

HAS-201- English

LTPC

2002

Course Outcomes

The student will acquire basic proficiency in English including reading and listening comprehension, writing and speaking skills

Detailed contents


1. Vocabulary Building
 - 1.1 The concept of Word Formation
 - 1.2 Root words from foreign languages and their use in English
 - 1.3 Acquaintance with prefixes and suffixes from foreign languages in English to form derivatives.
 - 1.4 Synonyms, antonyms, and standard abbreviations.

2. Basic Writing Skills
 - 2.1 Sentence Structures
 - 2.2 Use of phrases and clauses in sentences
 - 2.3 Importance of proper punctuation
 - 2.4 Creating coherence
 - 2.5 Organizing principles of paragraphs in documents
 - 2.6 Techniques for writing precisely

3. Identifying Common Errors in Writing
 - 3.1 Subject-verb agreement
 - 3.2 Noun-pronoun agreement
 - 3.3 Misplaced modifiers
 - 3.4 Articles
 - 3.5 Prepositions
 - 3.6 Redundancies
 - 3.7 Clichés


4. Nature and Style of sensible Writing
 - 4.1 Describing
 - 4.2 Defining
 - 4.3 Classifying
 - 4.4 Providing examples or evidence
 - 4.5 Writing introduction and conclusion

5. Writing Practices
 - 5.1 Comprehension
 - 5.2 Précis Writing
 - 5.3 Essay Writing


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w.e.f. academic session (2021-22)

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6. Oral Communication
- (This unit involves interactive practice sessions in Language Lab)
 - Listening Comprehension
 - Pronunciation, Intonation, Stress and Rhythm
 - Common Everyday Situations: Conversations and Dialogues
 - Communication at Workplace
 - Interviews
 - Formal Presentations

Suggested Readings:

- (i) Practical English Usage. Michael Swan. OUP. 1995.
- (ii) Remedial English Grammar. F.T. Wood. Macmillan. 2007
- (iii) On Writing Well. William Zinsser. Harper Resource Book. 2001
- (iv) Study Writing. Liz Hamp-Lyons and Ben Heasley. Cambridge University Press. 2006.
- (v) Communication Skills. Sanjay Kumar and Pushp Lata. Oxford University Press. 2011.
- (vi) Exercises in Spoken English. Parts. I-III. CIEFL, Hyderabad. Oxford University Press


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