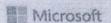
Criterion 6.2.3 **ERP Document**



Invertis Village, Highway NH-24, Bareilly, U.P.-243123

www.invertisuniversity.ac.in







Invertis University

ENTERPRISE RESOURCE PLANNING

Technical & Commercial Proposal

November 08, 2019

Submitted by:

Microsoft Partner

Enterprise Resource Planning

CorporateServe

CorporateServe Solutions Pvt. Ltd.

Head Office: 408, Udyog Vihar Phase-IV,, Gurgaon, India

Phone: (91) (124) 4063583, Fax: (91)(124) 4066716

Email: info@corporateserve.com

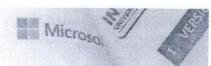
Site: www.corporateserve.com

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Registrar Invertis University Bareilly





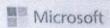
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Invertis University
Bareilly





1. VERSIONS

PROJECT NAME	Invertis University– ERP Implementation
Technical Contact	Dinesh Parashar (dinesh.parashar@corporateserve.com)
Business Contact	Anindita Chatterjee (Anindita.chatterjee@corporateserve.com)
Date	November 08, 2019
Version	Original version
Changes	

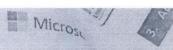
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2. COMPANY PRESENTING PROPOSAL

This Technical & Commercial Proposal document is prepared and submitted by CorporateServe Solutions Private Limited, a company incorporated under the Indian Companies Act, 1956. The company is popularly known as "CorporateServe". CorporateServe founded in 2002 as a business process-consulting organisation expanded to ERP implementations and thereafter started focussing on ERP & CRM implementations only since 2003. CorporateServe currently employs 165+ certified consultants focusing only on ERP business. These consultants possess skill sets in Microsoft Dynamics NAV, Microsoft Dynamics AX, Microsoft Dynamics CRM, Epicor 10 and SAP ECC 6.0, Dot Net.

CorporateServe is a Gold Certified Partner under Enterprise Resource Planning competency of Microsoft and has won Microsoft's global President's Club award in 2007, 2008, 2009, 2010 & 2013. It's team includes qualified & experienced professionals including Chartered Accountants, Management Graduates, Engineers, etc., having obtained education at reputed institutions like ICAI, ICWAI, NIT who bring experience of working in system oriented companies (e.g., Hoechst, Bayer, Aventis, L&T, Amity University etc.) or knowledge from big consulting companies (e.g., Arthur Andersen).

CorporateServe is premium partner of Microsoft and comes under the top 5% partner of the world.

Currently, the company has 250+ customers in ERP and is a leading channel partner for Microsoft Dynamics. The industry segments served by CorporateServe include education, manufacturing & professional services, publication. CorporateServe's customers include some of the leading names in modern industry. Some of the leading customers in education filed include the following:

- 1. Teerthankar Mahavir University (20,000 students)
- 2. Ashoka University
- 3. Manipal University-MU (1,24,000 students)
- 4. Manipal University Jaipur (MUJ)
- 5. NU
- 6. Educomp Solutions Limited
- 7. Random House
- 8. PAN McMillan
- 9. Millennium Schools
- 10. United Academy
- 11. Many more.....(270+ customers))

For more details about CorporateServe, please visit website www.corporateserve.com

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3. ABOUT INVERTIS UNIVERSITY

Following information is taken from internet search but is not validated by CorporateServe.

Invertis is a leading University offering a wide range of courses pertaining to different fields of study. It is situated on the Bareilly-Lucknow NH-24 highway, equidistant from New Delhi, the capital of the country and the state capital Lucknow. From a humble beginning in 1998, with one Institute namely Invertis Institute of Management Studies with a strength of 83 students, it has emerged as a full-fledged University with nine Institutes and more than 6000 students under its name. Invertis offers Doctoral, Post Graduate and Under Graduate programmes in Management, Computer Applications, Engineering, Architecture, Applied Science, Humanities, Law, Pharmacy, Journalism, Mass Communication, Fashion Design, Agriculture and Education along with Diploma programmes in Engineering and Pharmacy courses. At Invertis, we believe that the success of the University comes from the achievement of its students. To ensure that our students succeed in all their endeavours, Invertis has created a rich knowledge resource pool. They are the scientists, researchers, trainers who work as facilitators for the growth and development of the students. Our faculty members foster knowledge and skills in the students to prepare them to meet the challenges of the professional world. "Holistic Development" is the key factor of our learning modules as we focus on an all-round development of our students through Personality Grooming classes, Communication Skills workshops, Sports activities, Musical concerts, Fashion shows and Cultural programs etc. We believe in learning beyond the classroom, therefore, Industry visits, Internships, Industry-Institute Interface programs, Educational tours are regular features of our curriculum. Our syllabi are designed with expert advice from eminent personalities belonging to the industry and the Corporate Sector to cater to the current industry needs. Our Corporate Resource Centre works for the best placements of our students in diversified fields. Our Alumni are working at top notch positions in the country as well as abroad. Our students get an opportunity to study abroad under our Students Exchange Programs in collaboration with Living Stone College, South Carolina, USA and North Carolina University. With a magnificent campus, world class infrastructure, well equipped engineering, computer and language labs, a number of seminar halls with a grand auditorium along with a history of the best placements and remarkable achievements in other fields, Invertis University offers a promising future to its students.

Invertis University, is focused to inculcate skills and behaviours for a good cultural fit along with right academic background.

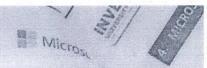
Colleges under Invertis University

- Faculty of Education
- Faculty of Engineering & Technology
- Faculty of Bio-Science & Bio-Technology
- Faculty of Management
- Faculty of Computer Applications

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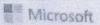


- Faculty of Pharmaceutical Sciences
- Faculty of Legal Studies
- Faculty of Architecture
- Faculty of Journalism & Mass Communication
- Faculty of Science
- Faculty of Agriculture

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MICROSOFT SOLUTION OVERVIEW (WHY MICROSOFT)

Considering various technical and commercial parameters, CorporateServe is recommending Microsoft solution to manage the business of Invertis University. The solution being offered herein is state of the art ERP solution, Microsoft Dynamics NAV 2016. The proposed solution is based on the requirements of Invertis University, Microsoft Dynamics NAV 2016 meets all the functional and technical requirements needed by Invertis University has explained to CorporateServe.

Microsoft Dynamics NAV is one of the fastest growing business solutions in India amongst all global business applications.

Major advantages to going with Microsoft Dynamics is as follows

- Scalability
- Stability
- Future Roadman
- Less recurring cost
- Concurrent User licenses, which reduces user licenses cost.
- Student have free of cost access of system
- Trained resources available easily
- Microsoft as a recognized brand worldwide and specially in education sector

The solution works with MS SQL Server and Microsoft Office. Microsoft Dynamics NAV 2016 is a global solution available in India along with Indian localisation. It has been in use in India since around 2000. The Indian localisation of the solution offered has already matured.

Microsoft Dynamics NAV 2016 is a comprehensive business management solution that helps people work faster and smarter and gives your business the flexibility to adapt to new opportunities and growth. It offers a breakthrough user experience and technology innovations that can simplify access to information, improve organizational agility, streamline integration with a wide range of applications, and enhance reporting capabilities-even for the most highly specialized industries and organizations. With Microsoft Dynamics NAV, your people can be effective, helping to drive your business success. The education vertical developed by CorporateServe on dot net as well as Microsoft Dynamics NAV is being offered as a complete solution.

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MICROSOFT SOLUTION ROADMAP

Microsoft is committed to upgrade and enhance the product with new technology and functionality. Ide is to bring most of the industry ready requirements within the product. In this regards Microsoft has released its future roadmap for next couple of years. This announcement is publicly available to customers and prospective customers who intent to buy Microsoft Dynamics ERP solutions. For more details, please refer annexure as mentioned below.

Annexure 1: Microsoft Dynamics NAV Statement of Direction.

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6. SCOPE AND DELIVERABLES

7.1 SCOPE

This sub section presents CorporateServe's scope of implementation for Microsoft Dynamics NAV 2016 at INVERTIS University. The business process scope of the implementation will be based on the functionality provided by Microsoft Dynamics NAV 2016. The proposed solution will utilize Microsoft Dynamics NAV and other applications as stated in below.

7.1.1 BUSINESS SCOPE:

7.1.1.1 BACK-OFFICE SCOPE OF WORK

- Financial Management
- Supply Chain Management

7.1.1.2 EDUCATION VERTICAL-SCOPE OF WORK

- Inquiries & registrations
- Admissions & student fees
- Academics & operations including Guest Lectures, Seminars, Conferences
- Examination
- Library, Hostel & Mess
- Placement
- Security
- Transport & Fleet
- Employee records
- Purchases & stores
- Fixed assets management
- Integration with Online Banking
- Student portal
- Faculty portal
- Dash boards
- Indian Payroll
- Alumni
- Guest House
- Administration (Auditorium, Seminar Rooms, etc.)
- Attendance capturing within a defined time period of Invertis University avari has

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University INVERTIS UNIVERSITY

7.1.2 GEOGRAPHICAL SCOPE:

Geographical/Business scope covers following

- One legal entity name INVERTIS University, Bareilly
- Multiple Courses under above legal entity

7.1.3 INTEGRATION SCOPE:

- Integration with Payment Gateway of online bank transactions from any three banks
- Integration with attendance recording system
- Integration with Library Management Application

7.1.4 DETAILED SCOPE OF IMPLEMENTATION:

The following shall be covered in the scope of implementation

- Product installation on the designated Microsoft Dynamics NAV server at INVERTIS University by CorporateServe.
- Functional requirements study and documentation of each business process and documentation of the same in the form of Functional Requirements Document (FRD).
- Business process mapping comprising inputs on business process fitment in the software system through appropriate mapping.
- Configuration of system parameters as per FRD inputs in the software by CorporateServe.
- Integration with applications stated in sub section 7.1.3 above.
- Training on applications to INVERTIS University Users.
- Fifty mandays of customisations of functionality & reports in education vertical as per need of INVERTIS University.
- CorporateServe shall provide INVERTIS University with the base reports already available in the system.
- Final validation of readiness to start transactions by CorporateServe from the perspective of
 ensuring that all opening balances are populated with the figures given by the customer and
 that configuration setting to commence transactions is available.
- It shall be the joint responsibility of CorporateServe and customer organisation to ensure smooth Go Live after the testing has been successfully carried out. Go-Live means an event when the first transaction or opening balance is entered whether current or backdated. Customer organisation is eligible to test the system prior to Go-Live by entering the transactions in a test server. Post live support on one month will be provided.

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7.1.5 FUTURE SCOPE OF WORK

Will be decided after implementation

7.2 DELIVERABLES

- Functional Requirements Study
- Functional Requirements Document (FRD)
- Customisations (to the extent as stated in scope above)
- Integration as stated in scope section
- Product Installation and configuration
- Master Data Uploading
- Application Configuration
- User Acceptance Testing (UAT)
- User Training (Key and end users)
- Go-live

7.3 EXCLUSIONS

The following are excluded from the scope:

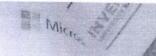
- Integration with any other application other than mentioned in the scope section.
- · Cost of hardware, connectivity and other software such as Microsoft Office, Windows Server, SQL Server, etc. Please refer to the systems guide provided along with this proposal for configurations of these. Any customisations of functionalities of ERP beyond specifically stated above
- Connectivity costs
- Education vertical modules other than mentioned in the scope of work section.

Anything not clearly stated to be included is treated as excluded.

man / reu CORPORATESERVE SOLUTION PVT, LTD.

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SYSTEM REQUIREMENTS

Hardware requirements guide to Install Microsoft Dynamics NAV 2016 is attached as mentioned below annexure:

Annexure 2: System Requirements for Microsoft Dynamics NAV 2016

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8. PROJECT SCHEDULE

Our tentative project plan will be as per following table

Activity/Milestone

W1 W2 W3 W4 W5 W6 W7 W8 W9 W10 W11 W12 W13 W14 W15 W16 W17 W18 W19 W20 W21 W22 W23 W24

Requirement Gothering

FRD Preparation & Sign-off

Gap-fit and Design Preparation

Development

Deployment

Operations

Plan above is tentative and may change at the time of execution.

MAINING

The method for delivering key user and end-user training is based on the following metrics:

- Effectiveness of delivery method in developing the required skills in the end-user
- Leveragability of the delivery method to other users and future needs.
- Cost effectiveness of the method.
- Implications of maintenance of training materials and future application upgrades.

Role Based Training:

Through the Organization and Job Design activities, tasks are assigned to roles and these roles are assigned to job functions or classifications.

As per the current understanding the various roles, we are looking at that would undergo this training are:

- INVERTIS Key Users
- INVERTIS Application Administration/Technical Staff

The training curriculum designed will be role based. However, the training imparted will be application wise and will be further broken into the various modules in the application.

Training materials are structured around the defined modules of the applications and each audience will require curriculum and course materials to support the business processes in which they work.

Training Schedule:

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The training will be conducted in two parts – for the key users and the end users.

Key User Training:

Functional Training:

The key user training will be conducted during the business process workshop by the CorporateServe team to the core team members of INVERTIS.

The objective of this training is to make the key users/core team of INVERTIS conversant on the modules and functionality of Microsoft Dynamics™ NAV and how it maps to the business processes of INVERTIS.

The key user training will help the INVERTIS team to work along with the CorporateServe team during the implementation and during post implementation they will be able to handhold the end users and attend to user queries and do trouble shooting.

End User Training:

The end user training will be given over a period of 7 days and this will be done during the implementation after the configuration and testing is over.

The objective of this training input to the users of INVERTIS is to ensure familiarity of the End User with the configured Microsoft Dynamics[™] NAV system. During the project CorporateServe will guide the Key Users to prepare user manuals and explain to the Key Users about these manuals on a "Train the Trainer" basis.

The following would be covered:

- Familiarity with input screens and output reports
- Use of the Microsoft Dynamics™ NAV System in relation to work practices

In this training, CorporateServe will adopt the train the trainer method. The key user team of INVERTIS who has been thoroughly trained during the key user training session will take the lead. CorporateServe team will also be present during the training sessions. This training can be held centrally at the project site. The number of batches to be trained and the locations where the training needs to be held will be arrived at.

The objective of the train the trainer method is twofold. Firstly, the acceptability of the new system by the end users is more if their own people advocate and train them in the new system and the processes. Secondly, once the CorporateServe team moves out, the INVERTIS team can become fully conversant in the handholding and the trouble shooting part for taking care of the new system, which has gone live.

Trainer's Profile:

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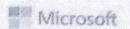
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CorporateServe stipulates that the trainers assigned for the assignment would have at the minimum the following profile:

- Good verbal communication skills
- Experienced in corporate training where the end users represent mix of computer literate and new users
- Knowledgeable users of Microsoft Dynamics™ NAV application
- Experienced people, who understand the functioning of the process segment and have good understanding of the business processes.

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10.1 TOTAL COST OF SOLUTION

ERP implementation has broadly three cost elements, which are mentioned below

- 1. License Cost: License of Microsoft will be procured through CorporateServe. Microsoft will provide the license keys to end customer.
- 2. Implementation Costs: CorporateServe shall deploy a team of functional as well as technical consultants to implement various elements of Microsoft Dynamics NAV. Fees of these consultants is stated in the below mentioned table.
- 3. Infrastructure Cost: Cost of Hardware, Software, connectivity, firewalls, database, etc.

10.1.1 TOTAL COST OF ERP

Description of Item of Cost	and the second	Amount in INR
Microsoft Dynamics NAV 2016 License Cost		28,96,000
Microsoft Education Campus Solution		10,25,000
Portals		6,75,000
Mobile App for Students		3,50,000
Total Cost of License/Application		49,46,000
Implementation Cost		32,75,000
EP@16% on List Price of License		6,27,360
Total Price of ERP incl. License+ Implementation		88,48,360
Less Special Discount to Invertis University		-13,27,254
Total Cost of Solution		75,21,106
Plus GST		13,53,799
Net Total Cost		88,74,905

10.1.1.IMPORTANT TERMS

- Taxes extra as per actual.
- Out of pocket extra as per actual, except traveling.
- EP of Microsoft is extra. This amount is included in the above cost.
- There will be 2% processing charges on Microsoft License fee.
- There will be no TDS deduction on license.

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Invertis University

10.1.2. PAYMENT TERMS Following are payment terms

Description Payment Term X. License 100% with PO 2. EP of Microsoft Annual Advance 3. Implementation Cost With PO 40% **FRD Submission** 20%

10.1.3.LICENSE COMPONENTS (OPTION-I)

Go-Live

Below are the license components of perpetual license

UAT (User Acceptance Test)

Component of Solution on Microsoft Dynamics NAV	
Number of Students in system-Education Vertical	Unlimited
Number of Students Accessing System-Education Vertical	Unlimited
Employee login creation with separate access rights	Unlimite
Full "Concurrent" Users (Accounts, Fee staff, etc.)	13
Limited "Concurrent" Users (Faculty, etc.)	25

20%

20%

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INVERTIS UNIVERSITY Bareilly





11 STANDARD TERMS & CONDITIONS

11.1 CIRCUMSTANCES BEYOND CONTROL

Neither of us shall be in breach of our contractual obligations nor shall either of us incur any liability to the other if we or you are unable to comply with this Letter of Engagement together with this attachment form the entire agreement because of any cause beyond our or your reasonable control.

11.2 TERMINATION

The contract can be terminated by either party by giving 3 months' notice. There shall be no liability of CorporateServe upon termination. Sums received by CorporateServe till that time shall be adjusted towards services rendered and no refunds shall be made by us. All out of pocket bills and time cost during notice period shall be paid by Customer.

11.3 NON-SOLICITATION

Customer and CorporateServe shall not, directly or indirectly employ or engage any employees, whether part time or full time, of each other during and for a period of 2 years from the date of termination of this engagement.

11.4 LIMITATION OF LIABILITY

CorporateServe Solutions Pvt. Ltd.'s liability to the customer and exclusive remedy for any cause whatsoever regardless of the form of action, during the project or afterwards, will be limited to the uncompleted portion of the Project Scope related to the payment received. CorporateServe shall not be liable to anyone including the customer for any consequential, special, indirect, incidental, punitive or exemplary damages, costs, expenses or losses (including without limitation, lost profits and opportunity costs). CorporateServe's liability to customer (in contract or tort or under statute or otherwise) for any economic loss or damage suffered by you arising out of or in connection with this work, however the loss or damage is caused, shall be limited to the amount implementation fees actually received by CorporateServe from customer and that customer will indemnify and hold harmless CorporateServe, its directors, consultants, employees and agents as concerns any such liability in excess of the foregoing limit. The provisions of this clause shall be operative in full force and effect regardless of the expiration or any termination of this engagement.

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Following are the list of Annexures used in the prototolar Microsoft Dutames NAV Statement of Direction Achienate 1 System Requirements for Microsoft Dynamics NAV 2016 Anneque 2 19

CORPORATESERVE SOLUTION PVT. LTD.

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Santosh Kumar <santosh.k@invertis.org>

MPORTANT REGARDING WORKING COMMITTEE FOR NEW ERP

2 messages

Santosh Kumar <santosh.k@invertis.org>

Sun, Dec 1, 2019 at 10:20 AM

To: Accounts Department <accounts@invertis.org>, Exam Department <examination@invertis.org>, Priyanka Verma <lmishra@invertis.org>, Pradeep Saxena pradeep.s@invertis.org>, Avantika Bajpai <avantika.b@invertis.org>, Neeraj Singh <neeraj.s@invertis.org>

Cc: Umesh Gautam <ugautam@invertis.org>, Invertis University <vc@invertis.org>, Manish Gupta <manish.g@invertis.org>, "santosh.k" <santosh.k@invertis.org>, vinay.vohra@corporateserve.com. sanjay.baweja@corporateserve.com

Dear Sir/Madam.

As you are aware, Invertis University is going to adapt a new and advanced ERP Software based on Microsoft Dynamics for all of its departments and facilities.

Adaption of any new system requires cooperation, coordination as well as dedication. ERP will be used by all, however only a few will be the part of the development and implementation process. You are the few who are chosen by Hon'ble Chancellor Sir to be the part of the working committee for the development of new ERP.

Since you are the most valuable person in your department with first-hand knowledge of different processes followed in your department, your primary duty is to provide relevant information to the development team and suggest changes which are beneficial for the University. You are going to be the primary interface between our University and the ERP Development team.

The ERP development team will be at our campus in the second week of December and you are required to cooperate with them and provide them full assistance for quick and flawless development and implementation of new ERP system. Till then, a few groundwork assignments are to be completed, which will be informed to you very soon.

case of any problem, you can always contact me through mail (santosh.k@invertis.org or registrar@invertis.org) or through my official mobile number (9690017906). I am also sharing your email-id and mobile numbers with the head of the development team while the contact number of the rest of the team members will be provided to you once they come at Invertis.

Thanking you,

Santosh Kumar

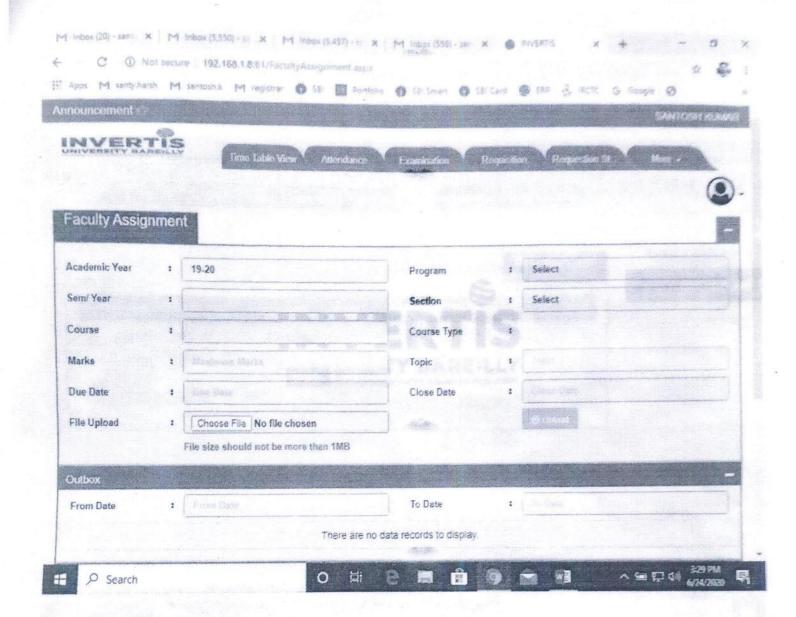
Associate Professor Registrar Invertis University, Bareilly Contact No.09045000606

2 attachments

EN COMMITTEE FOR NEW ERP TEAM.docx

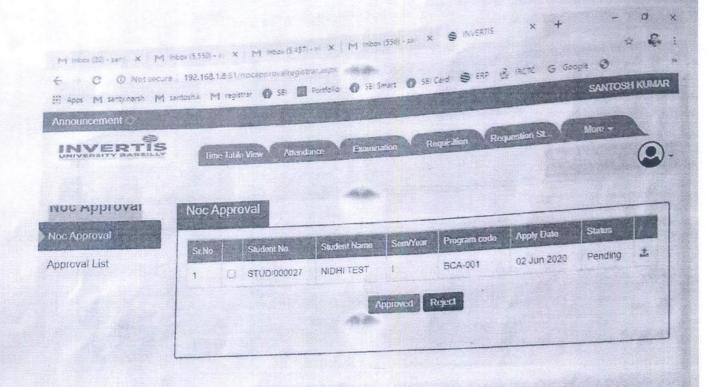
COMMITTEE FOR NEW ERP TEAM.pdf 133K

NEW ERP SCREEN SHOT 1 (Academic Module)



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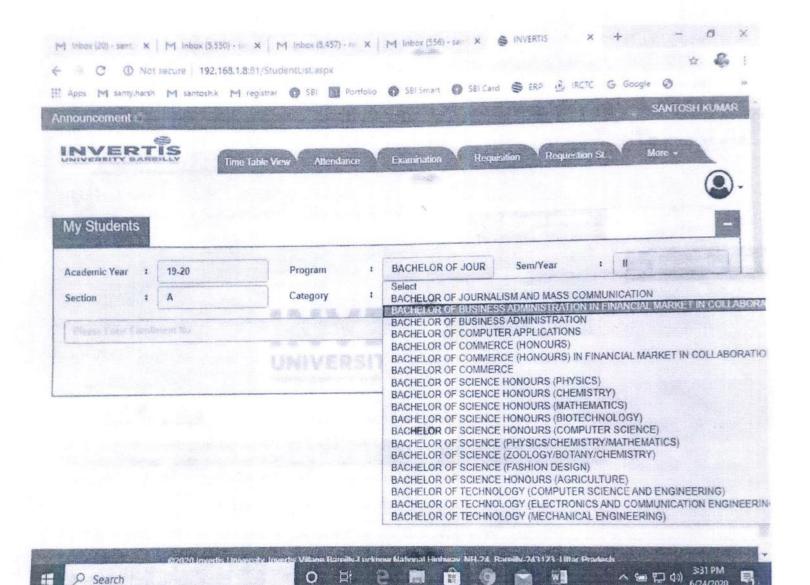
NEW ERP SCREEN SHOT 2 (Academic Module)





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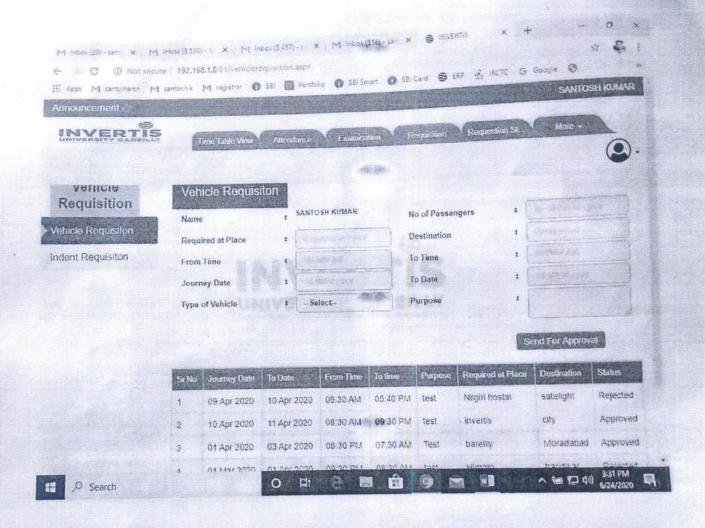
NEW ERP SCREEN SHOT 3 (Admission Module)



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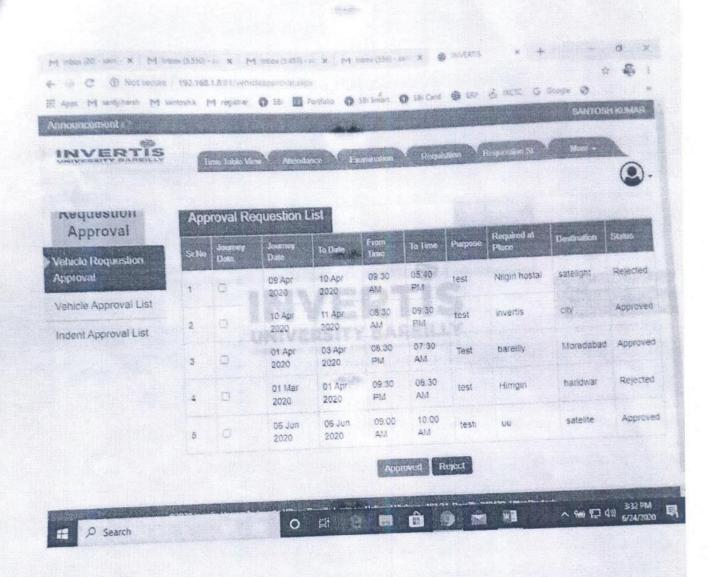
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NEW ERP SCREEN SHOT 4 (Transportation Module)



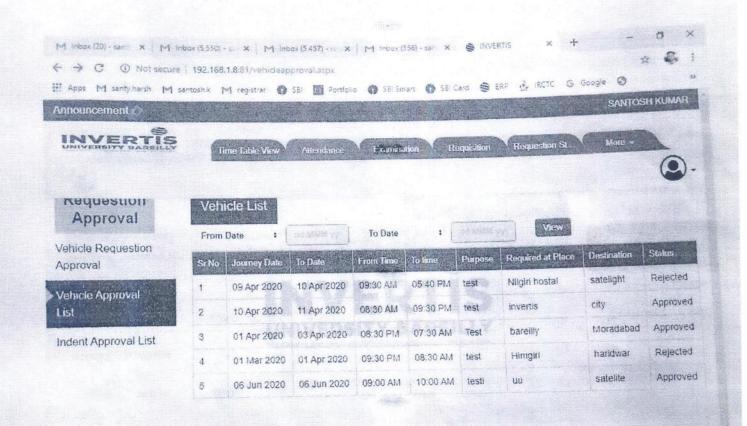
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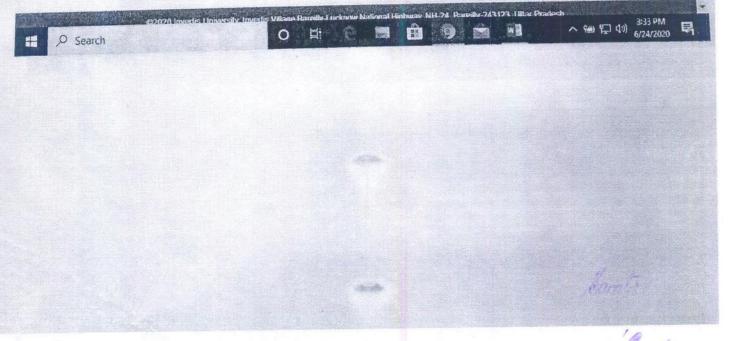
NEW ERP SCREEN SHOT 5 (Transportation Module)



Registrar Invertis University Sareilly

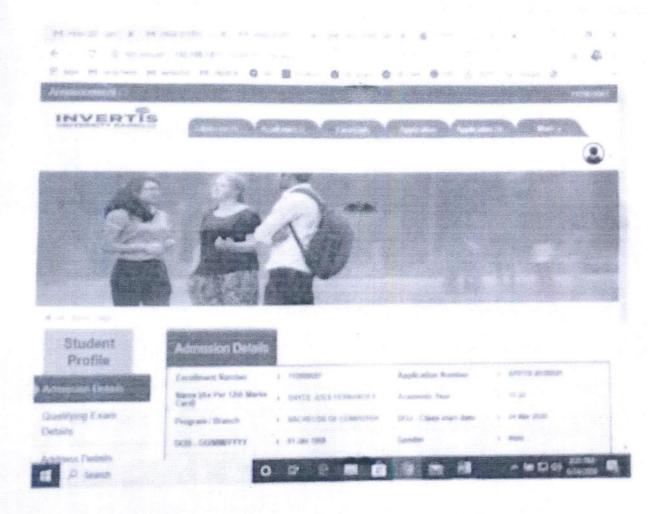
NEW ERP SCREEN SHOT 6 (Transportation Module)





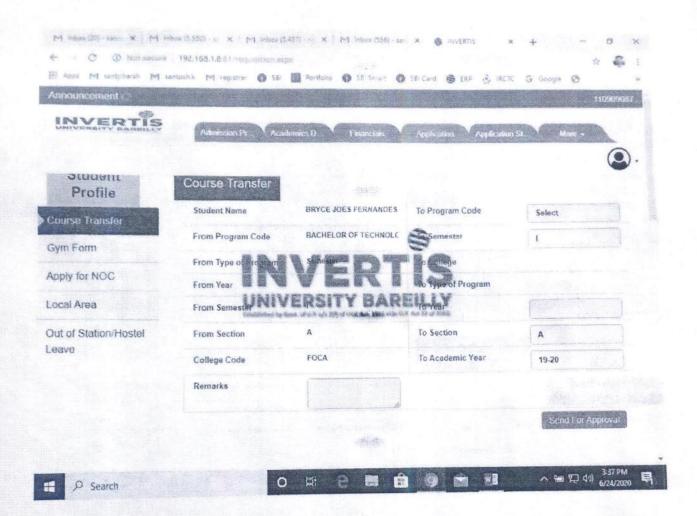
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NEW ERP SCREEN SHOT 7 (Admission Module)



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NEW ERP SCREEN SHOT 8 (Student Portal)



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