh Gupta are appointed as member of Proctorial board.   |
| 2.     | New proctor and DCPs of respective blocks have been introduced and welcomed to the board.  |
| 3.     | All members of Proctorial board are required to follow the university dress code.  |
| 4.     | If any student found roaming in the campus during lecture hours then inform to respective HOD so that appropriate action can be taken and actual reason can be pointed out.  |
| 5.     | The opposite genders cases must be handled with appropriate proctor or faculty (if proctors are unavailable).  |
| 8.     | There is a requirement of CCTV camera between the hostels Neelgiri and Himalaya.   |
| 9.     | Buses of long route will be equipped with CCTV camera.   |
| 10.    | <p>All proctors</p> <ul style="list-style-type: none"> <li>➤ Should not transfer their own anger on students.</li> <li>➤ Should not physically touch any student.</li> <li>➤ Should not use harsh language during maintain the discipline in their respective block or in campus.</li> <li>➤ Should keep an eye on their words and gesture.</li> <li>➤ Should check the location and area covered by CCTV camera.</li> <li>➤ Should take round of their respective block on a regular basis to maintain the discipline.</li> <li>➤ Take all possible and appropriate actions to stop ragging in the campus.</li> </ul> |

*Signature*

| S. No. | Discussion   |
|--------|--|
| 11.    | Very soon date and time of inspection of hostels will be informed to all proctors. |

*Joe*

Mr. Ajay Indian  
(Chief Proctor)  
Invertis University, Bareilly.

*Santosh*  
Registrar  
Invertis University  
Bareilly

---

**Meeting of all girl students @11:15 AM today...**

1 message

**Ajay Indian** <ajay.i@invertis.org>

Mon, May 7, 2018 at 10:56 AM

To: All Faculty <igi@invertis.org>, Kushal Johari <kushal.j@invertis.org>, Hiresh Kumar Gupta <hiresh.g@invertis.org>, Gaurav Agrawal <gaurav.a@invertis.org>

Cc: umesh gautam <ugautam@yahoo.com>, Sonal Gautam <sonal.g@invertis.org>, Vice Chancellor <jagdish.rao@invertis.org>, YDS Arya <yds.arya@invertis.org>, Shivangi Ghildiyal <shivangi.g@invertis.org>, Shalini Anand <shalini.a@invertis.org>, Darshneel Grover <darshneel.g@invertis.org>, Shradha Sanjeev <shradha.s@invertis.org>, Anshika Agarwal <anshika.a@invertis.org>, Pratibha Gautam <pratibha.g@invertis.org>, Neeraj Singh <neeraj.s@invertis.org>, Ankita Singh <ankita.s@invertis.org>

Dear All,

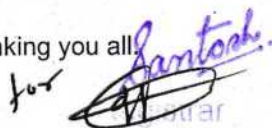
You all are requested to inform **all the girl students of Invertis University** that they are required to assemble in **Main Auditorium for a short meeting at 11:15 AM today.**

Respective **UT-II in-charges** are also requested to do the same by informing the girl students in their respective buildings.

Following members are also requested to attend the meeting-

Ms. Shalini Anand (ADSW)  
Ms. Shivangi Ghildiyal (DCP)  
Ms. Pratibha Gautam (DCP)  
Ms. Darshneel Grover  
Ms. Anshika Agarwal

Thanking you all



(Ajay Indian)

Associate Professor & Chief Proctor  
Department of Computer Applications  
Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788





## Minutes of Meeting

|                         |  |                      |   |
|-------------------------|--|----------------------|---|
| <b>Subject:</b>         | General Discipline and University Property Damage Issues   | <b>Coordinator:</b>  | Chief Proctor Sir                         |
| <b>Date &amp; Time:</b> | 7 <sup>th</sup> May 2018 & 3:15 pm – 3:45 pm   | <b>Venue:</b>        | T4, Academic Block-II                     |
| <b>Address By:</b>      | <b>Mr.L.P Mishra Sir-Director Admin.</b><br><b>Mr. Ajay Indian Sir- Chief Proctor</b><br><br>Dr. Angrish Agawal Sir<br>Dr.Gaurav Agarwal Sir<br>Ms. Shivangi Ghildiyal Madam (Absent-as busy in some work)<br>Ms.Pratibha Gautam (All DCPs)<br><br>Mr. Amlesh Sharma Sir (Hostel Warden) | <b>Attendees:</b>    | All Hostel DCs                            |
| <b>Submission Date:</b> | 8 <sup>th</sup> May 2018   | <b>Submitted By:</b> | Ms. Pratibha Gautam, Deputy Chief Proctor |
| <b>Duration:</b>        | 30 minutes   |                      |   |

AGENDA:

*Santhosh*  
Invertis University  
Parallely

| S. No. | AGENDA   | Address By                                |
|--------|--|---|
| 1      | General Discipline and University Property Damage. | Director Admin. Sir and Chief Proctor Sir |

# MINUTES:

| S. No. | DISCUSSION   |
|--------|--|
| 1.     | To ensure that all hostellers should properly follow the general University rules and Hostel rules.  |
| 2.     | Information of any damaged property of University Hostel should be intimated in prior to the concerned Hostel warden.  |
| 3.     | All hostellers should make sure that there should not be any damage to the hostel property by the students; if it happens then a heavy penalty will be imposed to the reported students / all the students of the floor (if students names are not reported) . |
| 4.     | Problem of insects raised by Hostel girls, Dir Admin. Sir immediately ensured to take care of it.  |

*Santosh*  
 Registrar  
 Invertis University  
 Bareilly



## Minutes of Meeting



|                         |  |                      |                                   |
|-------------------------|--|----------------------|-----------------------------------|
| <b>Subject:</b>         | Discipline Guidelines  | <b>Coordinator :</b> | Chief Proctor                     |
| <b>Date &amp; Time:</b> | 29-12-2017 4:00 PM   | <b>Venue:</b>        | Proctor Office (Academic Block-1) |
| <b>Attendees:</b>       | Mr. Angrish Agarwal, Mohd. Shakeel, Mr. Ajit Yadav, Mr. Chandan Kumar, Ms. Shivangi Ghildiyal, Ms. Pratibha Gautam, Dr. Gaurav Agarwal-CSE, Mr. Jitendra Chaudhary, Dr. Saurabh Gupta, Mr. Arun Gangwar, Mr. Devraj Gangwar, Mr. Dheeraj Sagar |                      |                                   |
| <b>Duration:</b>        | 45 minutes   |                      |                                   |

### AGENDA:

| S. No. | Agenda Item  | Presenter       |
|--------|--|-----------------|
| 1      | Discussion about strategy and planning to maintain discipline for coming semester. | Mr. Ajay Indian |

### MINUTES:

| S. No. | Discussion |
|--------|------------|
|        |            |



|     |  |
|-----|--|
| 1.  | All members of Proctorial board are requested to follow the university dress code.   |
| 2.  | ID Punch: A general guidelines, regarding the situation in which an ID can be punched, will be prepared and circulated to all Proctorial board members.  |
| 3.  | Only CP and DCP have authority to punch an ID.   |
| 4.  | Sudden checking of Hostel is planned every fortnightly after or before teaching hours. A sudden round of all Hostels is also planned every week during teaching hours.   |
| 5.  | In every week, a round of all classrooms will be taken by DCPs, Proctors of respective block along with Chief Proctor in order to maintain discipline in the classes.  |
| 6.  | As all students have got the university uniform so no student will be allowed in casuals attires.  |
| 7.  | A meeting of all class in-charges with Chief proctor is planned to discuss their role in maintaining the discipline.   |
| 8.  | A meeting of all CRs & DCs with Chief proctor is planned to explain their role in maintaining the discipline.  |
| 9.  | In every classroom "Responsibilities of CR/DC" should be available.  |
| 10. | All CR & DC will be instructed to maintain a list of chronic students (duly signed by respective CI).  |
| 11. | <p>All proctors</p> <ul style="list-style-type: none"> <li>➤ Should not physically touch any student for punishment.</li> <li>➤ Should not use harsh language to maintain discipline in their respective blocks or in campus.</li> <li>➤ Should keep an eye on their words and gesture.</li> <li>➤ Should check the location and area covered by CCTV camera.</li> </ul> <p>➤ Should take round of their respective block on a regular basis to maintain the discipline.</p> |

*Bartholomew*



**Mr. Ajay Indian**  
**(Chief Proctor)**  
**Invertis University, Bareilly.**

|     |  |
|-----|--|
|     | ➤ Take all legal and appropriate actions to stop ragging in the campus.              |
| 12. | Very soon date and time of sudden round of hostels will be informed to all proctors. |



**Registrar**  
**Invertis University**  
**Bareilly**





Chandan Kumar &lt;chandan.k@invertis.org&gt;

## Proctorial Board Meeting...

3 messages

Ajay Indian &lt;ajay.i@invertis.org&gt;

Tue, Sep 19, 2017 at 1:32 PM

To: Ajay Indian <ajay.i@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, arun kumar gangwar <arun.g@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, I Ajit Yadav <ajit.y@invertis.org>, I Swati Bajpai <swati.b@invertis.org>, Jitendra Chaudhary <jitendra.c@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, Pratibha Gautam <pratibha.g@invertis.org>, Saurabh Gupta <saurabh.g@invertis.org>, Shivangi Ghildiyal <shivangi.g@invertis.org>  
Cc: Priyanka Singh <ruchi.k@invertis.org>, umesh gautam <ugautam@yahoo.com>, Arti Jaiswal <arti.j@invertis.org>, Vice Chancellor <jagdish.rai@invertis.org>, YDS Arya <yds.arya@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, santosh kumar <registrar@invertis.org>, Manish Gupta <manish.g@invertis.org>

Dear All,

You are requested to assemble in Proctorial Board Office, University Building @3:30 PM, today for a meeting.

Agenda of the meeting- Compliance of the last board meeting issues, discussing the general disciplinary issues.

  
(Ajay Indian) Associate Professor & Chief Proctor

Department of Computer Applications

Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788

Ajay Indian &lt;ajay.i@invertis.org&gt;

Tue, Sep 19, 2017 at 2:37 PM

To: Shivangi Ghildiyal <shivangi.g@invertis.org>, I Swati Bajpai <swati.b@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Jitendra Chaudhary <jitendra.c@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, I Ajit Yadav <ajit.y@invertis.org>, arun kumar gangwar <arun.g@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, Pratibha Gautam <pratibha.g@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, Saurabh Gupta <saurabh.g@invertis.org>  
Cc: YDS Arya <yds.arya@invertis.org>, Vice Chancellor <jagdish.rai@invertis.org>, Manish Gupta <manish.g@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, Priyanka Singh <ruchi.k@invertis.org>, santosh kumar <registrar@invertis.org>, Arti Jaiswal <arti.j@invertis.org>, umesh gautam <ugautam@yahoo.com>

Dear All,

Pictorial board meeting , which was scheduled for today, is postponed till further notice.

[Quoted text hidden]

Ajay Indian &lt;ajay.i@invertis.org&gt;

Wed, Sep 20, 2017 at 11:52 AM

To: Shivangi Ghildiyal <shivangi.g@invertis.org>, I Swati Bajpai <swati.b@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Jitendra Chaudhary <jitendra.c@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, I Ajit Yadav <ajit.y@invertis.org>, arun kumar gangwar <arun.g@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, Pratibha Gautam <pratibha.g@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, Saurabh Gupta <saurabh.g@invertis.org>  
Cc: YDS Arya <yds.arya@invertis.org>, Vice Chancellor <jagdish.rai@invertis.org>, Manish Gupta <manish.g@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, Priyanka Singh <ruchi.k@invertis.org>, santosh kumar <registrar@invertis.org>, Arti Jaiswal <arti.j@invertis.org>, umesh gautam <ugautam@yahoo.com>

Dear All,

You are requested to assemble in Proctorial Board Office, University Building @04:00 PM, today for a meeting.

registrar  
invertis University  
Bareilly



8/13/2020

Invertis.org Mail - Proctorial Board Meeting...

Agenda of the meeting- Compliance of the last board meeting issues, discussing the general disciplinary issues.

On 19-Sep-2017 1:32 PM, "Ajay Indian" <ajay.i@invertis.org> wrote:

[Quoted text hidden]

*Sanjeev*

Registrar  
Invertis University,  
Bareilly

## Minutes of Meeting



| Subject:     | General Discussion  | Coordinator: |                   | Chief Proctor |  |
|--------------|---|--------------|-------------------|---------------|--|
| Date & Time: | 20 <sup>th</sup> September 2017, 4:00-4:45 pm   | Venue:       | UB Proctor Office |               |  |
| Attendees:   | Dr. Angrish Agarwal, Mr. Arun Kumar gangwar, Mr. Chandan Kumar, Mr. Devraj Gangwar, Mr. Dheeraj Sagar, Dr. Gaurav Agarwal, Ms. Swati Bhajpai, Mr. Jitendra Chaudhary, Mohd. Shakeel, Ms. Pratibha Gautam, Mr. Saurabh Gupta, Ms. Shivangi Ghidiyal, |              |                   |               |  |
| Absentees:   |   |              | Mr. Ajit Yadav    |               |  |
| Duration:    | 45 minutes  |              |                   |               |  |

### AGENDA:

| S. No. | Agenda Item  | Presenter       |
|--------|--|-----------------|
| 1      | Compliance of last board meeting issues and general discussion | Mr. Ajay Indian |

### MINUTES:

*Ambedkar*  
 Registrar  
 Invertis University  
 Bareilly

| S. No. | Discussion                                |
|--------|---|
| 1.     | Discussed and resolve last meeting issues |

*Ynd*  


Mr. Ajay Indian  
 (Chief Proctor)  
 Inveris University, Bareilly.

*Bareilly*  
 Registrar  
 Inveris University  
 Bareilly



8/13/2020

Invertis.org Mail - Proctorial Board Meeting @4:30 PM, today..



Chandan Kumar <chandan.k@invertis.org>

## Proctorial Board Meeting @4:30 PM, today..

1 message

Ajay Indian <ajay.i@invertis.org>

Sat, Aug 5, 2017 at 3:26 PM

To: Angrish Kumar Agarwal <angrish.a@invertis.org>, Shivangi Ghildiyal <shivangi.g@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Pratibha Gautam <pratibha.g@invertis.org>, Jitendra Chaudhary <jitendra.c@invertis.org>, Ajit Yadav <ajit.y@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, Saurabh Gupta <saurabh.g@invertis.org>, arun kumar gangwar <arun.g@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>

Cc: Priyanka Singh <ruchi.k@invertis.org>, Arti Jaiswal <arti.j@invertis.org>, YDS Arya <yds.arya@invertis.org>, santosh kumar <registrar@invertis.org>

Dear All,

You are requested to assemble in Proctorial Board Office, Academic Block-I @4:30 PM, today for a meeting.

Agenda of the meeting- Compliance of the last board meeting, planning for the next semester, regarding the orientation program.

Thanking you.

A handwritten signature in black ink, appearing to read "Ajay Indian", is written over the "Thanking you." text.

(Ajay Indian)

Associate Professor & Chief Proctor  
Department of Computer Applications  
Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788

A handwritten signature in purple ink, appearing to read "Santosh", is written above the typed name "Santosh".  
Santosh  
registrar  
Invertis University  
Bareilly

## Minutes of Meeting



|                         |   |                       |                               |
|-------------------------|---|-----------------------|-------------------------------|
| <b>Subject:</b>         | Short Meeting for general discussion  |                       |                               |
| <b>Date &amp; Time:</b> | O5 <sup>th</sup> August 2017, 4:30-4:55 pm  | <b>Coordinator:</b>   | Chief Proctor                 |
| <b>Attendees:</b>       | Dr. Angrish Agarwal, Mr. Arun Kumar gangwar, Mr. Chandan Kumar, Mr. Devraj Gangwar, Mr. Dheeraj Sagar, Dr. Gaurav Agarwal, Ms. Swati Bhajpai, Mr. Jitendra Chaudhary, Mohd. Shakeel, Ms. Pratibha Gautam, Mr. Saurabh Gupta, Ms. Shivangi Ghidiyal, | <b>Venue:</b>         | Proctor Office Academic Block |
| <b>Absentees:</b>       |   | <b>Mr. Ajit Yadav</b> |                               |
| <b>Duration:</b>        | 25 minutes  |                       |                               |

### AGENDA:

| S. No. | Agenda Item  | Presenter       |
|--------|--|-----------------|
| 1      | Compliance of last board meeting issues and general discussion | Mr. Ajay Indian |

### MINUTES:

  
 Registrar  
 Invertis University  
 Bareilly

| S. No. | Discussion                                    |
|--------|---|
| 1.     | Discussed and resolve students current issues |



Mr. Ajay Indian  
(Chief Proctor)  
Inveris University, Bareilly.



Registrar  
Inveris University  
Bareilly



8/13/2020

Invertis.org Mail - CR and DC meeting..



Chandan Kumar <chandan.k@invertis.org>

## CR and DC meeting..

1 message

Ajay Indian <ajay.i@invertis.org>

Thu, Feb 8, 2018 at 9:54 AM

To: All Faculty <igi@invertis.org>

Cc: umesh gautam <ugautam@yahoo.com>, Arti Jaiswal <arti.j@invertis.org>, Vice Chancellor <jagdish.rai@invertis.org>, YDS Arya <yds.arya@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, Prem Prakash Singh <ppsingh@invertis.org>, Manish Gupta <manish.g@invertis.org>, santosh kumar <registrar@invertis.org>, lalta prasad mishra <lp.mishra@invertis.org>

Dear All HODs and CIs,

Good morning.

You all are requested ensure the timely presence of CR & DC of your respective courses for a meeting as per the following schedule today:

| Time     | All CRs and DCs of            | Venue |
|----------|-------------------------------|-------|
| 11:30 AM | Academic Block-I and Block-II | M3    |
| 02:30 PM | Academic Block-III            | M4    |

All members of the proctorial board are requested to attend the meeting if possible kindly arrange your lectures. All HODs are requested to cooperate in this regard.

(Ajay Indian)  
Associate Professor & Chief Proctor  
Department of Computer Applications  
Invertis University, Bareilly.  
Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)  
Personal Mobile No.-09410245761  
Official Mobile No.-09690077788

Invertis University  
Bareilly

## Minutes of Meeting



|                         |  |                     |               |
|-------------------------|--|---------------------|---------------|
| <b>Subject:</b>         | CR & DC Meeting                                |                     |               |
| <b>Date &amp; Time:</b> | 8 <sup>th</sup> February 2018, 11:30 & 2:30 pm | <b>Coordinator:</b> | Chief Proctor |
| <b>Attendees:</b>       | Proctorial Board Members                       | <b>Venue:</b>       | M 3 & M4      |
|                         |  | <b>Absentees:</b>   | NA            |
| <b>Duration:</b>        | NA   |                     |               |

### AGENDA:

| S. No. | Agenda Item                     | Presenter       |
|--------|---------------------------------|-----------------|
| 1      | General discussion with CR & DC | Mr. Ajay Indian |

### MINUTES:

| S. No. | Discussion  |
|--------|---|
| 1.     | Resolve Students <del>problems</del> regarding discipline |

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| S. No. | Discussion                               |
|--------|--|
| 2.     | Resolve Bus route problems               |
| 3.     | Information regarding medical facilities |



Mr. Ajay Indian  
(Chief Proctor)  
Invertis University, Bareilly.







Chandan Kumar <chandan.k@invertis.org>

## Proctorial Board Meeting

1 message

Ajay Indian <ajay.i@invertis.org>

Thu, Mar 22, 2018 at 11:14 AM

To: Ajay Indian <ajay.i@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, I Ajit Yadav <ajit.y@invertis.org>, I Swati Bajpai <swati.b@invertis.org>, Jitendra Chaudhary <jitendra.c@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, Pratibha Gautam <pratibha.g@invertis.org>, Saurabh Gupta <saurabh.g@invertis.org>, Shivangi Ghildiyal <shivangi.g@invertis.org>, arun kumar gangwar <arun.g@invertis.org>

Dear All,

You all are requested to assemble in Chief Proctor Office, University Building at 4:15 PM today for a Board meeting to discuss the general discipline in University.

(Ajay Indian)

Associate Professor & Chief Proctor  
Department of Computer Applications  
Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 152( UB Block), 273(M Block)

Personal Mobile No.-09410245761

Official Mobile No.-09690077788

Registrar  
Invertis University  
Bareilly

*Santosh*

## Minutes of Meeting



|                         |   |                   |                   |
|-------------------------|---|-------------------|-------------------|
| <b>Subject:</b>         | Short Meeting   |                   |                   |
| <b>Date &amp; Time:</b> | 22 <sup>th</sup> March 2018, 4:15 pm  |                   |                   |
| <b>Attendees:</b>       | Dr. Angrish Agarwal, Mr. Chandan Kumar, Mr. Devraj Gangwar, Mr. Dheeraj Sagar, Mr. Ajit Yadav, Mr. Jitendra Chaudhary, Mohd. Shakeel, Ms. Pratibha Gautam, Mr. Saurabh Gupta, Ms. Shivangi Ghildyal | <b>Absentees:</b> | Ms. Swati Bhajpai |
| <b>Duration:</b>        | 25 Minutes  |                   |                   |

### AGENDA:

| S. No. | Agenda Item                        | Presenter       |
|--------|------------------------------------|-----------------|
| 1      | General discussion <i>part 1st</i> | Mr. Ajay Indian |

### MINUTES:

Registrar  
Invertis University  
Bareilly

| S. No. | Discussion |
|--------|------------|
|        |            |

| S. No. | Discussion                                   |
|--------|--|
| 1.     | Regarding applications given by the students |
| 2.     | Students cases are discussed and resolved    |



Mr. Ajay Indian  
(Chief Proctor)  
Inveris University, Bareilly.

*Santosh*  
Registrar  
Inveris University  
Bareilly



8/13/2020

Invertis.org Mail - Proctorial Board Meeting @3:15 PM Today..



Chandan Kumar <chandan.k@invertis.org>

## Proctorial Board Meeting @3:15 PM Today..

1 message

Ajay Indian <ajay.i@invertis.org>

Sat, Feb 18, 2017 at 11:02 AM

To: Meenakshi Verma <meenakshi.v@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, Rahul Rastogi <rahul.r@invertis.org>, Pratibha Gautam <pratibha.g@invertis.org>, Ajit Yadav <ajit.y@invertis.org>, Tarun Gupta <tarun.g@invertis.org>, Jitendra Chaudhary <jitendra.c@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Swati Bajpai <swati.b@invertis.org>, Atul Kumar <atul.k@invertis.org>  
Cc: Priyanka Singh <ruchi.k@invertis.org>, Arti Jaiswal <arti.j@invertis.org>, Vice Chancellor <jagdish.rao@invertis.org>, YDS Arya <yds.arya@invertis.org>, santosh kumar <registrar@invertis.org>, Rajesh Kumar Shukla <rkshukla@invertis.org>, Manish Gupta <manish.g@invertis.org>

Dear All,

You all are requested to assemble in Conference Room-2, Admin. Block, @3:15 PM Today for a Proctorial Board Meeting. You all are also requested to come prepared with ideas for maintaining the discipline.

With best regards,

Ajay Indian  
Associate Professor  
Department of Computer Applications  
Invertis University, Bareilly.  
Off. Phone-0581-2460442,443, Ext. No. 159  
Mobile No.-084410245761

<registrar@invertis.org>  
Invertis University  
Bareilly

## Minutes of Meeting



| Subject: General Discussion                                 |  | Coordinator: | Chief Proctor     |
|---|--|--------------|-------------------|
| Date & Time: 18 <sup>th</sup> February 2017, 3:15 - 4:15 pm |  | Venue:       | Conference Room 2 |
| Attendees:  | Dr. Angrish Agarwal, Ms. Meenakshi Verma, Mr. Rahul Rastogi, Ms. Pratibha Gautam, Dr. Gaurav agarwal, Mr. Devraj Ganwar, Mr. Dheeraj Sagar, Mr. Jitendra Chaudhary, Mr. Tarun Gupta, Mr. Ajit Yadav, Mr. Chandan Kumar, Mohd. Shakeel, Ms, Swati Bhajpai, Mr. Atul Kumar, Mr. Kamlesh Kumar Dubey, |              |                   |
| Absentees:  | NA   |              |                   |
| Duration:   | 60 minutes   |              |                   |

### AGENDA:

| S. No. | Agenda Item  | Presenter       |
|--------|--|-----------------|
| 1      | Prepare Guidelines for Invertia and general discussion to maintain discipline more effective | Mr. Ajay Indian |

*Santhosh*

invertis University  
Bareilly

### MINUTES:

| S. No. | Discussion  |
|--------|---|
| 1.     | Selection Criteria for DC                                 |
| 2.     | Collection of Ideas given by the proctorial board members |
| 3.     | Previous Issues discussion                                |



Mr. Ajay Indian  
(Chief Proctor)  
Invertis University Bareilly.

Registrar  
Invertis University  
Bareilly





Chandan Kumar &lt;chandan.k@invertis.org&gt;

## Meeting for the Selection of DCs, Invertia-2017.

2 messages

Ajay Indian &lt;ajay.i@invertis.org&gt;

Tue, Feb 28, 2017 at 9:36 AM

To: All Faculty &lt;igi@invertis.org&gt;

Cc: Meenakshi Verma <meenakshi.v@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, Rahul Rastogi <rahul.r@invertis.org>, Pratibha Gautam <pratibha.g@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Jitendra Chaudhary <jitendra.c@invertis.org>, Tarun Gupta <tarun.g@invertis.org>, Ajit Yadav <ajit.y@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, Swati Bajpai <swati.b@invertis.org>, Atul Kumar <atul.k@invertis.org>, Kamlesh Kumar Dubey <kamlesh.d@invertis.org>

Dear CIs,

You all are requested to announce in your respective classrooms that **today at 02:15 PM in Seminar Hall-I** there will be meeting of all those students (excluding 1st Year Students) who have applied through ERP panel for the position of DC, Invertia-2017.

So, all such students are required to present in the meeting otherwise they will not be considered for the same.

All the members of Proctorial Board are also requested to present in the meeting.

With best regards.

Ajay Indian

Associate Professor

Department of Computer Applications

Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 159

Mobile No.-09410245761

Invertis University

Ajay Indian &lt;ajay.i@invertis.org&gt;

Tue, Feb 28, 2017 at 1:55 PM

To: All Faculty &lt;igi@invertis.org&gt;

Cc: Meenakshi Verma <meenakshi.v@invertis.org>, Angrish Kumar Agarwal <angrish.a@invertis.org>, Rahul Rastogi <rahul.r@invertis.org>, Pratibha Gautam <pratibha.g@invertis.org>, Gaurav Agarwal <gaurav.a1@invertis.org>, Devraj Gangwar <devraj.g@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, Jitendra Chaudhary <jitendra.c@invertis.org>, Tarun Gupta <tarun.g@invertis.org>, Ajit Yadav <ajit.y@invertis.org>, Chandan Kumar <chandan.k@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, Swati Bajpai <swati.b@invertis.org>, Atul Kumar <atul.k@invertis.org>, Kamlesh Kumar Dubey <kamlesh.d@invertis.org>

Kindly send the students as per the attached list from your classes.

With best regards,

Ajay Indian

Associate Professor

Department of Computer Applications

Invertis University, Bareilly.

Off. Phone-0581-2460442,443, Ext. No. 159

Mobile No.-09410245761

[Quoted text hidden]

Dc List (1).xlsx  
187K

## Minutes of Meeting



| Subject:   |  | Coordinator: | Chief Proctor  |
|--|--|--------------|----------------|
| Meeting for the selection of DC's Invertia 2017  |  |              |                |
| Date & Time:   |  | Venue:       | Seminar Hall 1 |
| 28 <sup>th</sup> February 2017, 2:15 - 3:00 pm   |  |              |                |
| Attendees:   |  | Absentees:   | NA             |
| Dr. Angrish Agarwal, Ms. Meenakshi Verma, Mr. Rahul Rastogi, Ms. Pratibha Gautam, Dr. Gaurav agarwal, Mr. Devraj Ganwar, Mr. Dheeraj Sagar, Mr. Jitendra Chaudhary, Mr. Tarun Gupta, Mr. Ajit Yadav, Mr. Chandan Kumar, Mohd. Shakeel, Ms. Swati Bhajpai, Mr. Atul Kumar, Mr. Kamlesh Kumar Dubey, |  |              |                |
| Duration:  |  |              |                |
| 45 minutes   |  |              |                |

### AGENDA:


*Sanjay*  
Registrar  
Invertis University  
Bareilly

| S. No. | Agenda Item   | Presenter       |
|--------|---------------|-----------------|
| 1      | Invertia 2017 | Mr. Ajay Indian |

### MINUTES:



| S. No. | Discussion   |
|--------|--|
| 1.     | Apply ERP panel for position of DC Invertia 2017                         |
| 2.     | Discussed problem faced during invertia 2016                             |
| 3.     | Guidelines to maintain discipline Invertia 2017                          |
| 4.     | Prepare roadmap to maintain discipline (Assigning duties to the members) |
| 5.     | Criteria of DC's Selection   |

  
 Mr. Ajay Indian  
 (Chief Proctor)  
 Invertis University, Bareilly.



8/13/2020

Invertis.org Mail - Urgent DCs Meeting



Chandan Kumar <chandan.k@invertis.org>

## Urgent DCs Meeting

1 message

Ajay Indian <ajay.i@invertis.org>  
To: All Faculty <igi@invertis.org>


Wed, Mar 1, 2017 at 1:16 PM

Dear All Faculty Members,

You all are requested to announce in your respective classrooms that **today at 02:15 PM in Seminar Hall-I** there will be meeting of all DC Candidates, Invertia-2017 as per the attached list. And all the Class DCs are also required to be present in the meeting.

All the members of Proctorial Board are also requested to present in the meeting and kindly convey the message to all students through your sources.

With best regards,

  
Ajay Indian  
Associate Professor  
Department of Computer Applications  
Invertis University, Bareilly.  
Off. Phone-0581-2460442,443, Ext. No. 159  
Mobile No.-09410245761



Dc List (1).xlsx  
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Registrar  
Invertis University  
Bareilly

## Minutes of Meeting




| Subject:   |  | Coordinator:   | Chief Proctor |
|--|--|----------------|---------------|
| Invertia DC's Meeting  |  |                |               |
| Date & Time:   |  | Venue:         |               |
| 01 st March 2017, 2:15-3:00 pm   |  | Seminar Hall 1 |               |
| Attendees:   |  | Absentees:     |               |
| Dr. Angrish Agarwal, Ms. Meenakshi Verma, Mr. Rahul Rastogi, Ms. Pratibha Gautam, Dr. Gaurav agarwal, Mr. Devraj Ganwar, Mr. Dheeraj Sagar, Mr. Jitendra Chaudhary, Mr. Tarun Gupta, Mr. Ajit Yadav, Mr. Chandan Kumar, Mohd. Shakeel, Ms. Swati Bhaipai, Mr. Atul Kumar, Mr. Kamlesh Kumar Dubey, |  | NA             |               |
| Duration:  |  |                |               |
| 45 minutes   |  |                |               |

### AGENDA:

| S. No. | Agenda Item   | Presenter       |
|--------|---------------|-----------------|
| 1      | Invertia 2017 | Mr. Ajay Indian |

### MINUTES:

  
 Registrar  
 Invertis University  
 Bareilly

| S. No. | Discussion   |
|--------|--|
| 1.     | After selection , final List of Inveria DC's                             |
| 2.     | Guidelines for the DC's to maintain discipline during Program            |
| 3.     | Prepare roadmap to maintain discipline (Assigning duties to the members) |
| 5.     | Particular Groups are assigned to the DC's                               |



Mr. Ajay Indian  
(Chief Proctor)  
Inveritis University, Bareilly.



Registrar  
Inveritis University  
Bareilly



---

**Proctorial Board Meeting on today i.e. 24-09-2015 at 03:15**

1 message

**Dr. Jitendra N. Shrivastava** <jns@invertis.org>

Mon, Aug 24, 2015 at 10:06 AM

To: Angrish Kumar Agarwal <angrish.a@invertis.org>, Meenakshi Verma <meenakshi.v@invertis.org>, Shalabh Saxena <shalabh.s@invertis.org>, Pratibha Gautam <pratibha.g@invertis.org>, Arjun Singh <arjun.s@invertis.org>, Santosh Verma <santosh.kv@invertis.org>, ajitamshu mishra <ajitamshu.m@invertis.org>, Kamlesh Sharma <kamlesh.s@invertis.org>, Arti Mehrotra <arti.m@invertis.org>, Ashutosh Pradhan <ashutosh.p@invertis.org>, Kuldeep Singh <kuldeep.s@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, arun kumar gangwar <arun.g@invertis.org>, Sumit Agarwal <sumit.a@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, Ajit Yadav <ajit.y@invertis.org>, Shashank Upadhaya <shashank.u@invertis.org>, Tarun Gupta <tarun.g@invertis.org>, Swati Bajpai <swati.b@invertis.org>, Surabhi Sharma <surabhi.s1@invertis.org>, Chandan Kumar <chandan.k@invertis.org>



Cc: Dignatories Invertis University <dignatories@invertis.org>

Dear Members,

You all are requested to attend the meeting of proctorial board on today i.e. 24-09-2015 at 03:15 in the room of M1 of EM block. Presence of everyone is compulsory.

With regards.

(Dr. Jitendra N. Shrivastava)  
Chief Proctor  
Invertis University  
Bareilly

  
  
invertis University  
Bareilly

## Minutes of Meeting



| Subject:     |  | Discipline Guidelines   | Coordinator: | Chief Proctor |
|--------------|--|---|--------------|---------------|
| Date & Time: |  | 24 <sup>th</sup> September 2015, 3:15 pm  | Venue:       | M-1           |
| Attendees:   |  | Dr. Angrish Agarwal, Ms. Meenakshi Verma, Mr. Salabh Saxena, Ms. Pratibha Gautam, Mr. Santosh Verma, Mr. Aijun Singh, Mr. Ajitanshu Mishra, Mr. Kamlesh Sharma, Ms. Arti Malhotra, Mr. Ashutosh Pradhan, Mr. Kuldeep Singh, Mr. Dheeraj Sagar, Mr. Arun Kumar Gangwar, Mr. Sumit Agarwal, Mohd. Shakeel, Mr. Ajit Yadav, Mr. Shashank Upadhaya, Mr. Varun Gupta, Ms. Swati Bhajpai, Mr. Chandan Kumar |              |               |
| Duration:    |  | 45 minutes  |              |               |

### AGENDA:

| S. No. | Agenda Item                               | Presenter                     |
|--------|---|-------------------------------|
| 1      | General Discussion to maintain discipline | Dr. Jitendra Nath Shrivastava |


*Santosh*

INVERTIS University  
Bareilly



**MINUTES:**

| S. No. | Discussion   |
|--------|--|
| 1.     | New proctor and DCPs of respective blocks have been introduced and welcomed to the board.  |
| 2.     | All members of Proctorial board are required to follow the university dress code.  |
| 3.     | If any student found roaming in the campus during lecture hours then inform to respective HOD so that appropriate action can be taken and actual reason can be pointed out.  |
| 4.     | The opposite genders cases must be handled with appropriate proctor or faculty (if proctors are unavailable).  |
| 5.     | Buses of long route will be equipped with bus DC boys & girls.   |
| 6.     | All proctors <ul style="list-style-type: none"><li>➤ Should not transfer their own anger on students.</li><li>➤ Should not physically touch any student.</li><li>➤ Should not use harsh language during maintain the discipline in their respective block or in campus.</li><li>➤ Should keep an eye on their words and gesture.</li><li>➤ Should take round of their respective block on a regular basis to maintain the discipline.</li><li>➤ Take all possible and appropriate actions to stop ragging in the campus.</li></ul> |
| 7.     | Very soon date and time of inspection of hostels will be informed to all proctors.   |

Dr. Jitendra Nath Shrivastava  
(Chief Proctor)  
Inveris University, Bareilly  
  
Inveris University  
Bareilly





Chandan Kumar &lt;chandan.k@invertis.org&gt;

**Proctorial Board Meeting**

1 message

Dr. Jitendra N. Shrivastava &lt;jns@invertis.org&gt;

Mon, Jan 11, 2016 at 10:39 AM

To: Angrish Kumar Agarwal <angrish.a@invertis.org>, Meenakshi Verma <meenakshi.v@invertis.org>, Shalabh Saxena <shalabh.s@invertis.org>, Pratibha Gautam <pratibha.g@invertis.org>, Arjun Singh <arjun.s@invertis.org>, Santosh Verma <santosh.kv@invertis.org>, ajitamshu mishra <ajitamshu.m@invertis.org>, Kamlesh Sharma <kamlesh.s@invertis.org>, Arti Mehrotra <arti.m@invertis.org>, Ashutosh Pradhan <ashutosh.p@invertis.org>, Kuldeep Singh <kuldeep.s@invertis.org>, Dheeraj Sagar <dheeraj.s@invertis.org>, arun kumar gangwar <arun.g@invertis.org>, Sumit Agarwal <sumit.a@invertis.org>, Mohd Shakeel <shakeel@invertis.org>, Ajit Yadav <ajit.y@invertis.org>, Shashank Upadhaya <shashank.u@invertis.org>, Tarun Gupta <tarun.g@invertis.org>, Swati Bajpai <swati.b@invertis.org>, Surabhi Sharma <surabhi.s1@invertis.org>, Chandan Kumar <chandan.k@invertis.org>

Dear all,

Kindly attend the meeting at 03:15pm today i.e. 11-01-2016.

Venue: Conference Hall No-1

(Dr. Jitendra N. Shrivastava)  
Chief Proctor  
Invertis University

Registrar  
Invertis University  
Bareilly

## Minutes of Meeting



| Subject:  |  | Coordinator: | Chief Proctor     |
|---|--|--------------|-------------------|
| Discipline Guidelines   |  |              |                   |
| Date & Time:  |  | Venue:       | Conference Hall I |
| 11 <sup>th</sup> January 2016, 3:15 pm  |  |              |                   |
| Attendees:  |  | Absentees:   | NA                |
| Dr. Angrish Agarwal, Ms. Meenakshi Verma, Mr. Salabh Saxena, Ms. Pratibha Gautam, Mr. Santosh Verma, Mr. Arijun Singh, Mr. Ajitanshu Mishra, Mr. Kamlesh Sharma, Ms. Arti Malhotra, Mr. Ashutosh Pradhan, Mr. Kuldeep Singh, Mr. Dheeraj Sagar, Mr. Arun Kumar Gangwar, Mr. Sumit Agarwal, Mohd. Shakeel, Mr. Ajit Yadav, Mr. Shashank Upadhaya, Mr. Varun Gupta, Ms. Swati Bhajpai, Mr. Chandan Kumar, Ms. Surbhi Sharma |  |              |                   |
| Duration:   |  |              |                   |
| 30 minutes  |  |              |                   |

### AGENDA:

| S. No. | Agenda Item        | Presenter                     |
|--------|--------------------|-------------------------------|
| 1      | General Discussion | Dr. Jitendra Nath Shrivastava |

*Dr. Jitendra Nath Shrivastava*

Invertis University

**MINUTES:**

| S. No. | Discussion   |
|--------|--|
| 1.     | Regarding coming semester  |
| 2.     | Discusses previous discipline issues   |
| 3.     | If any student found roaming in the campus during lecture hours then inform to respective HOD so that appropriate action can be taken and actual reason can be pointed out.  |
| 4.     | The opposite genders cases must be handled with appropriate proctor or faculty (if proctors are unavailable).  |
| 5.     | All proctors <ul style="list-style-type: none"><li>➤ Should not transfer their own anger on students.</li><li>➤ Should not physically touch any student.</li><li>➤ Should not use harsh language during maintain the discipline in their respective block or in campus.</li><li>➤ Should keep an eye on their words and gesture.</li><li>➤ Should take round of their respective block on a regular basis to maintain the discipline.</li><li>➤ Take all possible and appropriate actions to stop ragging in the campus.</li></ul> |
| 6.     | Assign duties for locations such as main gate, library, cafeteria etc.   |

Dr. Jitendra Nath Shrivastava  
(Chief Proctor)  
Invertis University, Bareilly.

*Jitendra Nath Shrivastava*  
Registrar  
Invertis University  
Bareilly



8/13/2020

Invertis.org Mail - Regarding Proctorial Board Meeting with Hon'ble Chancellor Sir



Chandan Kumar <chandan.k@invertis.org>

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## Regarding Proctorial Board Meeting with Hon'ble Chancellor Sir

1 message

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Dr. Jitendra N. Shrivastava <jns@invertis.org>  
To: All Faculty <igi@invertis.org>

Thu, Mar 10, 2016 at 2:18 PM

Dear Proctorial Board Members,

All the proctorial board members are requested to present today at 03:05pm sharp. Hon'ble Chancellor sir will chair the meeting.

With regard,

(Dr. Jitendra N. Shrivastava)  
Chief Proctor  
Invertis University

A handwritten signature in black ink, appearing to be "J.N. Shrivastava", written over the typed name.

A purple ink stamp of Invertis University Bareilly. It includes the university's name and a stylized logo. The stamp is partially obscured by a handwritten signature.

## Minutes of Meeting



| Subject:   |  | Coordinator: | Chief Proctor  |
|--|--|--------------|----------------|
| General Meeting for proctorial board chair by chancellor sir   |  |              |                |
| Date & Time:   |  | Venue:       | Seminar Hall-1 |
| 10 <sup>th</sup> March 2016, 3:05 pm   |  |              |                |
| Attendees:   |  | Absentees:   | NA             |
| Dr. Angrish Agarwal, Ms. Meenakshi Verma, Mr. Salabh Saxena, Ms. Pratibha Gautam, Mr. Santosh Verma, Mr. Arjun Singh, Mr. Ajitanshu Mishra, Mr. Kamlesh Sharma, Ms. Arti Malhotra, Mr. Ashutosh Pradhan, Mr. Kuldeep Singh, Mr. Dheeraj Sagar, Mr. Arun Kumar Gangwar, Mr. Sumit Agarwal, Mohd. Shakeel, Mr. Ajit Yadav, Mr. Shashank Upadhaya, Mr. Varun Gupta, Ms. Swati Bhajpai, Ms. Surbhi Sharma, Mr. Chandan Kumar |  |              |                |
| Duration:  |  | 55 minutes   |                |

### AGENDA:

| S. No. | Agenda Item   | Presenter                     |
|--------|---|-------------------------------|
| 1      | General Discussion to maintain discipline during Exam and Classes | Dr. Jitendra Nath Shrivastava |

*Registrar*  
**Invertis University**  
**Bareilly**

**MINUTES:**

| S. No. | Discussion  |
|--------|---|
| 1.     | Follow University guidelines to maintain university discipline          |
| 2.     | Follow strict rule during exam  |
| 3.     | During exam, leaves are not allowed. If any emergency contact to Dean.  |
| 4.     | If any bunkers found in your class than report to Chief Proctor office. |

Dr. Jitendra Nath Shrivastava  
(Chief Proctor)  
Invervis University, Bareilly.

*Jitendra Nath*  
Registrar  
Invervis University  
Bareilly