Personal Grooming Syllabus (PH02)

Scope: This program is specially designed to polish the image of company personnel and individuals. It is inculcated in and impress upon the participants the importance of developing the RIGHT image of themselves to the people they meet. Through the intrinsic inter-personal values and extrinsic social skills, participants will project an image consistent with their organizational goals and further enhance their personal image.

Course Outcome: The course has four major learning objectives. Upon completion of this course a student should be able to:

- 1. Develop a professional image that will be in accordance to the business environment
- 2. Master the fundamentals of professionalism, business etiquette and protocol
- 3. Learn the art of looking confident, friendly and approachable through our body language
- 4. Develop a sense of professionalism and dressing with style

Unit I

10 Hours

INDIVIDUAL IMAGE AND CORPORATE IMAGE

Role and responsibility in organization. Understanding corporate image. Image as communication tools Setting expectations. Introduction and understand the important of personal & corporate image

Unit II

10 Hours

10 Hours

PERSONAL BRANDING THE WINNING PROFESSIONAL IMAGE

What is personal branding? How it is associated to corporate personality. Why does it matter The first impression. The habit of a warm/sincere smile. Packaging a total winning image The 5 Cs to a professional image.

Unit III

POSTURE FOR IMPACT TO CREATE CONFIDENCE

Importance of good posture, understanding body language, Developing positive facial expressions and eye contact, Hand gestures, leg positions and gesture clusters. High density/low density smiles that speak volumes, correct your posture in standing, sitting and walking. A simulation. Practice of posture, speaking and self positioning

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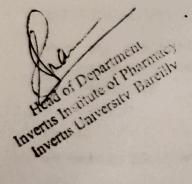
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Unit IV

10 Hours

CORPORATE IMAGE THROUGH CORRECT DRESSING CODE

Body basic Wardrobe planning, Accessorizing, Various fashion - The elements of style, The power of cut, colour and cloth, What to look for in quality and price. How to know the correct shirt, jacket, trousers size. Dressing correctly for various occasions Dress for success



DEAN INVERTIS INSTITUTE OF PHARMACY INVERTIS UNIVERSITY, SAREILLY

Registrar Invertis University Bareilly



Department of Pharmacy

1 Jan 2022

CIRCULAR

VALUE ADDED COURSE (GROOMING)-B.Pharm.

Student of B.Pharm. IInd Year are hereby informed you that online "Career Counselling" is scheduled from 3 Jan 2022 in your respective classroom, Academic Block-III.

Schedule:

- Time Slot: 03:00 PM to 05:00 PM
- Key Speaker: Ms. Maulshree Bhandari
- Duration: 2 hrs

Program Overview:

Grooming sessions help students to prepare themselves for their upcoming corporate life where they can be presentable. It enhances their basic interview etiquettes, body language and communication skills. Overall enhancement of a student carves him into a confident and skilled person.

Registrar Invertis University Bareilly () DEAN INVERTIS INSTITUTE OF PHARMACY INVERTIS UNIVERTITY, BAREILLY

Mrs. Surabhi Sharma (HOD) of Department (HOD) titute of Pharmacy Invertis Institute of Pharmacy Invertis University Bareilly

GROOMING

Organised by:-Department of Pharmacy

INVERTIS UNIVERSITY BAREILLY

Program:- B Pharm II

2:00 TO 3:00PM JAN 03-MAY 05 2022

HOD: Mrs. Surabhi Sharma

Mrs. Maulshree Bhandari Deopa

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UNIVERSITY BAREI PERSONAL GROOMING

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Course Overview:

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Grooming sessions help students to prepare themselves for their upcoming corporate life where they can be presentable. It enhances their basic interview etiquettes, body language and communication skills. Overall enhancement of a student carves him into a confident and skilled person.

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	INVERTS UNIVERSITY CERTIFICATE OF VALUE ADDED COURSE



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CERTIFICATE OF VALUE ADDED COURSE

for successfully completing a value added course This Certificate is awarded to Mr./Ms. RAJNESH KUMAR of Program B.PHARM Year/Semester II YEAR PERSONAL GROOMING

during 03 JANUARY 2022-05 MAY 2022 offered by Department of_ PHARMACY

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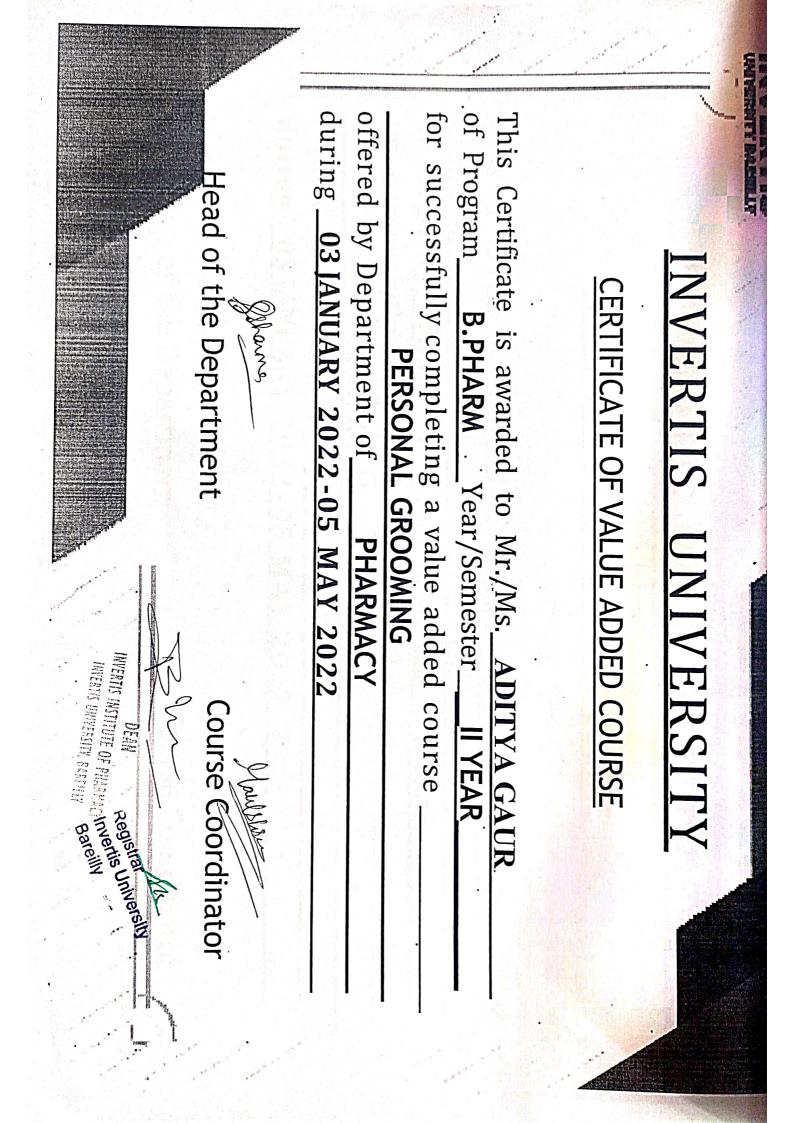
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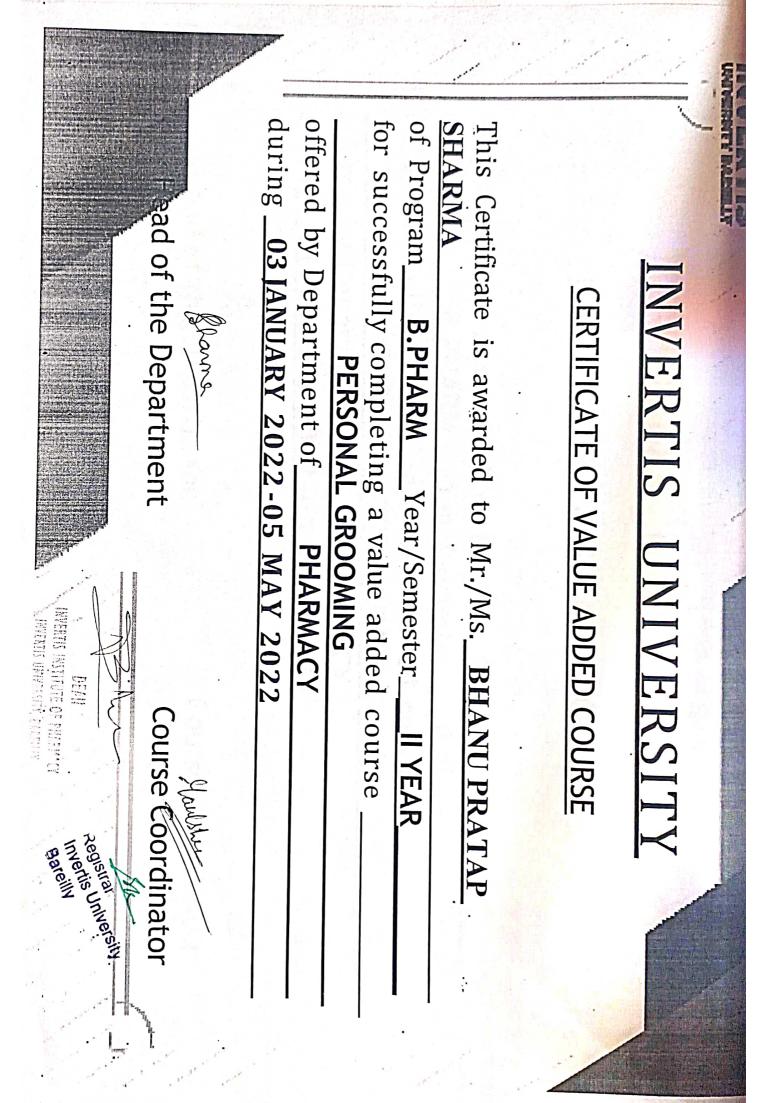
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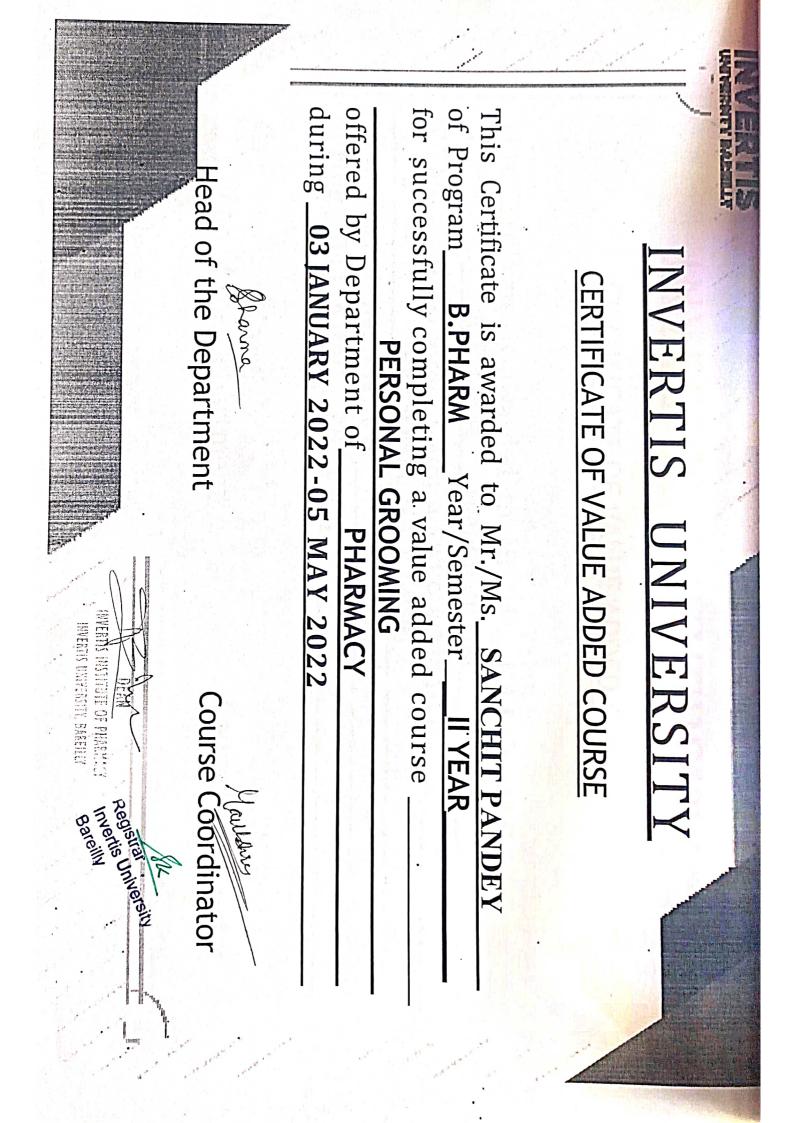
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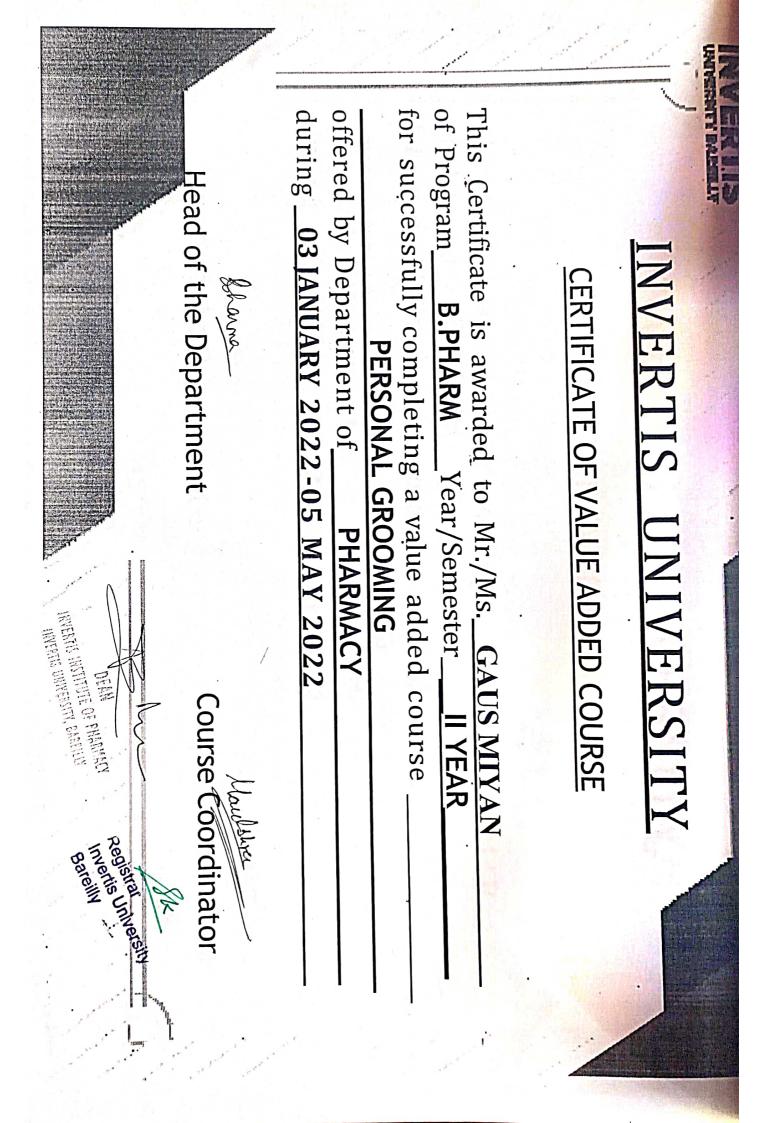
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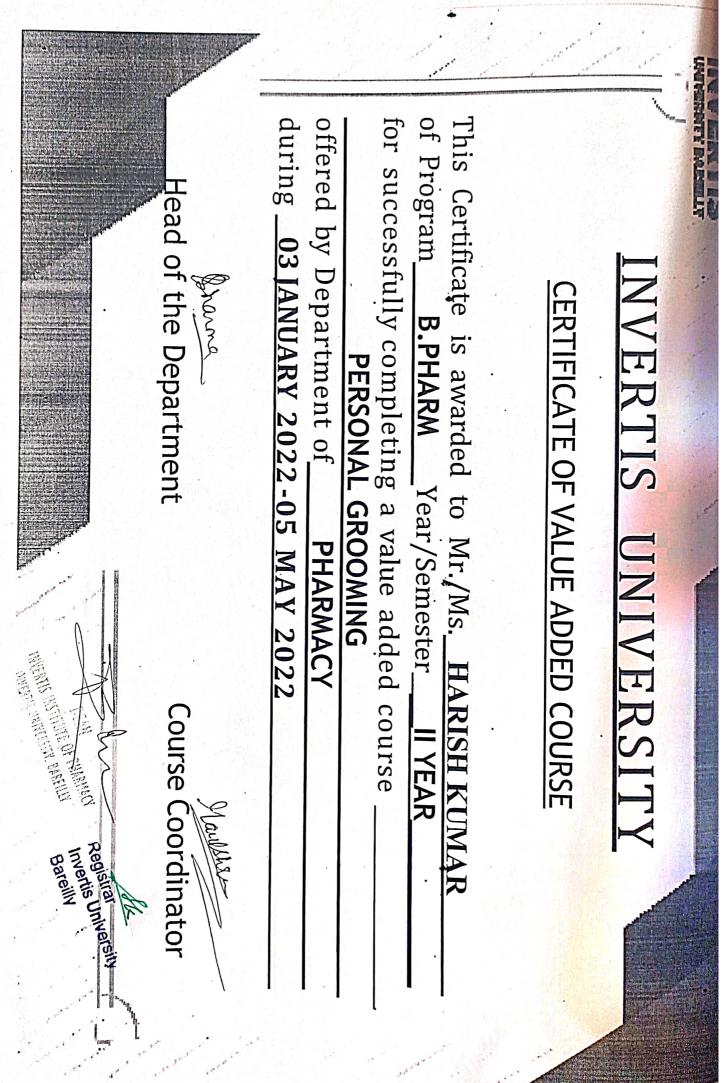


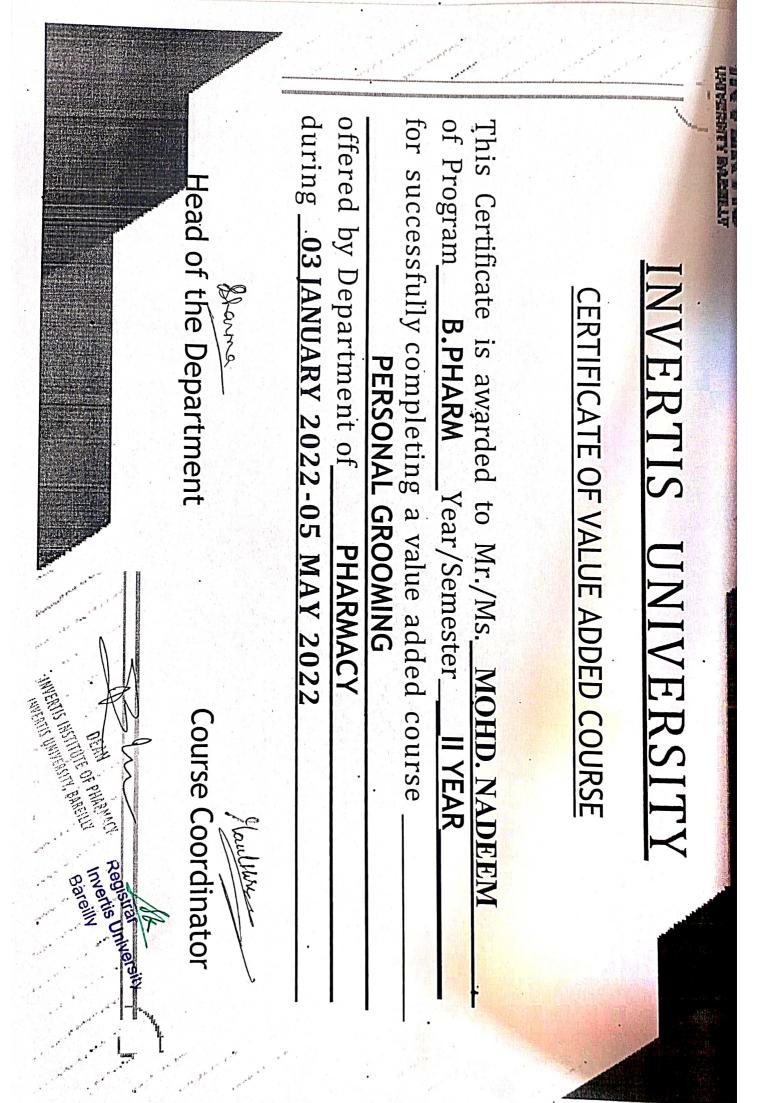




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for successfully completing a value added course of Program This Certificate is awarded to Mr./Ms. MOHD. ISTEYAO **B.PHARM** Year/Semester_ II YEAR

offered by Department of PERSONAL GROOMING PHARMACY

during 03 JANUARY 2022-05 MAY 2022

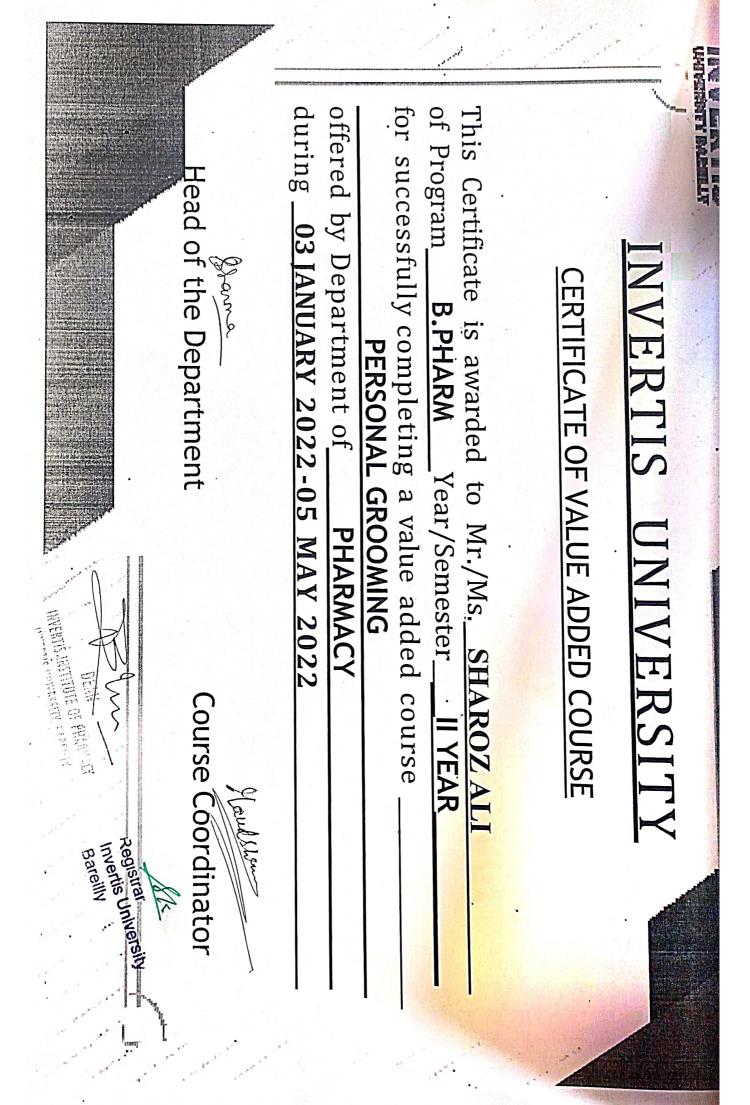
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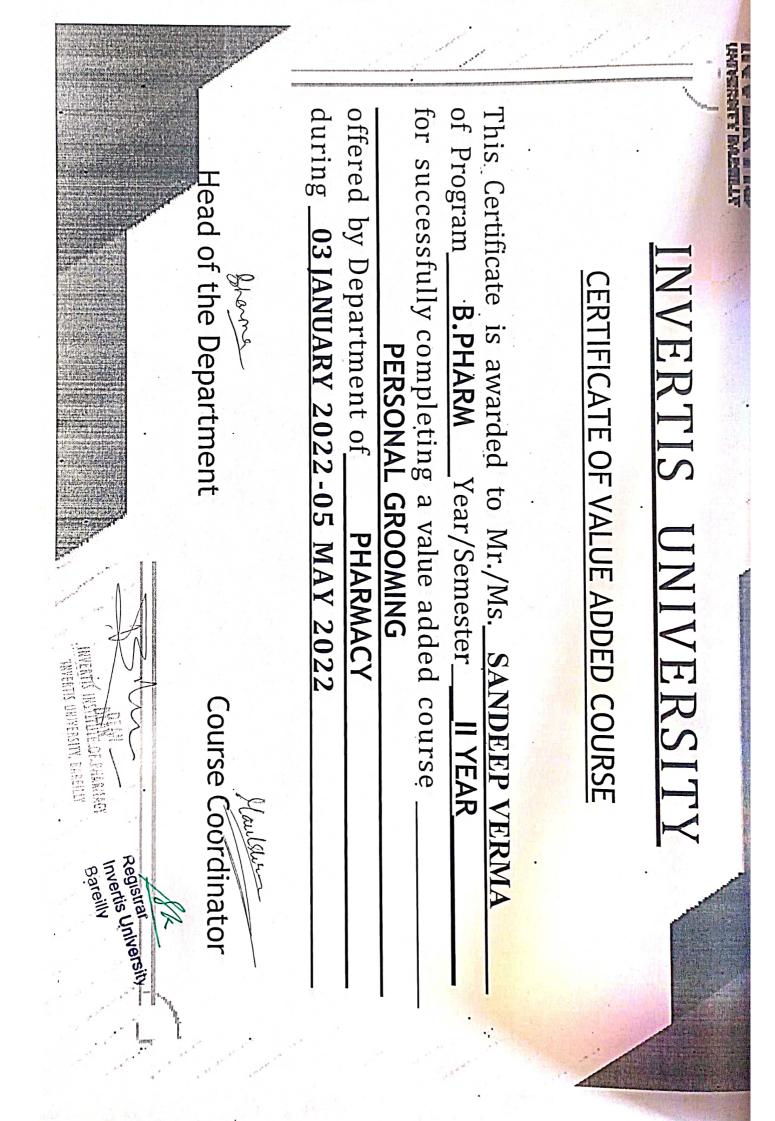
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Registral University Bareilly







CERTIFICATE OF VALUE ADDED COURSE

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during 03 JANUARY 2022-05 MAY 2022 offered by Department of_____ PERSONAL GROOMING PHARMACY

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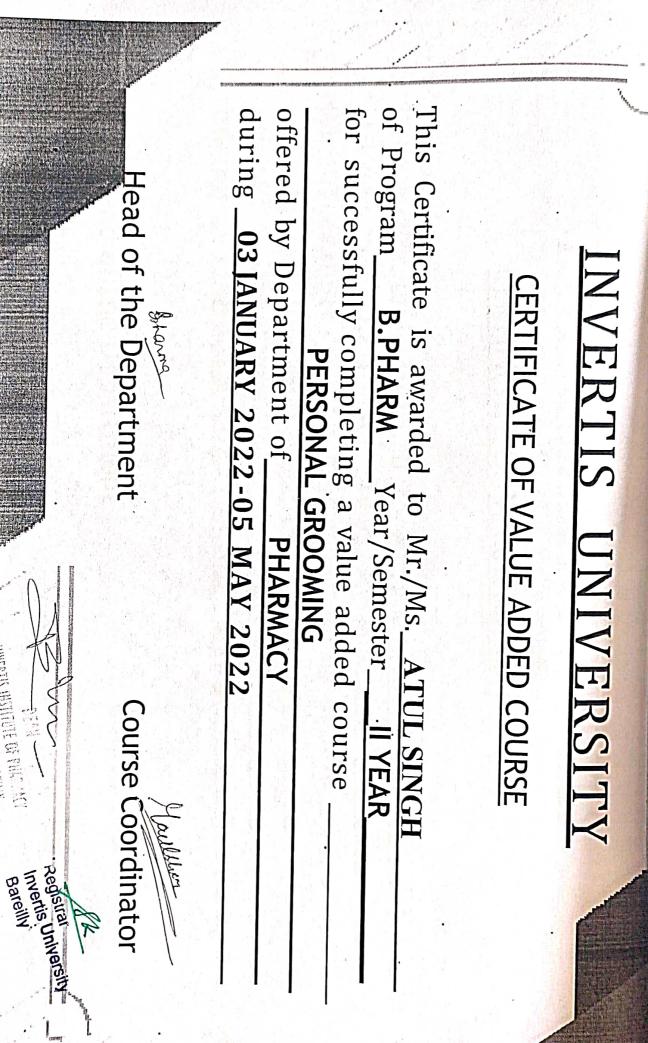
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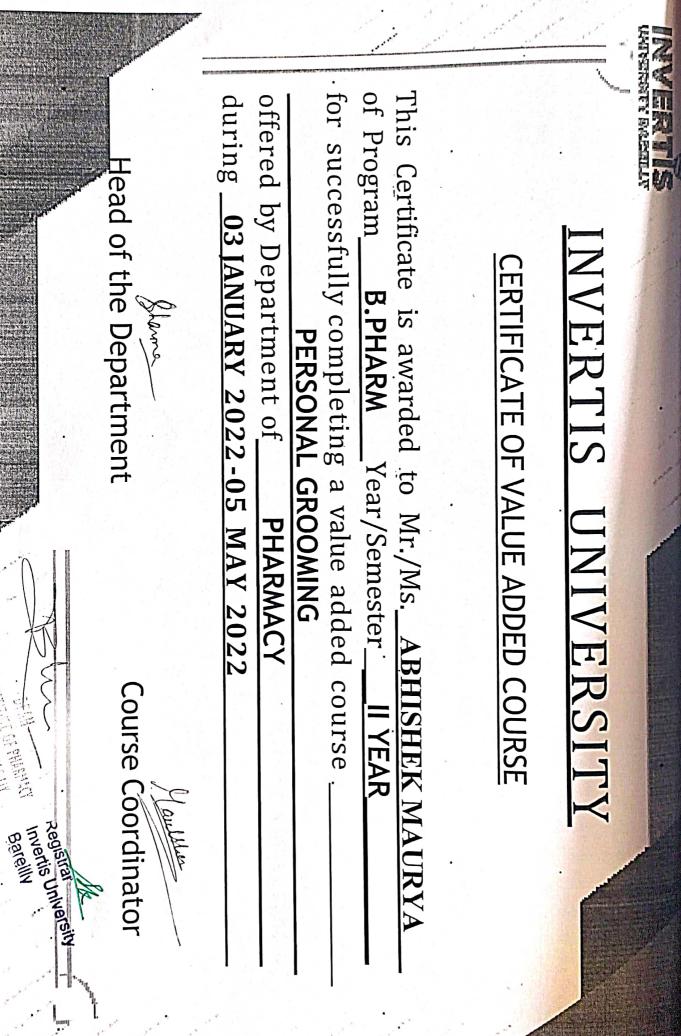
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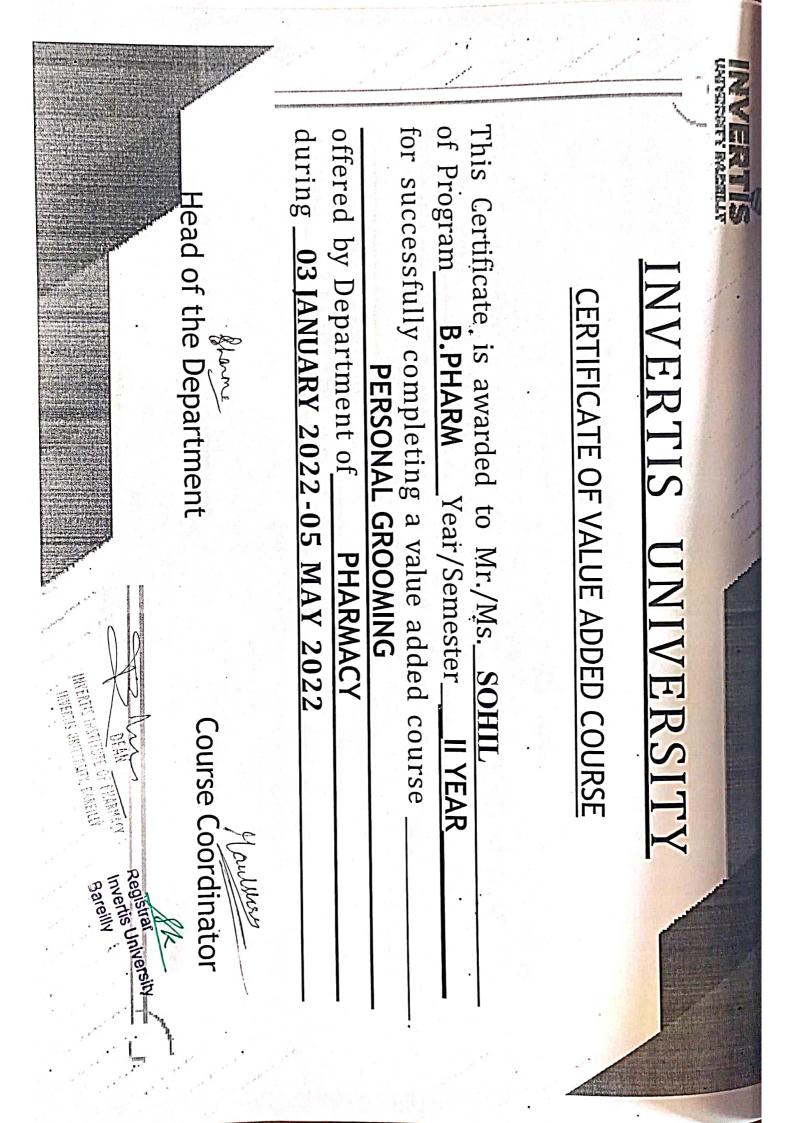
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CERTIFICATE OF VALUE ADDED COURSE

of Program_ for successfully completing a value added course This Certificate is awarded to Mr./Ms. AKANKSH SINGH **B.PHARM** Year/Semester PERSONAL GROOMING II YEAR

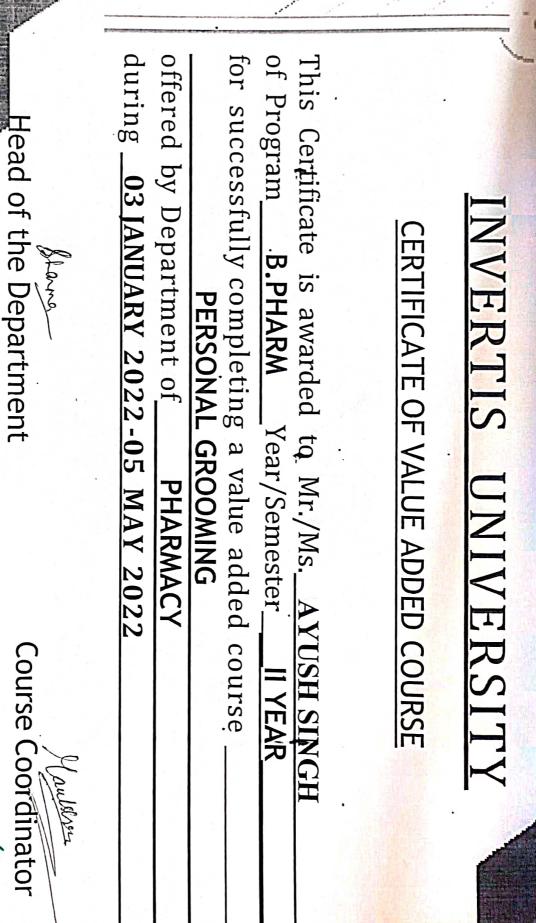
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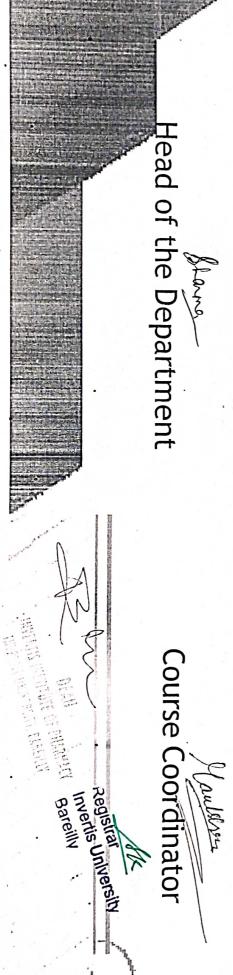
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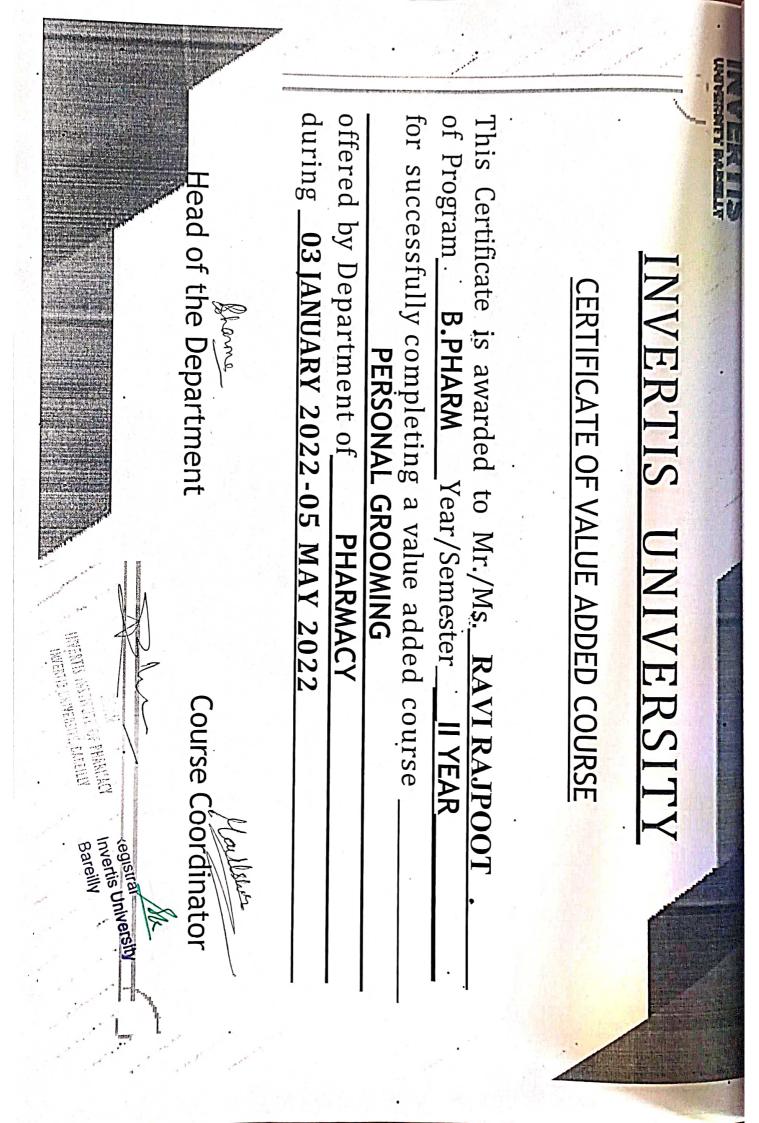
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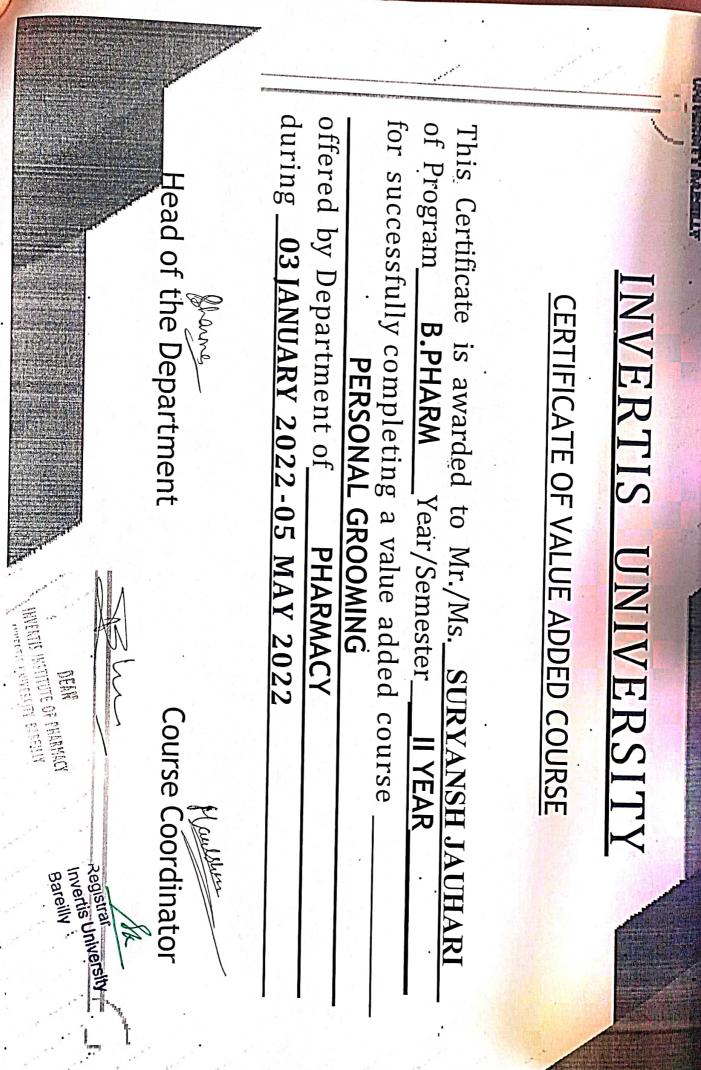
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CERTIFICATE OF VALUE ADDED COURSE

for successfully completing a value added course of Program **B.PHARM** Year/Semester This Certificate is awarded to Mr./Ms. ABHISHEK GANGWAR II YEAR

PERSONAL GROOMING

offered by Department of PHARMACY

during 03 JANUARY 2022-05 MAY 2022

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CERTIFICATE OF VALUE ADDED COURSE

of Program **B.PHARM** Year/Semester II YEAR for successfully completing a value added course PERSONAL GROOMING

during 03 JANUARY 2022-05 MAY 2022 offered by Department of PHARMACY

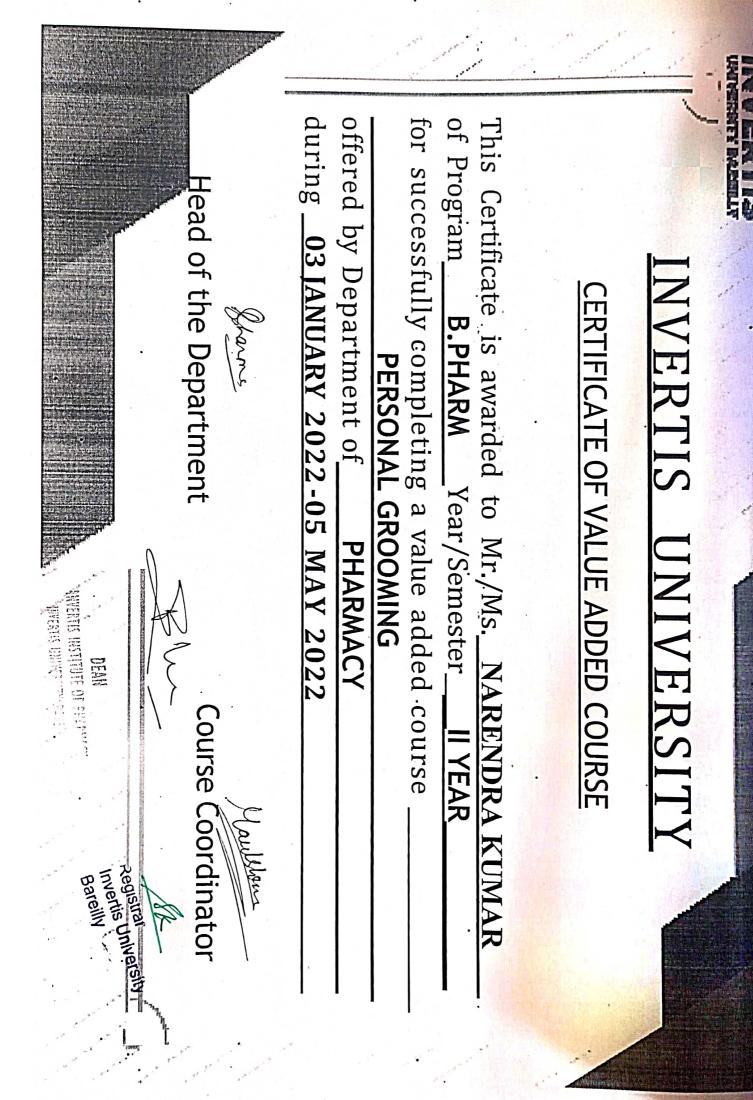
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for successfully completing a value added course of Program_ This Certificate is awarded to Mr./Ms. AKIB KHAN offered by Department of **B.PHARM** Year/Semester PERSONAL GROOMING PHARMACY II YEAR

during 03 JANUARY 2022-05 MAY 2022

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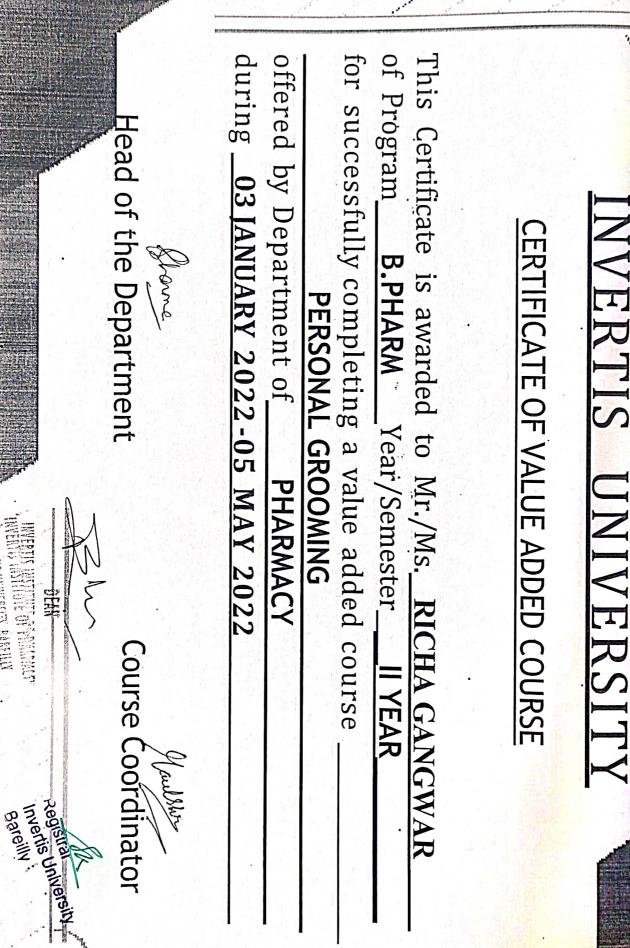


CERTIFICATE OF VALUE ADDED COURSE

of Program_ for successfully completing a value added course This Certificate is awarded to Mr./Ms. SHOBHIT SAXENA **B.PHARM** Year/Semester PERSONAL GROOMING II YEAR

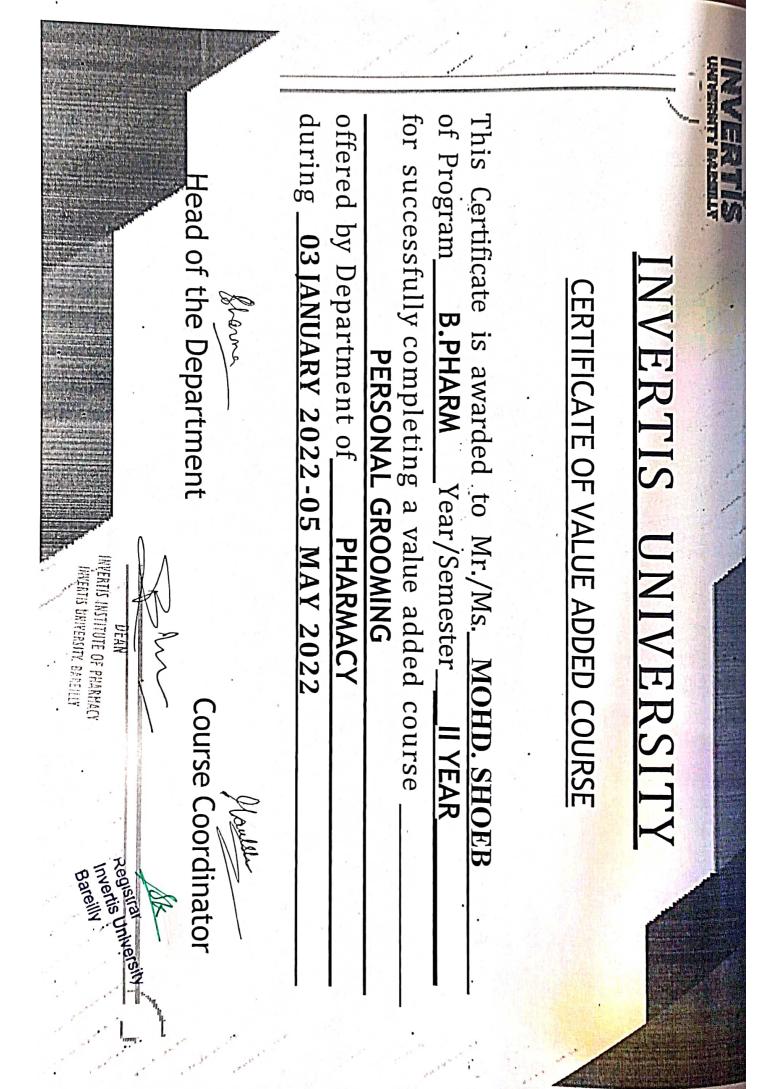
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Head of the Department Head of the Department Network North Statistics Network	This Certificate is awarded to Mr./Ms. ATHARV AGARWAL of Program B.PHARM Year/Semester II YEAR for successfully completing a value added course PERSONAL GROOMING offered by Department of PHARMACY during 03 JANUARY 2022-05 MAY 2022	INVERTIS UNIVERSITY CERTIFICATE OF VALUE ADDED COURSE	





CERTIFICATE OF VALUE ADDED COURSE

for successfully completing a value added course of Program This Certificate is awarded to Mr./Ms. KUSHI SRIVASTAVA **B.PHARM** Year/Semester_ PERSONAL GROOMING II YEAR

during 03 JANUARY 2022-05 MAY 2022 offered by Department of_ PHARMACY

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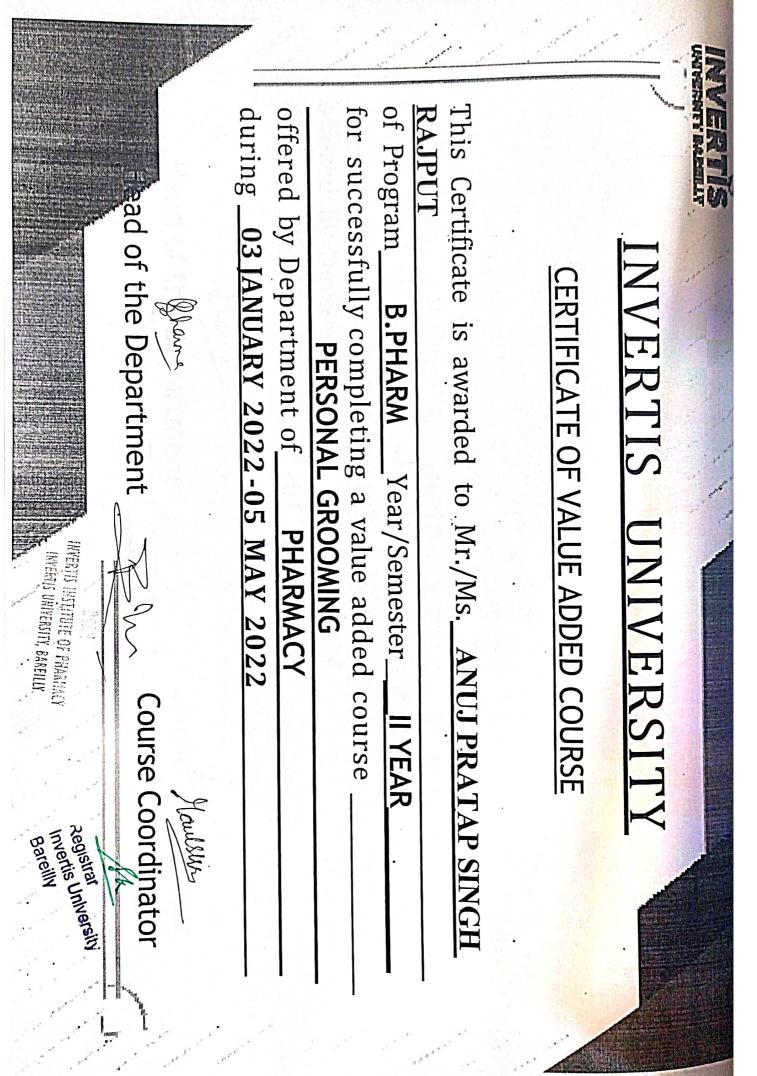
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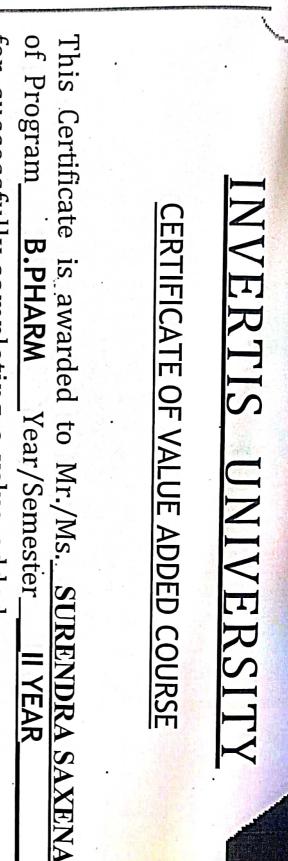
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INVERTIS during 03 JANUARY 2022-05 MAY 2022 for successfully completing a value added course of Program **B.PHARM** Year/Semester II YEAR offered by Department of PHARMACY This Certificate is awarded to Mr./Ms. SUDHANSHU SINGH dead of the Department INVERTIS UNIVERSITY CERTIFICATE OF VALUE ADDED COURSE - Marine PERSONAL GROOMING WEAT IN TOTAL OF PRANTICO filiteans university, baseling Ž Course Coordinator / auliliur Registre University University





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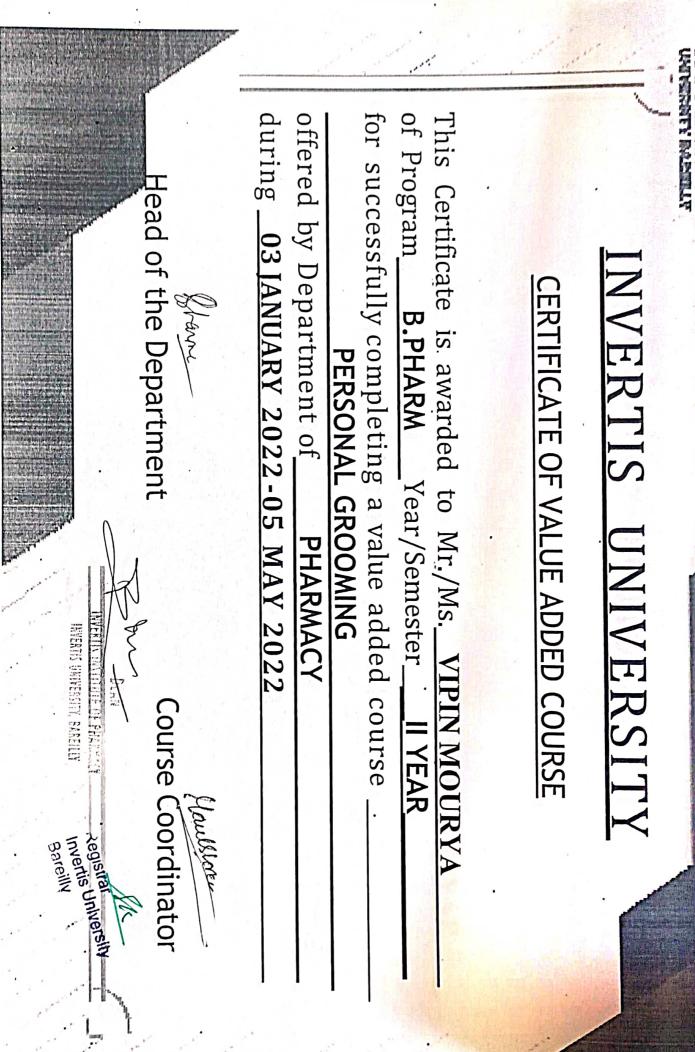
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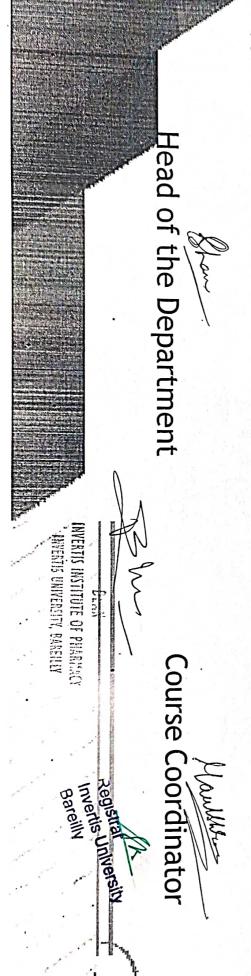
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CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. SHIVANI KASHYAP of Program for successfully completing a value added course **B.PHARM** Year/Semester PERSONAL GROOMING II YEAR

during 03 JANUARY 2022-05 MAY 2022 offered by Department of PHARMACY



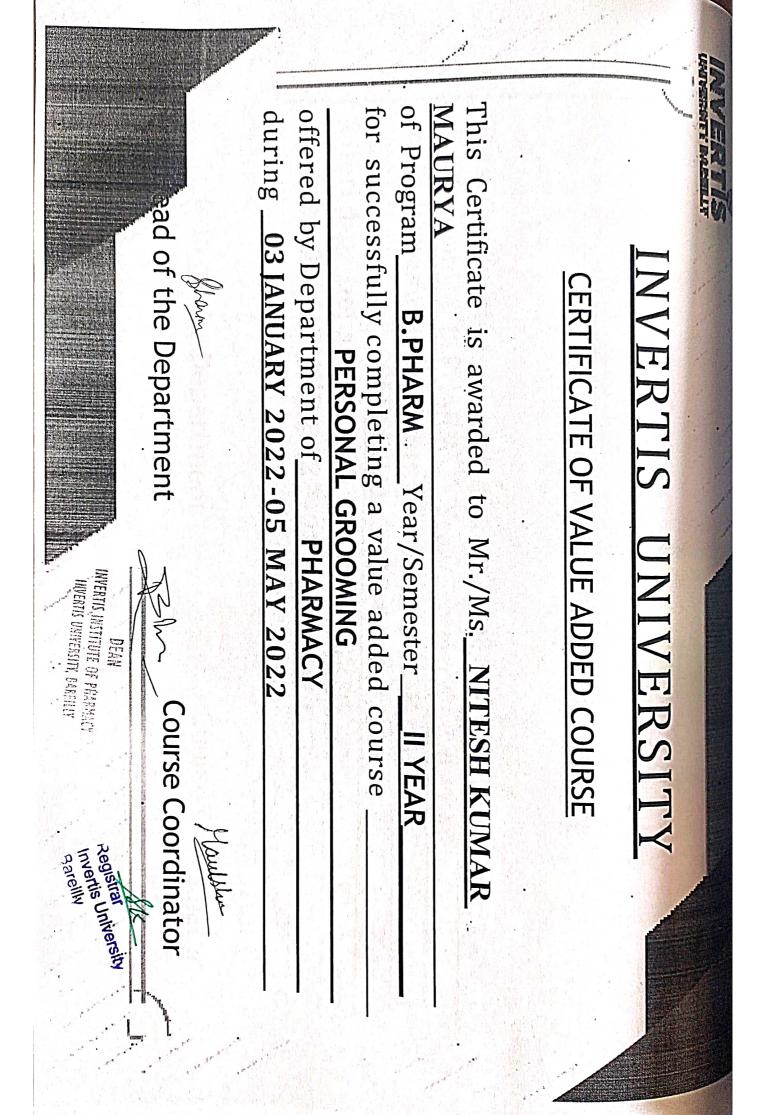


CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. SAKSHAM SHARMA for successfully completing a value added course of Program offered by Department of **B.PHARM** Year/Semester PERSONAL GROOMING PHARMACY II YEAR

during 03 JANUARY 2022-05 MAY 2022

Head of the Department Kass INVERTIS INSTITUTE OF PHARMACI WENTIS UNIVERSITY, BAREILLY Course Coordinator Haulshim Invertis University Bareilly





CERTIFICATE OF VALUE ADDED COURSE

for successfully completing a value added course of Program_ This Certificate is awarded to Mr./Ms. ADITYA CHAUHAN **B.PHARM** Year/Semester PERSONAL GROOMING **II YEAR**

during 03 JANUARY 2022-05 MAY 2022 offered by Department of PHARMACY

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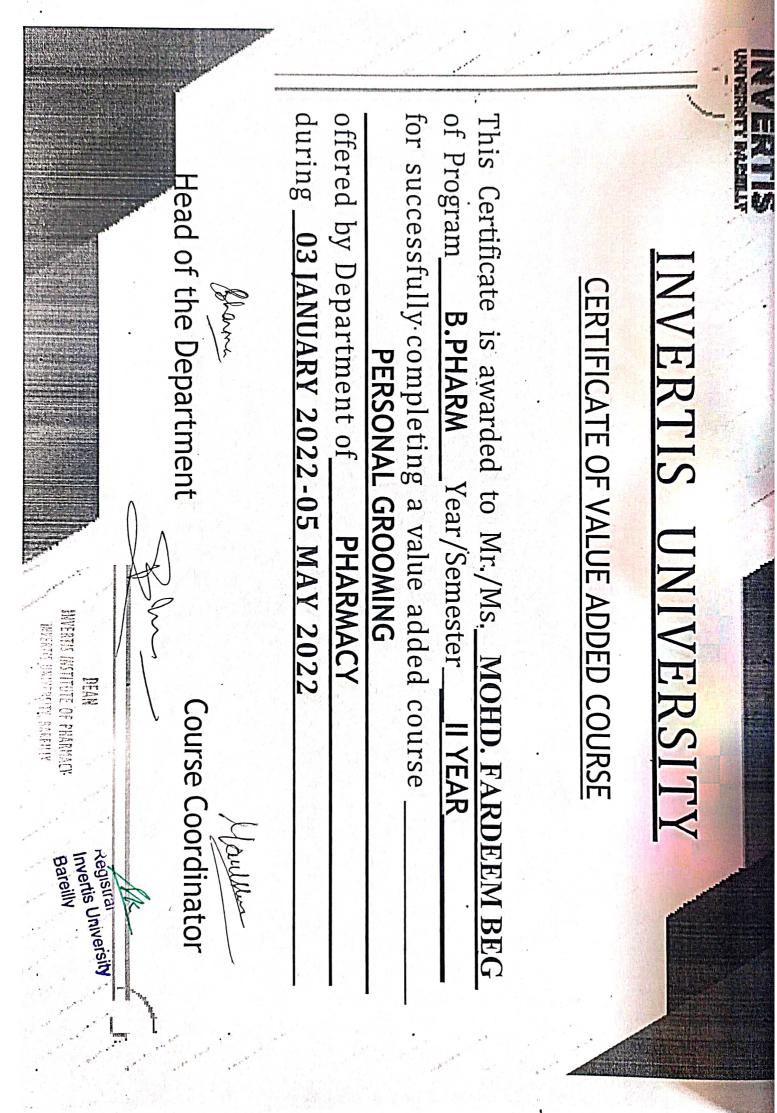


CERTIFICATE OF VALUE ADDED COURSE

for successfully completing a value added course of Program This Certificate is awarded to Mr./Ms. ANKUR YADAV **B.PHARM** Year/Semester PERSONAL GROOMING II YEAR

during 03 JANUARY 2022-05 MAY 2022 offered by Department of PHARMACY

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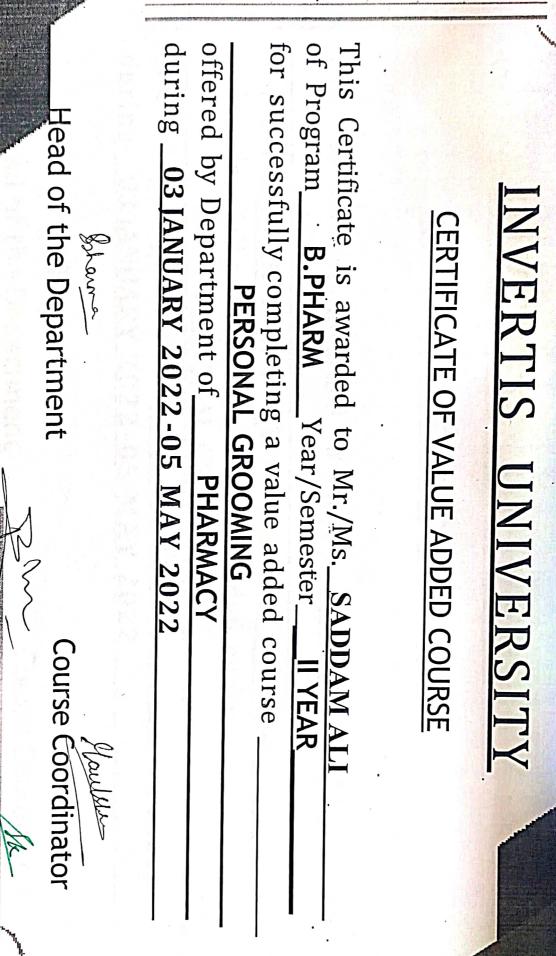


CERTIFICATE OF VALUE ADDED COURSE

of Program for successfully completing a value added course This Certificate is awarded to Mr./Ms. ROHIT GANGWAR **B.PHARM** Year/Semester PERSONAL GROOMING **II YEAR**

during 03 JANUARY 2022-05 MAY 2022 offered by Department of PHARMACY

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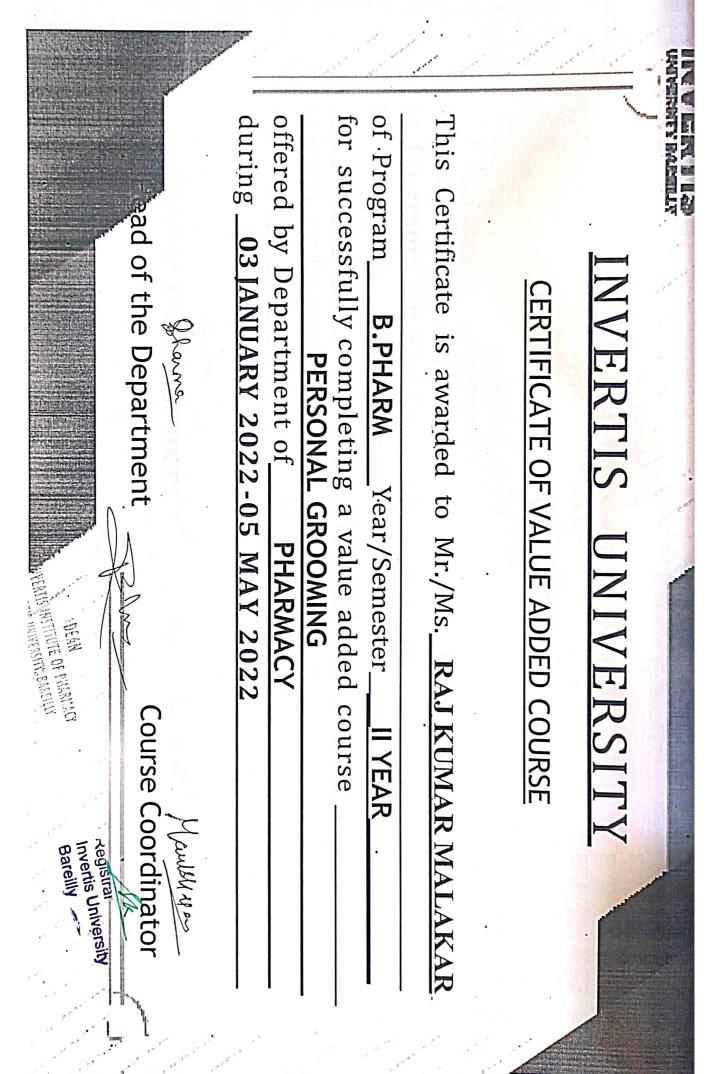


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CERTIFICATE OF VALUE ADDED COURSE

for successfully completing a value added course of Program This Certificate is awarded to Mr./Ms. MOHD AZAM KHAN **B.PHARM** Year/Semester_ PERSONAL GROOMING II YEAR

offered by Department of PHARMACY

during 03 JANUARY 2022-05 MAY 2022

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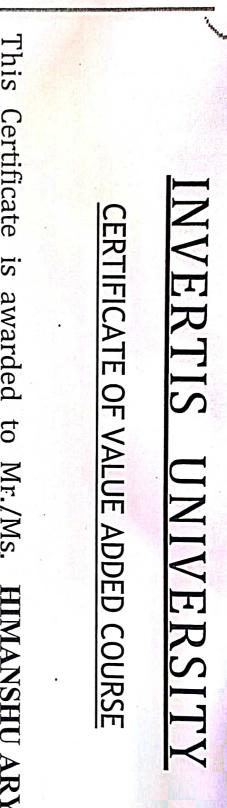
of Program_ This Certificate is awarded to Mr./Ms. ABHISHEK KUMAR **B.PHARM** Year/Semester II YEAR

for successfully completing a value added course PERSONAL GROOMING

offered by Department of PHARMACY

during 03 JANUARY 2022-05 MAY 2022

lead of the Department Shame Course Coordinator Mandon Registrat Invertis University Bareilly



for successfully completing a value added course of Program This Certificate is awarded to Mr./Ms. HIMANSHU ARYA **B.PHARM** Year/Semester **II YEAR**

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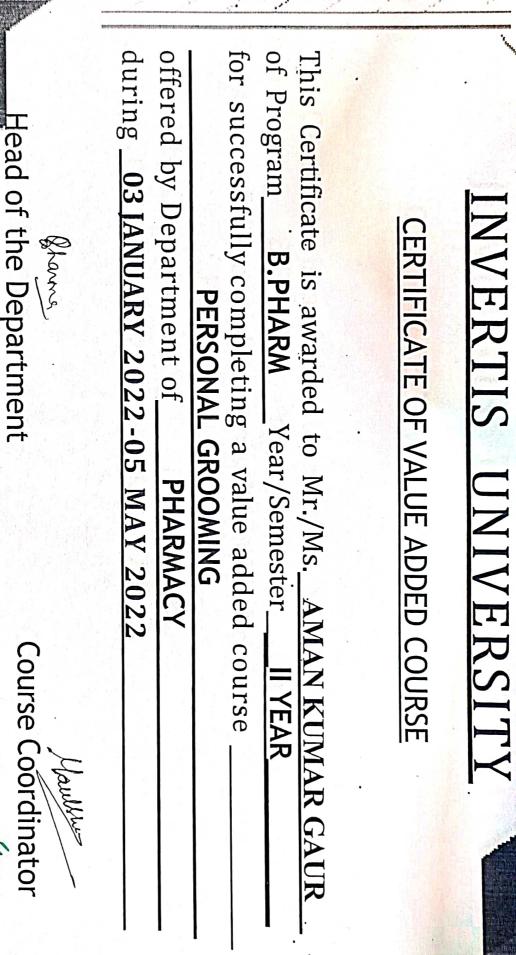
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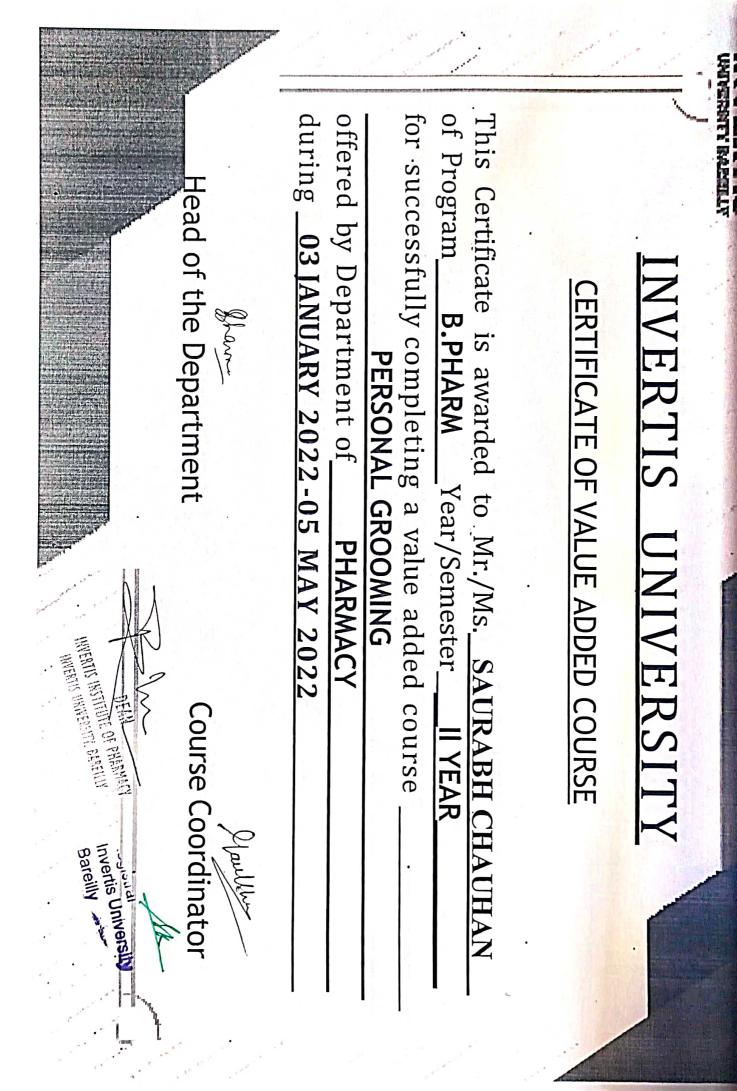
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CERTIFICATE OF VALUE ADDED COURSE

for successfully completing a value added course of Program B.PHARM Year/Semester This Certificate is awarded to Mr./Ms. TAUHEED ALI _II YEAR

offered by Department of PERSONAL GROOMING PHARMACY

during 03 JANUARY 2022-05 MAY 2022

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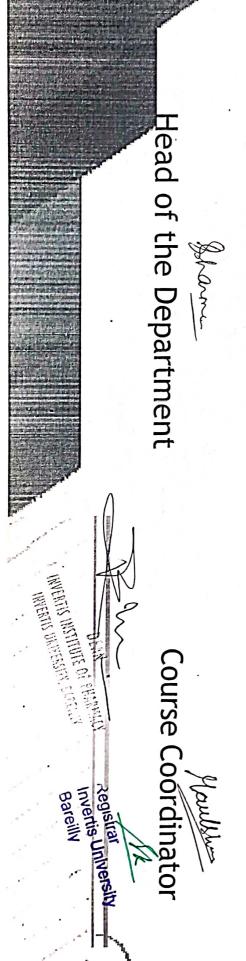
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CERTIFICATE OF VALUE ADDED COURSE

for successfully completing a value added course PERSONAL GROOMING of Program_ This Certificate is awarded to Mr./Ms. AFJAL HASAN **B.PHARM** Year/Semester **II YEAR**

offered by Department of PHARMACY

during 03 JANUARY 2022-05 MAY 2022



CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. RAJAT KUMAR for successfully completing a value added course PERSONAL GROOMING of Program_ **B.PHARM** Year/Semester **II YEAR**

during 03 ANUARY 2022-05 MAY 2022 offered by Department of PHARMACY

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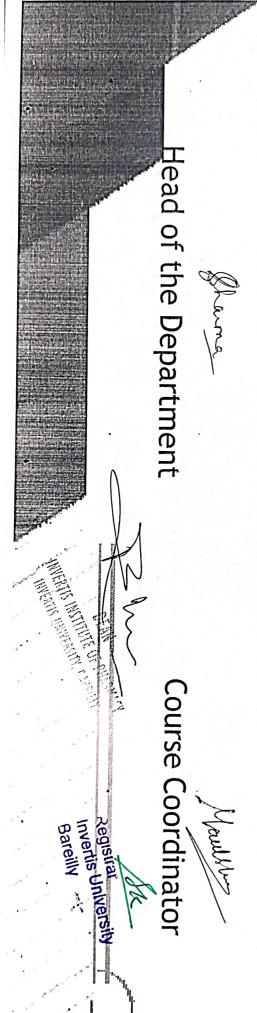


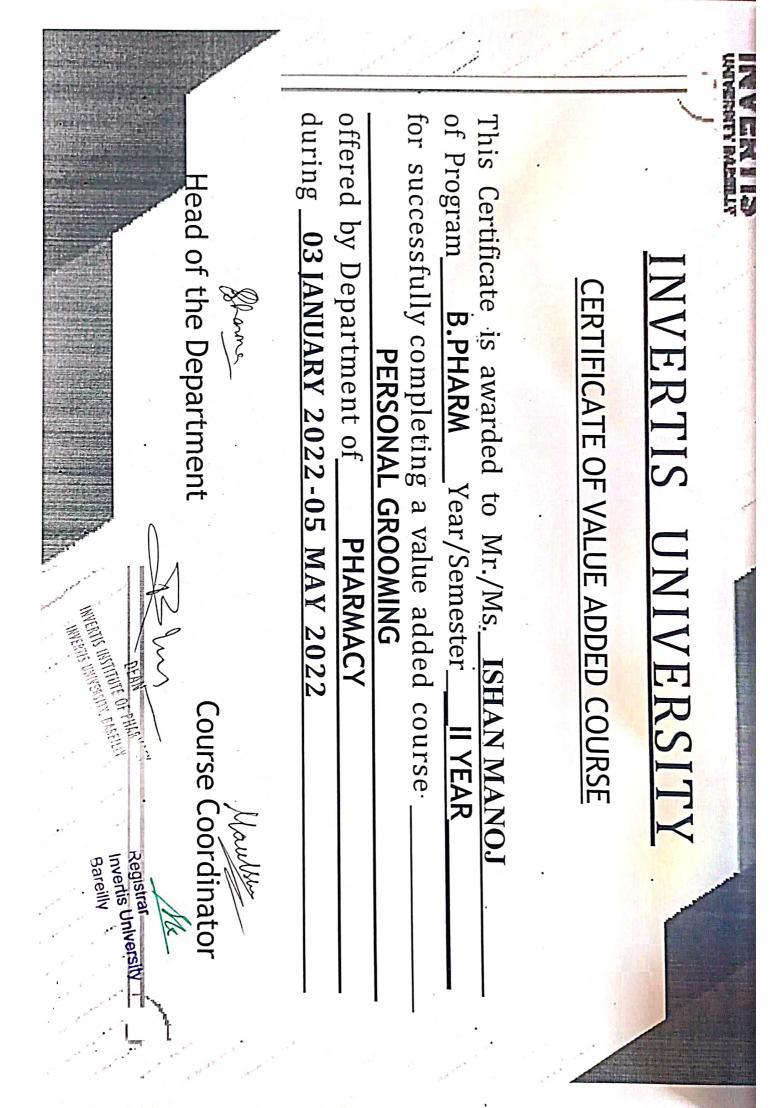
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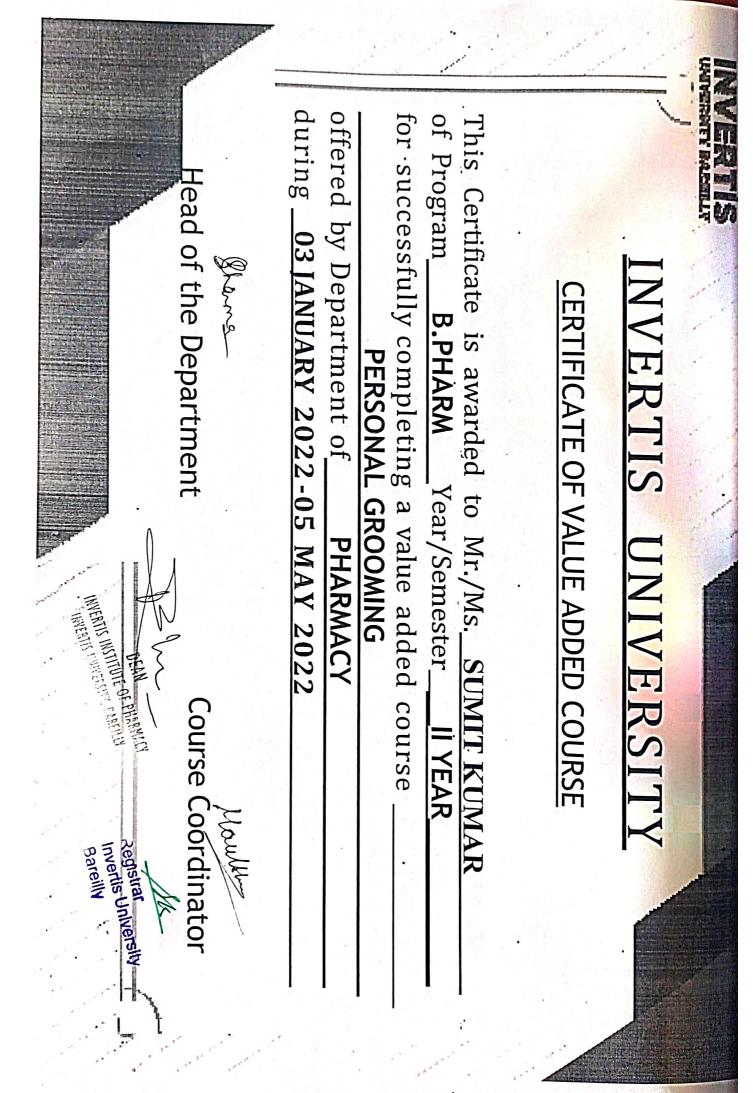
for successfully completing a value added course . PERSONAL GROOMING of Program This Certificate is awarded to Mr./Ms. SURYA PRATAP **B.PHARM** Year/Semester **II YEAR**

offered by Department of PHARMACY

during <u>03 JANUARY 2022-05 MAY 2022</u>







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CERTIFICATE OF VALUE ADDED COURSE

for successfully completing a value added course of Program This Certificate is awarded to Mr./Ms. SHIVAM GANGWAR **B.PHARM** Year/Semester_ PERSONAL GROOMING II YEAR

offered by Department of PHARMACY

during 03 JANUARY 2022-05 MAY 2022

Head of the Department

Harry

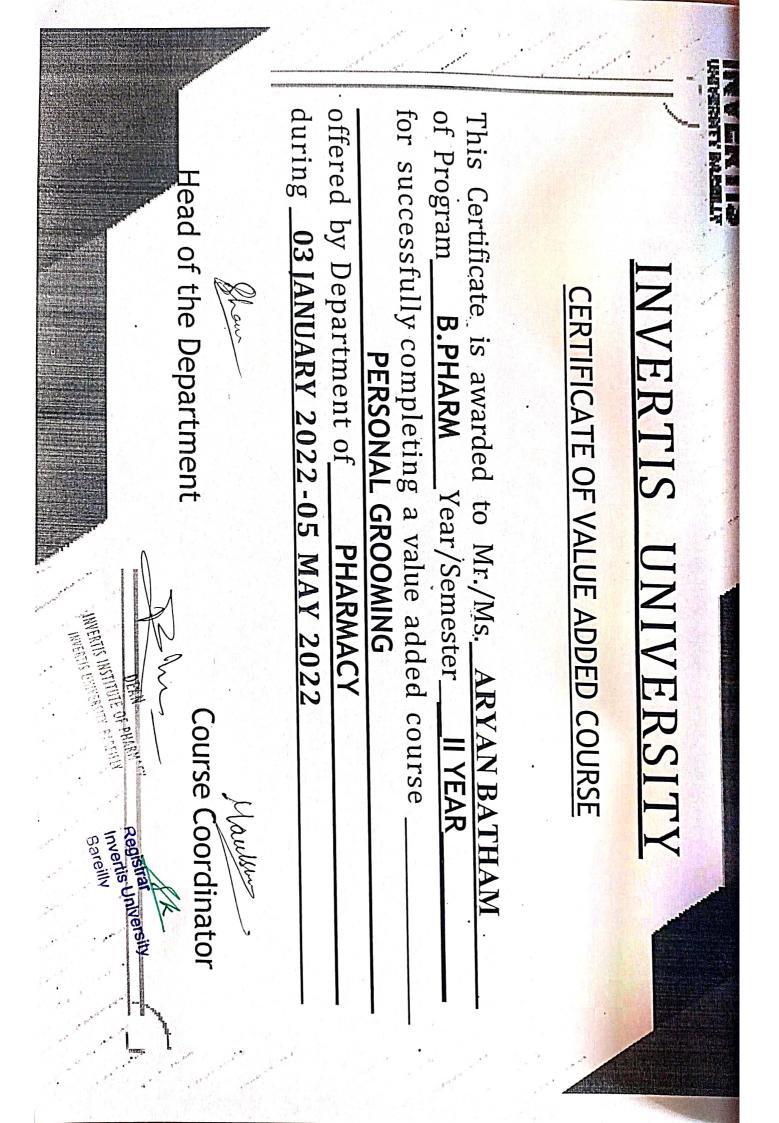
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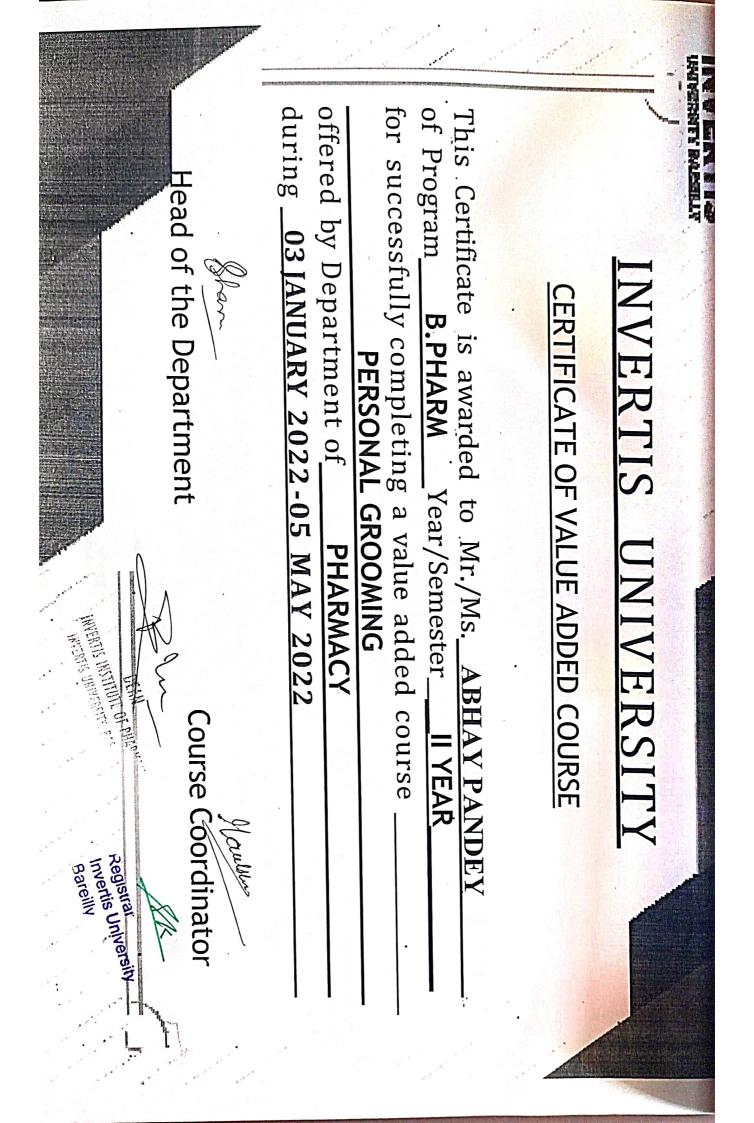
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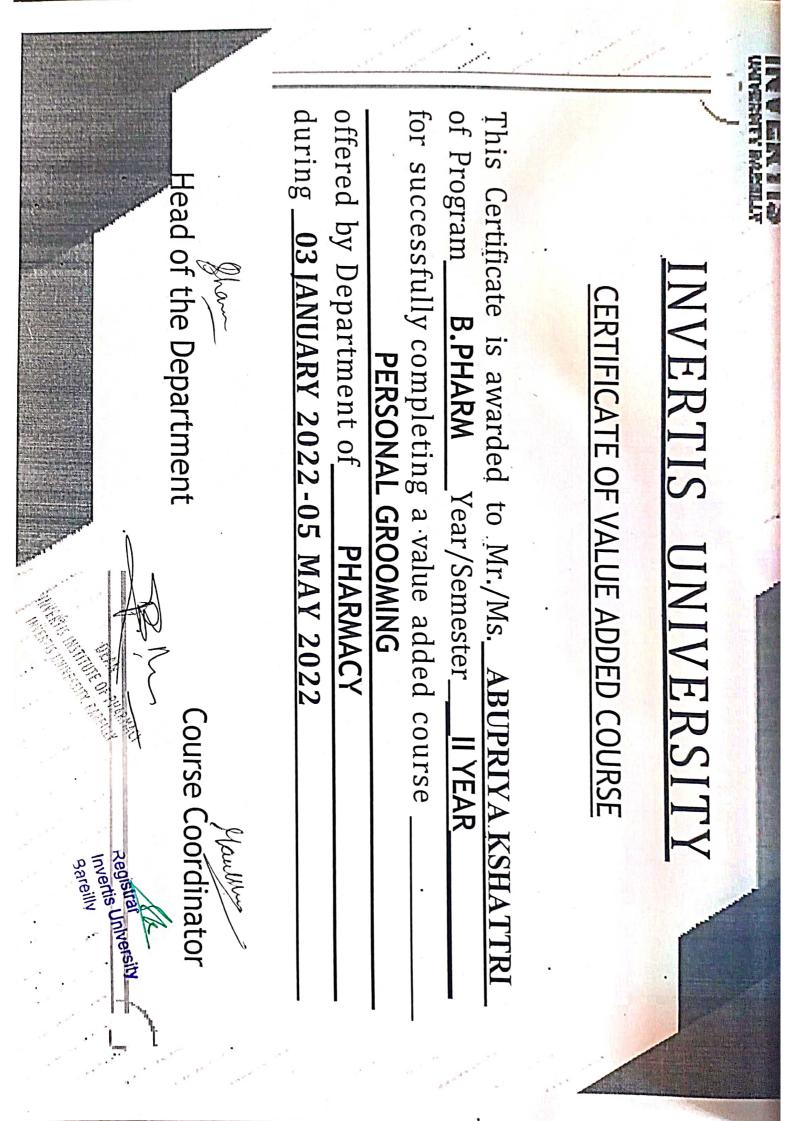
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This Certificate is awarded to Mr./Ms. ANMOL SAXENA during 03 JANUARY 2022-05 MAY 2022 offered by Department of for successfully completing a value added course of Program. Head of the Department INVERTIS UNIVERSITY Shame CERTIFICATE OF VALUE ADDED COURSE **B.PHARM** Year/Semester PERSONAL GROOMING PHARMACY INVERTIS INSTITUTES INVERTIS UNIVERSITI Course Coordinator II YEAR Haulder Invertis University **Sedisti** Bareilly

during 03 JANUARY 2022-05 MAY 2022 for successfully completing a value added course of Program offered by Department of This Certificate is awarded to Mr./Ms. VAISHNAVI TEWARI lead of the Department INVERTIS UNIVERSITY it and CERTIFICATE OF VALUE ADDED COURSE **B.PHARM** PERSONAL GROOMING ___Year/Semester PHARMACY WARTIS UNIVERSITY. **Course Coordinator II YEAR** Mault Invertis Univ Registra garelliv









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CERTIFICATE OF VALUE ADDED COURSE

for successfully completing a value added course of Program This Certificate is awarded to Mr./Ms. ARJUN SARKAR **B.PHARM** Year/Semester PERSONAL GROOMING II YEAR

during 03 JANUARY 2022-05 MAY 2022 offered by Department of PHARMACY

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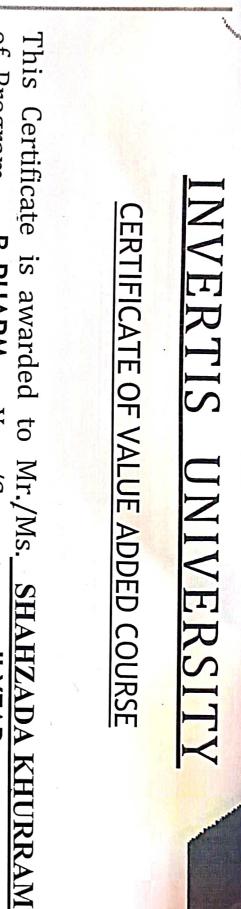
for successfully completing a value added course This Certificate is awarded to Mr./Ms. MOHD FAHAD KHAN of Program B.PHARM Year/Semester II YEAR PERSONAL GROOMING

offered by Department of PHARMACY

during 03 JANUARY 2022-05 MAY 2022

Head of the Department Harr-Course Coordinator Handham Registrat Invertis Universi

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for successfully completing a value added course PERSONAL GROOMING of Program **B.PHARM** Year/Semester II YEAR

offered by Department of PHARMACY

during <u>03 JANUARY 2022-05 MAY 2022</u>

