

Department of Biotechnology

3 March 2022

CIRCULAR

VALUE ADDED COURSE

(Professional Communication Course)

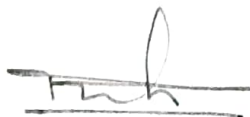
Student of B. Tech Biotech first year only are hereby informed that value added course "Professional Communication Course" is scheduled from 21 March 2022 in your respective classroom, Academic Block-III.

Schedule:

- Time Slot: 03:00 PM to 05:00 PM
- Key Speaker: Dr. Nasreen Javed
- Duration: 2 hrs

Program Overview:


The objective of this course is to do develop and practice effective written, oral and visual communication skills in order to apply in various scientific and academic professional situations.



Dean
Faculty of Science
Invertis University, Bareilly (U.P.)


Dr. Pankaj Kumar Rai

(HOD)
Head
Department of Biotechnology
invertis University, Bareilly (U.P.)


Registrar
Invertis University
Bareilly

Professional Communication Course




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Organised by:-

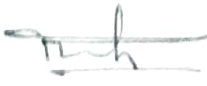
Department of Biotechnology




Program :- B.Sc. M.Sc.
B.Tech Biotech

 03:00 PM TO 05:00 PM
 MAR 21-APRIL 19 202

HOD :
Dr. Pankaj Kumar Rai


Dean
Faculty of Science
Invertis University, Bareilly (U.P.)


Registrar
Invertis University,
Bareilly

Key Speaker :
Dr. Nasreen Javed


Head
Department of Biotechnology
Invertis University, Bareilly (U.P.)

Professional Communication Course



Course Overview:

The objective of this course is to develop and practice effective written, oral and visual communication skills in order to apply in various scientific and academic professional situations.

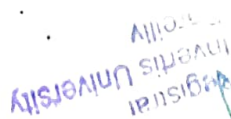


Head

Department of Biotechnology
Invertis University, Bareilly (U.P.)



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PC – 02 Professional Communication Course

Course Name	Professional Communication Course
Objective of the Course	To develop and practice effective Written, oral and Visual communication skills in order to apply in various professional situations.
Eligibility of participants	First year students of B. Tech in Biotechnology
Course duration	48 hrs (2 Hours Per Day; Monday to Saturday)
Certificate Criteria	NA
Syllabus	<p>Unit 1 Learn how to sent proper mail/messages, choose appropriate social behaviours</p> <p>Unit 2 Acquire essential listening skills, develop strong problem solving strategies, obtain proper speaking skills</p> <p>Unit 3 Learn how to work well in a group setting, and gain self-confidence.</p> <p>Unit 4 Explain through real life examples that encourage students to work with authentic documents.</p> <p>Unit 5 Written and oral responses to these documents will be used to facilitate discussion and ground theory in real world examples.</p>
Course Coordinator	Dr. Nasreen Javed



Head

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Course Coordinator




S. No.	Student ID	Signature	Roll No.	Year
1	19000000000000000000		19000000000000000000	2022-23
2	19000000000000000000		19000000000000000000	2022-23
3	19000000000000000000		19000000000000000000	2022-23
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48	19000000000000000000		19000000000000000000	2022-23
49	19000000000000000000		19000000000000000000	2022-23
50	19000000000000000000		19000000000000000000	2022-23

Total number of students : 15

[Signature]
 Course Coordinator

Head
 Department of Biotechnology
 Invertis University, Bareilly (U.P.)

[Signature]
 Dean
 Faculty of Science
 Invertis University, Bareilly (U.P.)

[Signature]
 Invertis University
 Bareilly

[Signature]

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CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. Muhammad
of Program B.Tech. Biotech (Hr.) Year/Semester IV
for successfully completing a value added course Professional Communication Course
offered by Department of Biotechnology
during 21 March 2022 to 19 April 2022

Head of the Department

Head

Department of Biotechnology
Invertis University, Bareilly (U.P.)

Dean

Faculty of Science
Invertis University, Bareilly (U.P.)

Course Coordinator


Registrar

Invertis University
Bareilly

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CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. Amantika Singh
of Program B.Sc. Biotech (H-2) Year/Semester IV
for successfully completing a value added course
Professional Communication Course
offered by Department of Biotechnology
during 21 March 2022 to 19 April 2022

Head of the Department
Head

Department of Biotechnology
Invertis University, Bareilly (U.P.)

Course Coordinator

Santosh
Registrar
Invertis Univer-
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Dean
Faculty of Science
Invertis University, Bareilly (U.P.)


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CERTIFICATE OF VALUE ADDED COURSE


This Certificate is awarded to Mr./Ms. Abbey Vanshree
of Program B.Sc. Biotech (Hr.) Year/Semester IV
for successfully completing a value added course
Professional Communication Course
offered by Department of Biotechnology
during 21 March 2022 to 19 April 2022

Head of the Department
Head

Course Coordinator


Department of Biotechnology
Invertis University, Bareilly (U.P.)


Dean
Faculty of Science
Invertis University, Bareilly (U.P.)


Registrar
Invertis University

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CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. Neha Mourya
of Program B.Sc. Biotech (Hr.) Year/Semester IV
for successfully completing a value added course Professional Communication Course
offered by Department of Biotechnology
during 21 March 2022 to 19 April 2022

Head of the Department
Head

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Dean
Faculty of Science
Invertis University, Bareilly (U.P.)

Course Coordinator

Santosh
Invertis University
Bareilly

Invertis University
Bareilly

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CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. Dharmendra Jha
of Program B.Sc. Biotech (Hons) Year/Semester IV
for successfully completing a value added course Professional Communication Course
offered by Department of Biotechnology
during 21 March 2022 to 19 April 2022

Head of the Department

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Invertis University, Bareilly (U.P.)

Dean

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Invertis University, Bareilly (U.P.)

Course Coordinator



Registrar
Invertis University
Bareilly

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CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. Shyamsh Bhangwar
of Program B.Sc Biotech (Hr.) Year/Semester IV
for successfully completing a value added course -----
Professional Communication Course
offered by Department of Biotechnology
during 21 March 2022 to 19 April 2022

Head of the Department

Department of Biotechnology
Invertis University, Bareilly (U.P.)

Dean

Faculty of Science
Invertis University, Bareilly (U.P.)

Course Coordinator

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CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. Shikha Samant
of Program B.Sc. Biotech (H.) Year/Semester IV
for successfully completing a value added course Professional Communication Course
offered by Department of Biotechnology
during 21 Mar 2022 to 19 Apr 2022

Head of the ~~Department~~
Head

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Dean

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Course Coordinator


Registrar


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CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. Sai Pawan
of Program B.Tech. Biotech (H_o) Year/Semester II
for successfully completing a value added course
Professional Communication Course
offered by Department of Biotechnology
during 21 March 2022 to 19 April 2022

Head of the Department
Head
Department of Biotechnology
Invertis University, Bareilly, (U.P.)


Dean
Faculty of Science
Invertis University, Bareilly (U.P.)


Course Coordinator



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CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. Fareha
of Program B.Tech. Biotech (H-) Year/Semester V
for successfully completing a value added course
Professional Communication Course
offered by Department of Biotechnology
during 21 March 2022 to 29 April 2022

Head of the Department


Head
Department of Biotechnology
Invertis University Bareilly (I.U.B.)

Course Coordinator


Course Coordinator
Invertis University
Bareilly

INVERTIS UNIVERSITY

CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. Muhammad
of Program B.Tech. Biotech. (Hr.) Year/Semester II
for successfully completing a value added course
Professional Communication Course
offered by Department of Biotechnology
during 21 March 2022 to 19 April 2022

Head of the Department

Head
Department of Biotechnology
Invertis University, Bareilly (U.P.)

Dean
Faculty of Science
Invertis University, Bareilly (U.P.)

Course Coordinator

Signature

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CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. Sai Pawan
of Program B.Tech Biotech (H-) Year/Semester II
for successfully completing a value added course Professional Communication Course
offered by Department of Biotechnology
during 21 March 2022 to 19 April 2022


Head of the Department

Department of Biotechnology
Invertis University, Bareilly (U.P.)


Dean

Faculty of Science
Invertis University, Bareilly (U.P.)


Course Coordinator



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CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. Fareha
of Program B.Tech (H.) Year/Semester II
for successfully completing a value added course
Professional Communication Course
offered by Department of Biotechnology
during 21 March 2022 to 19 April 2022

Head of the Department

Head

Department of Biotechnology
Invertis University, Bareilly (U.P.)



Dean

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Course Coordinator



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CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. Shruti
of Program B.Tech. Robotics (H.) Year/Semester V
for successfully completing a value added course
Professional Communication Course
offered by Department of Bio-Technology
during 21 March 2022 to 12 April 2022

Head of the Department


Head
Department of Bio-Technology
Invertis University, Bareilly (U.P.)


Dean

Faculty of Science
Invertis University, Bareilly (U.P.)


Course Coordinator



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CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. Aditya Saxena
of Program B.Tech Biotech (H₂) Year/Semester II
for successfully completing a value added course Professional Communication Course
offered by Department of Biotechnology
during 21 March 2022 to 19 April 2022

Head of the Department

[Signature]
Department of Biotechnology
Invertis University, Bareilly (U.P.)

Dean

[Signature]
Faculty of Science
Invertis University, Bareilly (U.P.)

Course Coordinator

[Signature]
Registrar
Invertis University
Bareilly

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CERTIFICATE OF VALUE ADDED COURSE

This Certificate is awarded to Mr./Ms. Deepanshi Srivastava
of Program B.Sc Biotech (H.O) Year/Semester IV
for successfully completing a value added course -----
Professional Communication Course -----
offered by Department of Biotechnology -----
during 21 March 2022 to 19 April 2022

Head of the Department
Head

Department of Biotechnology
Invertis University, Bareilly (U.P.)

Dean
Faculty of Science
Invertis University, Bareilly (U.P.)

Course Coordinator

Chintal