

NAAC 5.1.3

Capacity Development & skill enhancement initiative



ENGLISH SPOKEN CLASSES

DATE-05.07.2019

TIME-9:30 am Onwards

Place-Academic Block C2, C2, C3, C4, C5

Organizer-This Event was organized by Department of Professional Communication of Invertis University.

As We all know that Nowadays English is playing an Important role in a professional field, so being a faculty, we have duty towards student to enrich their quality of Speaking English. Professional Communication Department is there to create different and Perfect Personalities from different Department like Computer Applications, Education, Law Management etc. This department took initiative to take ENGLISH SPOKEN CLASSES in 5 slots, in which they taught students about various points-

- How to draft documents like notices, applications, Different letters etc. in a very fine way.
- Which type of language is needed at the time of requesting, applogising, appreciating etc.
- Often used words to be used in effective way.
- Correct Pronunciation of Words.
- Detecting grammatical errors and clarifying the mistakes we often made at the time of speaking.

This event was organized successfully and most of the student get benefited through this event.



Personality Development & its Marketing Perspectives

DATE-21.05.2020

TIME-12:00pm Onwards

Place-Online ZOOM MEETING

<u>Organizer-This Event was organized by Department of Professional Communication of Invertis University.</u>

Speaker-Ms. Ramya Mishra

In the period of Pandemic, P.C Department has arranged a Guest Lecture for the Student of MBA as they directly deal with the market and their studies. Student get benefited with this Lecture as Ms. Ramya Clarified the relation of a personality development with your own development in the Professional field by answering Why this combination is required and how it works for achieving success, Which type of attitude and aptitude is required when you enter in Market with the dreams of success. This Lecture helped student to understand how to enrich their personality, uplift their Social persona. Such a training introduces people to ability to look beyond the conventional ideas and explore more fundamentals regarding self-growth.

Self-Development Skills and Interview Techniques

DATE-29.05.2020

TIME-2:00-3:00 pm

Place-Online ZOOM MEETING

<u>Organizer-This Event was organized by Department of Professional Communication of Invertis University.</u>

Speaker-Dr. Dhanashree Katekhaye

This online Session was Organized for the Student of BBA & B. Com Final Year Students. For the overall Development of Personality, we must know the keys which may unlock the bonds within you and you may excel in different professions, you may hold different post and responsibilities in a better way. By figuring out more about yourself, person is able to set clear and well-infirmed goals. Student will be able to select which career he'd like to pursue. This Sort of Advices from the Respected Speaker Helped Students to understand what is prevalent and how to pursue. She also discussed about the interview Techniques which is to be carried out at the time of Giving the Interviews.

Technical Communication and Leadership Skills

DATE-20.05.2020

TIME-11:00 am

Place-Online ZOOM MEETING

<u>Organizer-This Event was organized by Department of Professional Communication of Invertis University.</u>

Speaker-Mr. KN Sheshadri

This online Session was Introduced for the Final Year students of BCA & MCA .Respected Speaker Enlighted students and made them familiar to the topic and importance of Technical Communication as In the workplace, there is a variety of situation you need to write workplace documents such as progress reports, letters and directive memos. You may need to create more complex forms of communication such as videos, presentations, proposals, instruction manuals, technical description and web pages. You may also need to research effectively, discussion about technological innovations, negotiate in a global marketplace and consider the implications of the document you or your employee produce. So, he taught that how it is to be enriched and how a Leadership Quality will be boosted by way of taking strong Judgments, Earning Co-operations, Appreciation and ensure best results with the efforts of the team.

INTERVIEWING SKILLS

DATE-14.05.2020

TIME-12:00-01:00pm

Place-Online Zoom Meeting App

<u>Organizer-This Event was organized by Department of Professional Communication of Invertis University.</u>

Speaker-Ms.Saniya Hansda

This session was organised for the B.Tech & MCA Final Year Student. Speaker discussed about The keys to effectively interviewing include preparation, energy, enthusiasm, and strategy. Taking the time to do company research, understanding where you fit within the organization, and having a clear idea of what you can contribute is time well-spent. Research and preparation will differentiate you from other candidates and may be the difference between landing your dream job and being passed over. When participating in an interview, adopt a consultant mentality and clearly communicate your ability to solve the unique challenges of the company with which you are interviewing. Be careful to not be either too positive or too negative about the company with which you're interviewing. Understanding what is already working, and having a clear idea of what you can help improve is a good mix of perspective and will position you as a thoughtful candidate rather than a phony flatterer or overly-negative critic. Ended with this, she covered whole perspectives of a best interview.

Covid-19 and its impact on Business & Legal Education

DATE-05.06.2020

TIME-09:00am onwards.

Place-Online Zoom Meeting App

<u>Organizer-This Event was organized by Department of Professional Communication of Invertis University.</u>

Speaker-Dr.R.D.Sharma

This Lecture was organised for the Law Department and Department of Business Administration.

The Impact of Covid 19 on the market and legal Profession is a vast topic where In business Area Speaker Gave example like_Stock prices have fallen during the pandemic, and oil futures briefly turned negative in value. Real estate values have also taken a hit. These effects will all seriously impact certain industries.

And in the field of Legal Education Speaker discussed about some possibilities which are as follows.

- Possibility of Recession due to lockdown.
- Possibility of partnership with multi displinary candidates and law.
- It will promote Research for the law schools, students and the faculties.
- Radical Reformation
- Beyond Socrates Process.
- Improve oral and written Advocacy skills.

Over all this session was fruitful to understand the impact of COVID-19.

MOCK INTERVIEWS

DATE-13.10.2018

TIME-10:00am Onwards

Place-Seminar Hall I & II

<u>Organizer-This Event was organized by Department of Professional Communication of Invertis University.</u>

Quorum of Interviewer-Dean Academics, Dean Engineering, Dean-Student Welfare of Respective Department of P.C Department and One faculty Member (Respective Department).

Every student who join any institute, come with an aim, dreams and goals. We as a part of Institute always try to help them to create courage in them to face the outer world when they step up to the final stages of achieving their aims. Interview is one of those Challenges. Professional Communication Department organized a MOCK INTERVIEW SESSION for the Final Year Students who wishes to enter in the Professional world after completion of the Courses.

- Core related Questions were asked.
- Created Atmosphere of Typically of Final Interviews.
- Further the Problems and corrections were discussed.

Event was Successfully Organized.



Personality Development "Invest in Yourself"

DATE-.23.04.2020

TIME-01:00pm Onwards

Place-Online ZOOM MEETING

Organizer-This Event was organized by Department of Computer Application of Invertis University.

Speaker-Mr. Mohak Bhatnagar

In the period of Pandemic, C.A Department has arranged a Guest Lecture for the Student of B.Sc II, IV Semester and BCA II Semester. With the *Words "Choose a profession according to your personality or Create a personality according to the profession you choose"*

Speaker stared discussing about what Is the benefit of understanding the need of best personality at the time of selecting the Profession or took first step towards your progressive life.He described some benefits of Personality Development-

- You will stay happier and satisfied
- Will build up best relationships with yourself and others.
- You will be able to take better decisions and can solve problem in better way.
- You look more positive and this will attract others.
- You starts learning new things.
- You will ensure to achieve your career goals

These are the key benefits of Personality Development which Supports person in his whole life. So, Invest in yourself.

Business Communication Across Culture

DATE-.21.04.2020

TIME 09:00-10:00am

12:30-01:30 pm

Place-Online ZOOM MEETING

Organizer-This Event was organized by B.Com (H) & B.Com (FM)Department of Invertis University.

Speaker-Asif Siddiqui

This Lecture was organised by the B.Com (H) & B.Com (FM)Department in which Speaker focused upon the pros and cons of cross-Business Communication. He described that how this culture is required to be followed and it will affect your business. Conclusively he specified five keys to successful cross-cultural communications for your business partnerships:

- Be proactive. Start by focusing on creating trustful partnerships, not on the business at hand.
- Use some cultural rapport. Adapt your marketing material and business approach as needed.
- Organize productive interactions that ensure a "win-win" for all parties.
- Develop strategies for relationships and business cycles based on appropriate levels of formality, business hierarchy and timing.
- Learn the "do's and don'ts" of the country and cultures with which you're partnering. In short, be well prepared.

This lecture was Successfully organized.

Business Communication

DATE-.10.06.2020

TIME 09:00-10:00am

Place-Online ZOOM MEETING

<u>Organizer-This Event was organized by Department of Professional Communication of Invertis University.</u>

Speaker-Prof.Curtis Dean

In this Lecture Speaker has focused on the Effective Business Communication Skills, Summary of them are as follows-

- <u>Collaboration</u>- Collaboration and teamwork are vital to business success. Being able to collaborate carries a number of <u>benefits for an employer</u>, from better marketing to increased employee satisfaction to a higher quality of product or service.
- <u>Speaking Skills</u>- Whether you're speaking in front of colleagues at a meeting, in a crowded seminar hall or to your team before a big project, you must be able to clearly and concisely convey your ideas
- <u>Listening-A</u> big part of effective communication is <u>effective listening</u>,
- <u>Non-Verbal Communication</u>- People say a lot without uttering a word, and a facial expression or quirk of body language can communicate attitude and interest better than words can. Gestures, eye contact, tone of voice, posture, breathing and other factors contribute to nonverbal communication.
- <u>Written Communication</u>- Email has become a standard way to communicate both in business and in our personal lives, and many people treat electronic communication as less formal than other forms of communication. In a business context, it's important to treat your emails the same way you'd treat a written letter.

From theory to practical Business Communication is a vast Subject.It have various dimensions and this lecture helped student to understand the benefit of studying Business Communication.

Importance of Communication

DATE-.26.05.2020

TIME 02:00-03:00am

Place-Online ZOOM MEETING

Organizer-This Event was organized by Department BBA & B. Com of Invertis University.

Speaker-Mr.Brahma Roop Dixit

In this Lecture, Speaker Focused on the Reasons of why Communication is important and how it will help in a Persons Life. He has given Seven benefits of good communication skills.

1.Building trust,2.Preventing or resolving problems .3 Providing clarity and direction

- 4. Creates better relationships 5. Increases engagement 6. Improves productivity
- 7. Promotes team building.

In the end of the lecture he provided tips to create or to brush the skills of Communication.

"Software Testing-A Career Option"

DATE-.08.06.2020

TIME 12:00pm

Place-Online ZOOM MEETING

Organizer-This Event was organized by Department Computer Applications of Invertis University.

Speaker-Mr.Brahma Roop Dixit

Software testing is one of the phase of Software Development Life Cycle (SDLC) to ensure that the software developed by a software developer fulfills the requirements and expectations of the client. To test a software a number of test inputs also known as test cases are designed and it is observed whether the software is responding to those test cases as per expectation or not. Software testing is an importance phase which helps to assure the quality of a software product. There are tremendous job opportunities in the field of Software Testing. To make students aware about those opportunities Department of Computer Applications has organized an online guest lecture on Software Testing: A Career Option for all the students of BCA and BSc. (H) CS on 8 June 2020. The guest lecture was delivered by one of the Alumni Mr. Rishabh Sharma who is working as Software Test Engineer at Accenture Solutions Private Limited, Gurgaon.

Mr. Rishabh Sharma has guided students about the importance of Software Testing and explained various types and levels of testing and testing tools. He has also discussed about the manual and automated testing. Students got to know that how the test cases are designed and testing report is created by Software Testers. The session was very interactive.

GROOMING "Moving in Grace"

DATE-.4.02.2020

TIME 09:00am-03:00pm

Place-Seminar Hall II

Organizer-This Event was organized by Department of Pharmacy of Invertis University.

Speaker-Ms.Maulshree Bhandari

One Day Workshop

This lecture was taken by one of the Faculty of Invertis University For the purpose of grooming the Personality of Students.

In this Workshop she taught Students of Different groups about the Personality Appearance, aptitude ad Attitude which is to be carried out always when you meet someone. First impression is the last impression is the true words according to her, How gracefully and beautifully and positively you present yourself will leave a mark in the mind of person you have interacted. This was a best lecture for proving knowledge of day to day dealing.



EVENT REPORT (WEBINAR)

Emerging Trends in Skill Development

DATE-.14.05.2020 TIME 10:00am

Place-Online Zoom App

Organizer-This Event was organized by Department of EE /ECE of Invertis University.

Speaker-Dr. Preeti (Skill Assistant Professor, Shri Skill Vishwakarma University, Haryana)

The Speaker focused on Various points-

- There have been three major challenges to skills development in India: expanding public sector collaboration with industry and the private sector, creating pathways for international mobility and addressing women's low participation in the labour force.
- Another market failure in skill development is externalities. For example, when a firm spends resources on developing the skills of an employee, he or she can quit and join another firm, thus benefitting the latter firm and not the firm that incurred the training cost.
- Collaboration with industry has been fundamental to ensure the relevance and quality
 of skills training and for building the institutional structures required to achieve the
 desired outcomes.
- India is committed to becoming the "skill capital" of the world and structured efforts such as the India International Skill Centre (IISC) programme are evidence of this. Technical collaborations have been undertaken with countries such as the UK, Australia and the UAE for benchmarking and mutual recognition of standards.
- Providing residential facilities for women trainees, embedding mentoring and coaching in skills programmes and providing social support through mechanisms such as local workshops have all been explored.

EVENT REPORT (ONLINE LECTURE)

Latest technologies and Job Trends in IT Industry

DATE-.27.04.2020

TIME 10:00am

Place-Online Zoom App

Organizer-This Event was organized by Department of Computer Applications of Invertis University.

Speaker-Mr. Aman Singh(IT Consultant & Full Stack Developer | Co founder of (Zixana) Founder makeresume | Director Cybercreek Solutions Pvt. Ltd.)

This Lecture was organised for the student of MCA, BCA &B.Sc (CS)H.Speaker Specified and Explained Eight Major Latest Technologies and job Trends in IT Industry

He said, staying in current with technology trends is a demand of an hour. And it means keeping your eyes on the future, to know which skills you'll need to know and what types of jobs you want to be qualified to do. Here are eight technology trends you should watch for in 2020, and some of the jobs that will be created by these trends.

- Artificial Intelligence,
- Machine learning,
- Robotic Process Automation,
- Edge Computing,
- Virtual Reality and Augmented Reality
- Cyber security,
- Blockchain,
- IOT

EVENT REPORT (7 Days Workshop)

AWS Cloud Technology

DATE-.23.09.2019-28.09.2019

TIME 09:00am-3:00pm

Place-Seminar Hall II

Organizer-This Event was organized by Department of Computer Science & Engineering of Invertis University.

In the world of Innovations, It is necessary to get information about each and every update, when you are desiring to set a goal in a particular field. CSE department took initiative to make students aware about the AWS clouds Technology, In this Workshop Student of B. TECH(CS) and CA Studied about working of AWS Cloud Technology, What is cloud Computing, their types and models, Advantages and Disadvantages. With theory they have learnt all practical Aspects of the same.

This session was headed by the Chief Proctor of University who belongs to the Same Department. This session was successfully concluded.

EVENT REPORT (Guest Lecture)

"Jump Start your Software Career"

DATE-.19.06.2020

TIME 02:00pm

Place-Online Zoom App

Organizer-This Event was organised by Department of Computer applications.

In this session of MCA,BCA,B.Sc(CS)(H),Student Understands the Benefit and Disadvantages of working in Software field.Which are as follows-

ADVANTAGE

- The skills are transferable.
- Work anywhere.
- Comfortable Working Environment.
- Constant learning curve.
- You can be as creative as you want.

DISADVANTAGES

Competition around the world. ...

Business people" high expectations.

Although the Speaker Emphasized to Select Career in the same as it Always keeps you one step ahead from the others people working in different sectors. Nowadays technological updating is the most demanded profession.

Online Yoga Learning Camp

DATE-.21.06.2020

TIME 09:30am

Place- AT HOMES

Organizer-This Event was organised by Department of Education.

As the time is crucial nowadays, During this pandemic, On the Occasion of International yoga Day, Department of Education organized Yoga Learning Classes From last two years. In this student of all Department as well as faculties of all department took part and Promises to Maintain good Health. This time Participation was quite different, student and faculties shared their video and pictures of doing yoga online.



Yoga Learning Camp

DATE-.21.06.2019

TIME 09:30am

Place-Main Ground, Academic Block III

Organizer-This Event was organised by Department of Education

For the first time on International Yoga Day Education Department of the University organized a Yoga Camping in which all the students of University and the faculty members were welcomed. In the opening ceremony Vice-Chancellor of the University was Present, Later Deans of respective Department also joined the event.

This was the necessary step took by the Department of Education to ensure best health of Invertis Family.

