<u>Soft Skills Syllabus (PH03)</u>

Scope: Soft skills include attributes and personality traits that help employees interact with others and succeed in the workplace. Students will hone their professional style as they study topics including professional behavior, interpersonal interaction, and civility as they relate to the workplace.

Course Outcomes: The course has four major learning objectives. Upon completion of this course a student should be able to:

- 1. Develop effective communication skills (spoken and written).
- 2. Conduct effective business correspondence and prepare business reports which produce results.
- 3. Self-confident individuals by mastering interpersonal skills, team management skills, and leadership skills.
- 4. Learn the time management skills to complete a task within the allotted time.

Unit I

The Basics of communication

Understanding the communicative environment Understanding the communicative environment When to speak and how. Starting and sustaining a conversation What to listen for and why Communication skills Presentation and interaction

Unit II

Interpersonal communication

Building Relationships Understanding Group Dynamics- I Understanding Group Dynamics- II Groups, Conflicts and their Resolution Social Network, Media and Extending Our Identities

> INVERTIS INSTITUTE O INVERTIS UNIVERSITY, BAREILLY

Head of Department Invertis Institute of Pharmacy Invertis University Bareilly

10 Hours

10 Hours

Unit III

Essential and vocational skills: survival strategies

Managing time Managing stress Resilience Work-life balance Applying soft-skills to workplace, Creativity, critical thinking and problem solving

Unit IV

Developing key traits: Motivation, persuasion, negotiation and leadership

Motivating oneself The art of persuasion-I The art of persuasion-II From persuasion to negotiation Leadership and motivating others, Emotional and social skills

DEAN INVERTIS INSTITUTE OF PHARMAC'' INVERTIS ONIVERSITY, BAREILLY

Head of Department Invertis Institute of Pharmacy Invertis University Bareilly

Registrar Invertis University Bareilly

10 Hours

10 Hours



Department of Pharmacy

08 August 2020

CIRCULAR

VALUE ADDED COURSE (Soft Skills)- B.Pharm

Student of B.Pharm IIIrd are are hereby informed you that "Soft Skills" classes are scheduled from 10 August 2020 in your respective classroom, Academic Block-III.

Schedule:

- Time Slot: 03:00 PM to 05:00 PM
- Key Speaker: Ms. Karishma Singh
- Duration: 2 hrs

Program Overview:

These sessions of soft skills can help professionals to improve their performances in the present and future. Soft skills are attributes that helps you to connect in meaningful interactions with others. Soft skills are more focused on social skills and how we build relationships with others. It will affect almost every feature of future operations optimistically. It will help them to build emotional intelligence, development, problem solving skills, unless the hidden potential in students

DEAN INVERTIS INSTITUTE OF PHARMACY INVERTIS UNIVERSITY, BARFILLY

Mr. Himanshu Joshi

Head of Department Invertis Institute of Pharmacs Invertis University Bareilly

Redistrar Invertis University Bareilly

file:///F:/year%2020-21/1.3.2/(PH03)%20Brochure%20B.Pharm 2023rd%20y

SOERSKILLS

03) Brochure B.Pharm 3rd yr.pdf

Organised by:-Department of Pharmacy

UNIVERSITY BAREILLY

Program:- B Pharm III

2:00 TO 3:00PM AUG 10-DEC 26 :020

Ms Karishma Singh

22/2023 10-22 ATA

Mr. Himanshu Joshi

Registral Inverse Shiversity Bareilly DEAN INVERTIS INSTITUTE OF PHAMMET INVERTIS UNIDERSITY, BAREILLY

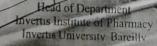
file:///F:/year%2020-21/1.3.2/(PH03)%20Brochure%20B.Pharter

UNIVERSITY BAREILLY

SOFT SKILLS

Course Overview:

Soft skills are character traits and interpersonal skills that characterize a person's relationships with other people. the workplace, soft skills are considered to complement to hard skills, which refer to a persono knowledge and occupational skills O rerall enhancement for a student cahim into a confident and skilled person



INVERTIS INSTITUTE OF

			-					-		_	_		-	_	CO		_	_	_		_		_	_	- ï	_							_	-		_	_	-
-						-	_		-		_	_			T SK		S	_	-	-	_	1.00	-	-				_	_		_	_			_	_	-	-
			12				-	_							E-I		10	_		-						-				-		-		_	-	_	-	-
S.NO.	Student ID	Student Name	COURSE	YEAR	П	2			17	Tr	D	URA	-		0110				1	Lu	20		1 22	111	10	24	-	1 29	110	31	32	11	4 3	5 3	6 37	38	39	4
1	BPH2017070		BPHARM	2020-21		0	3 0	10	10	10	8	3	10 1	11	13	14	15 1	6 1	18	19	20		17	5	21	201		10	10	31	5		10	the	わ	17	P	
2	BPH2017077	SHIVA KANT THAKUR	BPHARM	2020-21	-	5	56	15	15	1V	1	5	-	11	16	6	ŦĶ	16	5	19	01	7 3	HE	15	51	61	10	15	16	3	51	D	71	212	17	T	V	R
3	BPH2017076	ARJUN KUMAR UPADHYAY	B PHARM	2020-21		5	1	18	10	15	5	5	51	315	K	51		15	10	15	28	510	1L	5	51	51	aD	10	15	12	ò	01	710	17	10	Z	12	12
4	BPH2017079	DEVANG MEHROTRA	B PHARM	2020-21	16	0	31	12	15	TA	18	5	KI	612	16	51	21	15	17	10	2	10	10	12	1	21	11	12	15	12	2	210	71		YK	V	12	L
5	BC2018003	KM RIMPLE DEEP KAUR	B PHARM	2020-21	4	à	3 7	The los	15	10	5	5	0	515	10	5	20	17	12	5	21	0 Z	10	À	t	01	10	TA	5	17	0	21	71.	70	Pr	12	Y	1º
6	BPH2018001	MOHD TAUQEER	B PHARM	2020-21	1	5	26	16	0	15	5	6	0	710	16	1	86	1h	3	5	01	515	TS.	17	51	VI.	ti	ガ	12	17	5	pt	V.	21	210	16	11/	4
7	BPH2018002	RAJEEV KUMAR	B PHARM	2020-21	8	Ň	0 2	70	18	C	10	3	20	510	10	75	čľ	710	12	12	A	210	10	10		71	21	17	10	12	12	21	21	ZI,	71	W	1	4
8	BPH2018003	HARSH GANGWAR	B PHARM	2020-21	D	0	66	10	53	10	15	3	5	PE	10	5	0 1	50	51)	12	01	00	TD	1	1V	7	VV	17	17	V	P	2	01	VP	21	16	44	4
9	BPH2018004	KM APARNA KATIYAR	B PHARM	2020-21	10	6	51	TÓ	0	0	5	3	5	b fr	VI2	Ŵ	11	0 1	12	12	12	0 h	10	1	C I	VI	1	717	77	12	2	21	VI	1	21	14	1	4
10	BPH2018005	RISHABH PANDEY	B PHARM	2020-21		0	61	712	-0	+5	12	2	2	10	A	Ŷ	21	210	710	10	A	01-	20	A	Ŷ	71	11	712	P	110	2	2	01	4	Y	218	4	4
11	BPH2018006	RAHUL PAL	BPHARM	2020-21	1	Ď	010	76	13	1>	12	3	D	0 F	FD	121	A	71	712	17	0	al	10	12	2	1	il	211	TV	P	11	12	11	0	2	11	4	1
12	BPH2018008	PUSHPENDRA SINGH	B.PHARM	2020-21	+ >	3	DL	10	15	L	10	D	al	017	70	À	7	71	12	10	10	21	21	0	12	V	V	12	TV	2	2	12	R	2	4	1	4	1
13	BPH2018010	VIKAS YADAV	B PHARM	2020-21	121	V	81	ita	50	12	3	D	01	11	R	V.	V I	21	710	10	V	21	712	A	R	0	T	21	212	18	P	12	ý.	3	1	24	-1	4
14	BPH2018012	PRIYANKA PATEL	B PHARM	2020-21	0	b	61	TP	FIZ	10	D	3	2	PI	710	2	0	ZZ	TR	10	P	17 -	212	12	P.	1	-1	76	217	K	12	2	2	6	2	44	61	4
15 1	BPH2018014	MOHD JAKIR	B.PHARM	2020-21	14	D	AR	210	12	to	V	V	Ď	DF	717	V	PI	VI	210	10.	2	a	711	12	P	2	PI	2	71	V	12	18	K	K	6	4	4	¥,
16 1	BPH2018015	ARMAN	B.PHARM	2020-21	Ď	51	HI	77	12	12	P	12	01	011	2P	P	A	21	212	TA	18	VT.	71	V	0	12	P.	9	21	1 P	NE	K	12	X	K	4	K	¥
7 1	3PH2018017	JAINUL ABDEEN	B PHARM	2020-21	Ď	à	01	77	12	12	10	R	2	n	NQ	12	VI	21	11	16	D	17	P	10	K	12	1	2:	11	21%	12	K	14	14	5	4	4	4
8 1	3PH2018018	SHIVANSH GUPTA	B PHARM	2020-21	P	4	22	FD	1	0	12	D	2	02	TY	12	V	Z	212	10	12	8	71	12	10	1	Y	17	21	1	14	K	12	1C	6	1	K	4
9 1	3PH2018019	MAKHOOR KHAN MALIK	B PHARM	2020-21	Ď	O.	41	10	FIP	12	12	0	8	20	10	V	11	21	20	TP	18	81	71	P	10	12	R	51	21	4	14	K	12	16	14	6	H	Y
0 1	3PH2018020	RAJAT KUMAR	B PHARM	2020-21	P	2	PF	118	Ň	P	K	P	PT	2	YK	A	V	01	31	10	11	2	24	31	12	14	1	1	21	1	44	14	K	14	6	K	11/2	5
IE	PH2018021	SHAMBHAVI GUPTA	B PHARM	2020-21	A	2	81	772	P	P	12	2	7	2 2	10	R	ET	V	11) [/	K	K	21	10	NU	K	K	P	K	11	16	14	K	14	16	K	K	H
2 E	PH2018022	ABHISHEK KUMAR	B PHARM	2020-21	P	DT	PR	10	10	E	2	2	2	al	P	K	Y	01	14	20	12	3	21	11	1K	K	4	1	41	KK	tr	14	1K	K	12	16	K	K
_	PH2018023	PARAS SAXENA	B PHARM	2020-21	P	Ø	C I	216	2	K	P	X	A	VK	2	6	K	PI	21	14	40	101	A	44	K	1K	12	2	K	21	KIP	HY	14	1K	1	K	14	¥.
_	PH2018024	MANI MISHRA	B PHARM	2020-21	PI	B	21	712	12	R	2	N	4	PK	10	V	8	A	21	60	Y.	14	11	KK	K	P	K	K	3	44	31	14	1	16	16	1K.	14	ť
_	PH2018026	MOHD ASIF	B PHARM	2020-21	A	01	616	210	12	10	12	K	0	2	76	K	8	21	1	14	E	0	2	12	12	K	1	K.	K	44	21	14	-V	-16	1/	5	¥.	¥
_	PH2015028	ADITYA RAJ SAXENA	B.PHARM	2020-21	PI	0	PP	FIP	TK	12	10	2	2	21	18	12	R	21	KŁ	118	12	X	X	19	1	14	12	K	12	4	1	11	1V	16	K	11-	K	+ř
_	PH2018029	MOHD NADEEM ANSARI	B PHARM	2020-21	2	4	PK	P	R	P	K	P	2		16	11	V	V	21	1P	114	Y	:1	14	P	X	17	16	H	K	211	44	44	14	16	the	K	11
_	PH2018030	MAYURI GOYAL	B.PHARM	2020-21	PI	21	20	10	V	V	P	12	17	21	1V	A	V	21	1	10	P	0	4	91	F	25	K	K	14	4	21	44	1	1	1	14	16	÷
_	PH2018030	RACHIT PATHAK	B PHARM	2020-21	D	UT	V P	FD	10	2	12	X	1		214	V	4	V	1	24	16	14	Y	14	20	11	1	11	18	Y	M	14	14	14	1	14	-K	4
_		JAGROOP SINGH	B PHARM	2020-21	2	5	010	510	12	-10	12	V	21	21	P	Y	Y	A	\mathcal{V}	21	11	A	V	1	11	14	V	P	K	V	K	K	4	11	1	12	4	4
	PH2018032	ROHIT KUMAR	B.PHARM	2020-21	0	ot	70	TÒ	TV	12	D	2	P	21	12	1/	V	F	1	1/11	111	8	P	1	11	1	P	11V	P	K	2	01	1		24	11	11	4
-	PH2018033	PRANAV SHARMA	B PHARM	2020-21	5	4	70	712	10	E	12	P	P	51	27	10	2	12	RI.	11	12	2	14	V.	31	1	P	V	12	P	P	2	11	24	1	1	11	4
_	PH2018035		B PHARM	2020-21	0	ot	01	1È	10	12	12	X	0	AU	12	12	V	F	VI.	1.1	12	V	A	1	01	24	19	1	V	A	0	Y	4	211	1	11	1P	1
	PH2018036	JAIKARAN SINGH BAKSHI VIKAS SAHU	and the second second second second	2020-21	5	ò	210	5	F	D	12	1V	2	DL	+P	11	A	2	2	KH	-17	8	12	F	21	1	- 19	P	11	P	2	14	0	2	VI	44	4	1
-	PH2018037			2020-21	0	5	2 4	1)	6	12	0	Ó	D	01	710	W.	12	V	er	1	20	-2	Y	1		21	1	P	V	12	18	2	81	Y.	XI	11	14	1
	H2018038	MOHAMMAD SHAKHRAN		2020-21	5	0	11	TP	-10	12	17	17	6	5	Ti	-11	V	0	1	AL	1 V	12	V	1	V	-	11	12	12	Y	19	8	1	8	2	1	21	1
	H2018039	PRACHI SHUKLA			6	5	511	To	12	12	12	V	0	01	51	F	10	E	1	L	20	10	A	17	1		210	12	17	C	10	17	0	-	2	1	11	1
BP	H2018042	KM PRIYANKA PAL		2020-21	2	6	1	-15	15	10	15	2	3	DI	510	T	15	L.	5	D	DÍ	10	V	8	2	61	VI)	NV	10	10	P.	12	0	1	1	2	K	1
BP	H2018043		Ditter	2020-21	X	51	21	15	10	5	1h	10	0	0	10	1V	5	2	7	7	11	211	V	V	λ	01	21	CIÚ	11	ZIF	10	D.	X	į.	VI	VI	0	2
BP	H2018044		D.I.I.I.I.I.I.I.I.I.I.I.I.I.I.I.I.I.I.I	2020-21	5	4	1	12	Te a	10	15	K	6	5	5	3	0	15	5	3	01	512	D	V	0	01	21	01	217	212	P	P	P	P	D	0	P	P
BP	H2018045	SUNIL KUMAR	B.PHARM	2020-21	P	T	ľ	1			1-	TZ.	V		K IK	10	1X	an	ist	rat	3 14	1	14	1	11	1	1	~		- 14	-4-	-				-	100	
-	/	VIII							Ji	-1							1	e g	1.51	1	Inis		sit	1				0		10	lea	id c	fr)en	ari	m	***	
	/ /	1 volume and			. A	NVE	RTIS	INC	TITI	ITE	OF	PH4	Ind	1			1	nve	enti	su	JUI	ver	011	,			1		/	1	ica	u u		S.P		DI.	2 202	
	1 1-	1 alust				TIL	1113	1113			411							Bar	nill	11							1	/	In	Ver	tis_	Ins	Htt	ne	01	Ph	*	

		No. of students Present			1A	15	b/	45	40	421	16 4	RU	157	149	45	UL L	44	249	SUR	124	161	13/4	du	3 46	44	48	441	134	84	75	04	149	46	17	18	44	yat	13
2 E	BCP2019001	PRASHANT RATHORE	B.PHARM	2020-21	2	R	21	2 1	21	1	20	710	10	18	7	OV	IV	15	V	P	24	10	12	Y	8	1	P	21	210	18	K	P	K.	1	1	Ľ.	Y	r l
L	BPH2019005	ABHISHEK MISHRA	B.PHARM	2020-21	D	K	8	01	21	8	PI	10	10	D	R	PN	0	P	12	P	21	Dr	12	12	0	2	P	24	14	X	R	18	Y	K	6	Y I	R	4
L	BPH2019004	RAHUL SINGH	B.PHARM	2020-21	P	A	0	P	01	CI	E	R	P	P	19	011	12	R	K	R	11	10	2	Y	R	11	PT	21	1	R	12	A	V.	5	4	5	1	1
L	BPH2019003	SUMIT KUMAR	B.PHARM	2020-21	P	P	2	P	A	D	Pli	22	TP	P	2	VI	V	À	V	iA	1	20	17	12	K	B	2	11	. 1	1	12	8	12	3	1	5	K P	
L	LBPH2019002	MOHIT SAXENA	B.PHARM	2020-21	12	A	P	A	0	VI	20	10	12	10	A	21	P	FR	Ŵ	NI	11	VP	10	Y	2	K	i' la	F	3 P	11	2	10	Y	1	1	1	1	-
7 1	LBPH2019001	RAHUL DUBEY	B PHARM	2020-21	IP	0	P	P	2	N	21	PP	XI-	-10	R	21	11	17	V	2	KC	NP	13	Y	12	V	11	21	1	V	15	2	Y	1	-	21	51	1
6	BC2018033	GOVIND GANGWAR	B.PHARM	2020-21	12	0	X	P	D	0	21	DE	12	A	V	00	10	12	A	6	017	75	V	P	V	V	3	12	F	12	15	1	K	5	5	1	51	4
55	BB2018163	APARAJITA SINGH	B PHARM	2020-21	R	P	D	à	P	P	21	20	P	D	pt	21	TV	12	V	2	11	DÒ	Ď	V	ix	V	P	21	111	A	8	p	K	1	1	1	14	1
14	BPH2018056	SAMAN WAHEED	B PHARM	2020-21	D	A	D	8	D	P		=J	D	D	12	XI	10	0	V	3	71	20		· D	Ì	0	11:	70	Tr	17	P	8	1		1.	1	14	4º
3	BPH2018055	DANIYAL AHMAD	B.PHARM	2020-21	12	D	D	Ò	P	È	610	20	FO	10	X	21	15	15	D	Ũ.		010	12	10	Ď	V	22		SV	17	P	2	V	1	2	21	4	
2	BPH2018054	AJAHARUDDIN		2020-2	10	D	X	0	6	2	010	50	to	16	0	0 0	10	łb	13	P'	5	20	15	10	5	2	Ŷ Y	1	3	12	D	12	21	1	10	24	21	4
1	BPH2018053	HARNAAM		2020-21	15	4	10	8	5	5	210		10	10	Y D	bli	12	-0	1×	5		16	15	10	5	1	50	1	FP	17	b	17	Û	7	11		2	ti
0	BPH2018052	PANKAJ YADAV	BPHARM	2020-2	1/	6	b	2	D	V.	ð:	Di	10	In	6	5 7	H	K	E	K I		20	X	14	5	5	r i	10		7	10	7	V	11-	> 7	1	214	12
19	BPH2018051	MOH AFZAL	B.PHARM	2020-2	10	16	15	5	0	0	51	4	16	K	1	KX	-15	K	K	1	X	214	15	14	K	5	D P	0 0	10	17	5	5	it	51	21	>1	12	HY
48	BPH2018027	NURUL KAMAR	_	2020-2	-	16	6	5	17	V.	0	513	15	10	K	51	IV-	10	K	14	KK/	110	14	K	X	5	5	15	15	15	5	0	2	7	712	21	11	12
47	BPH2018013	AKHIL PRATAP SINGH	BPHARM	2020-2	-11-	16	0	S	n	5	5	64	<u> </u>	K	X	K I	15	ΥĽ	K	X	1	11	ηK.	K	5	Y,		K	K	5	K	5	0	7	712	50	12	12
46	BPH2018009	SAURABH DIWAKAR	B.PHARM B.PHARM	2020-2	12	6	K	5	15	8	Kt	1	15	K	R	VI.	14	1Y	P	0	41	418	K	14	2	K	1	18	K	1K,	5	V	51	÷ť	ti	210	72	FIV
45	DP2018001	ARUN SINGH	B.PHARM B.PHARM	2020-2	-	K	K	4	8	1	K	K I	11	10	R	VE	16	UK	18	11	24	XIP	10	P	V	2	KE	18	13	14	0	2	5	4	13	H	to	P
44 .	BPH2018049	MOHD AMAN	B.PHARM	_	15	K	K	K	R	8	P	PIL	12	P	7	V.	10	20	12	Y	38	P	IP	12	N	2	217	210	12	P	0	RI	1.	4	Æ	515	10	12
43	BPH2018047	SHISHPAL LODHI MAYANK BHARDWAJ	B.PHARM	-	-14	R	K	R	8	0	8	21	14	>D	0	51	10	A	V	0	PIC	20	D	D	21	21	21	10	2	5	2	1	2	P	12	16	H	6
42	BPH2018046		B.PHARM			12	2	X	V	8	N	RII	P	Y	IV I	AI	11	10	V	ET	214	10	11	10	M	VI.	नेह	NV	D	17	D	2	1	21	P	16	15	17
-1	BPH2018046	A DATES ITS MADE AND		-	10	177	-	-	-	-	-	-	10.00	1000			1000	100			12						1	1.12	8		100	20 - 26	2	-	CT.S	517	111	10

Kosich

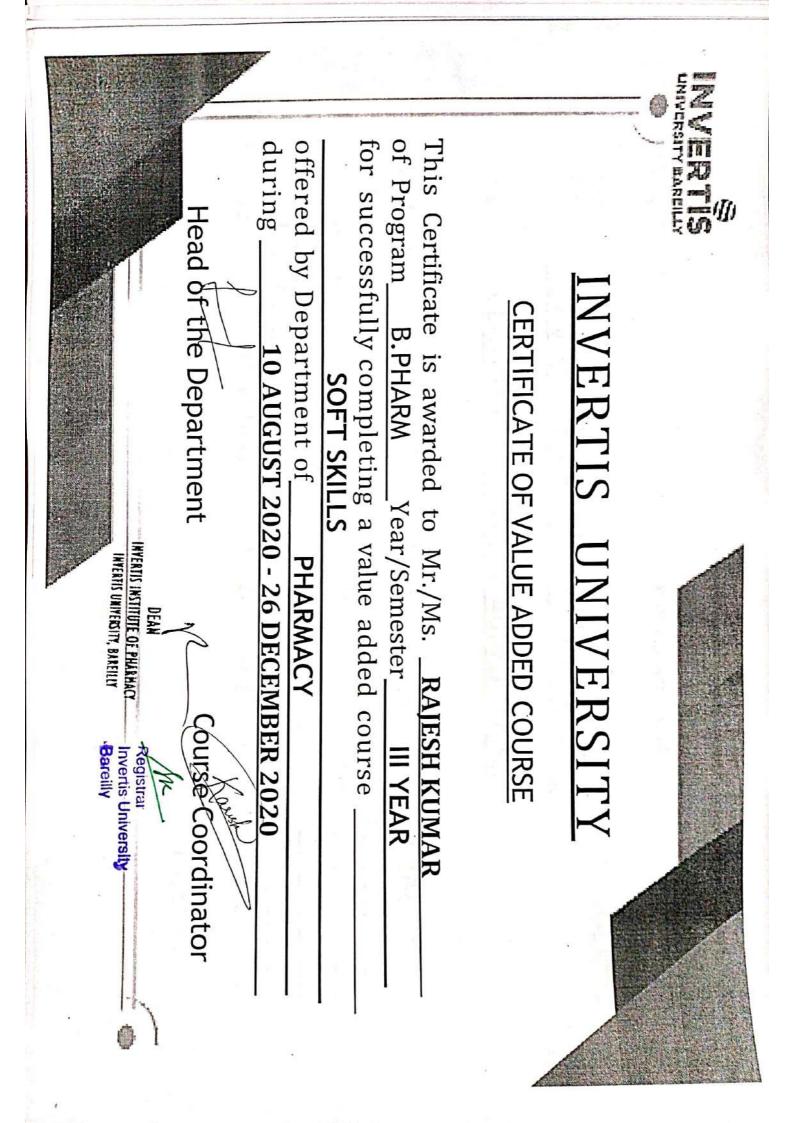
DEAN INVERTIS INSTITUTE OF FHARMACY INVERTIC UNIVERCITY, PAPEILLY

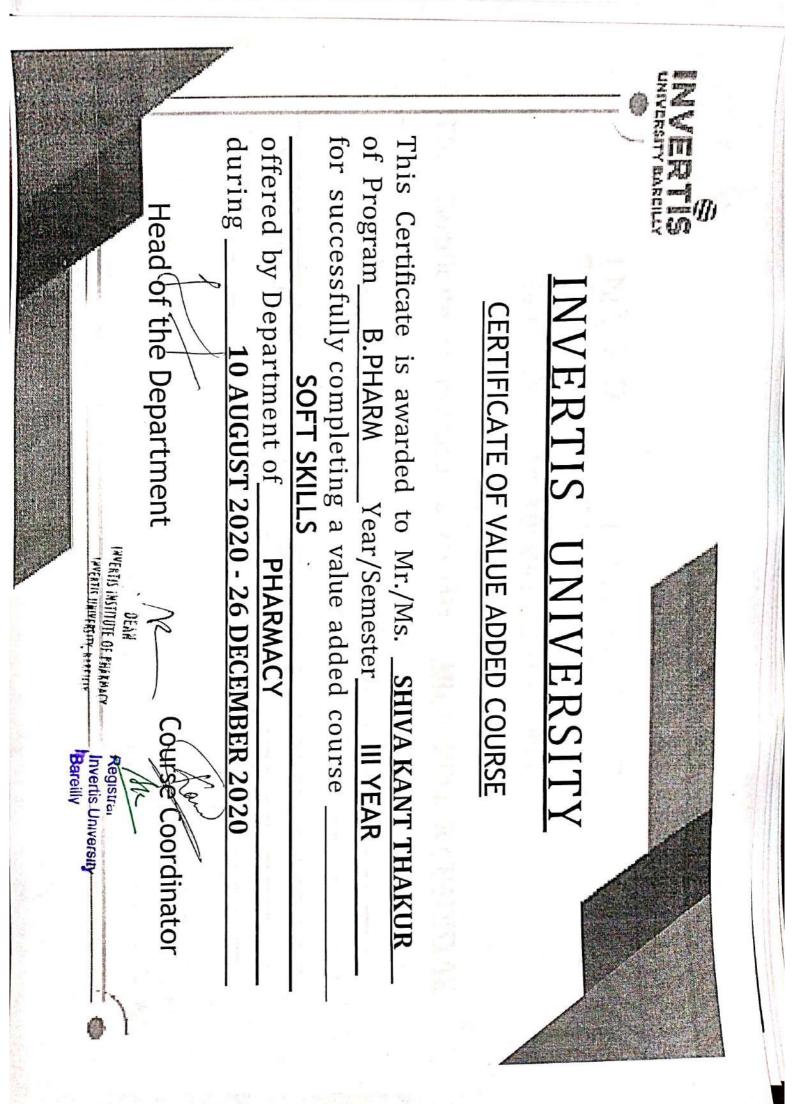
Head of Department Invertis Institute of Pharmacy Invertis University Bareilly

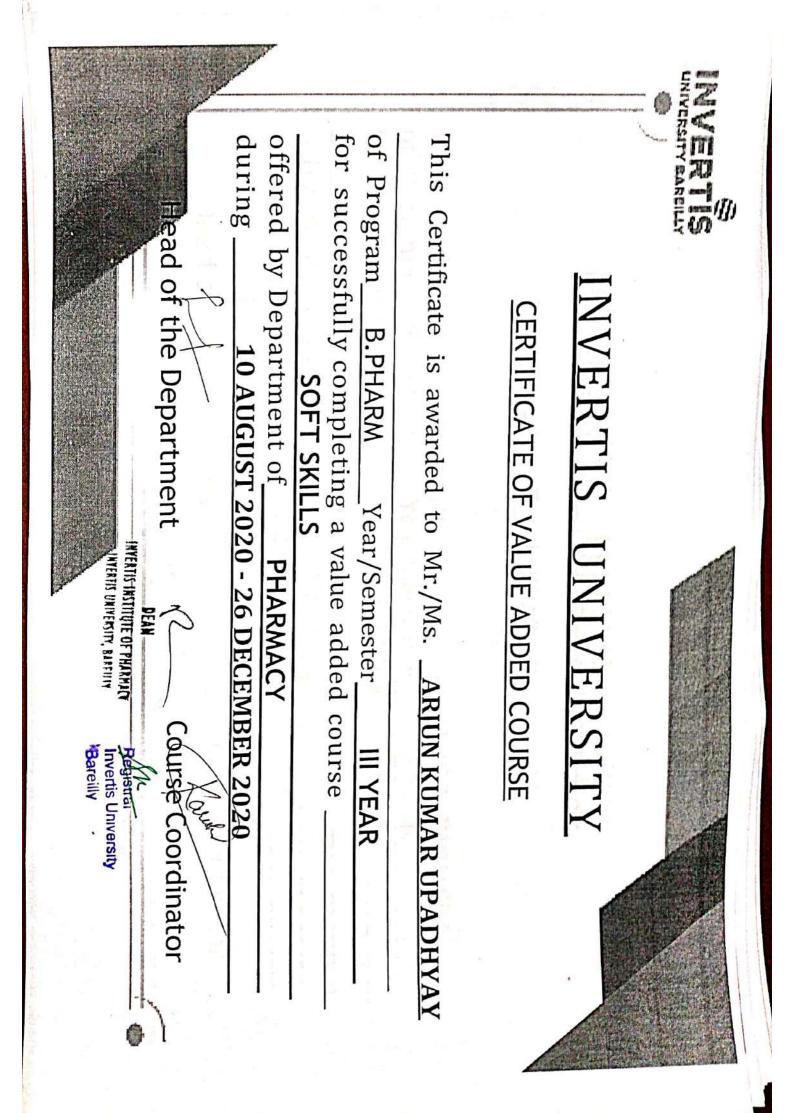
K

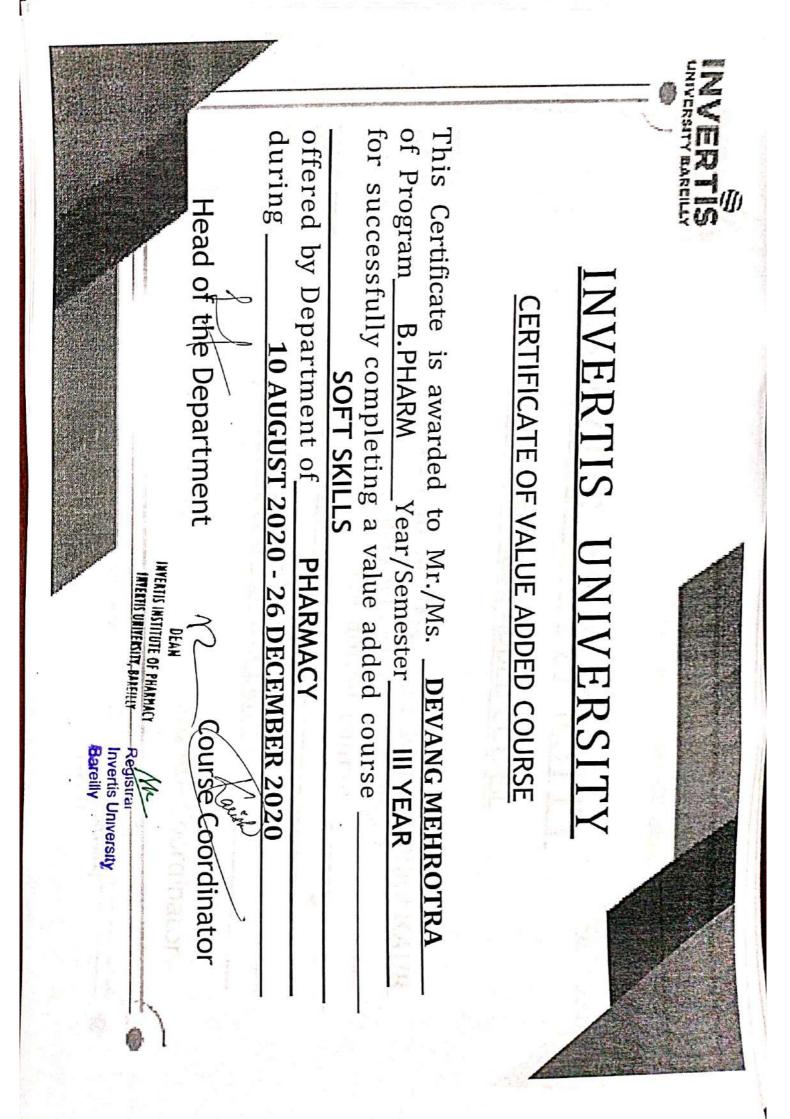
Registrar Invertis University Bareilly

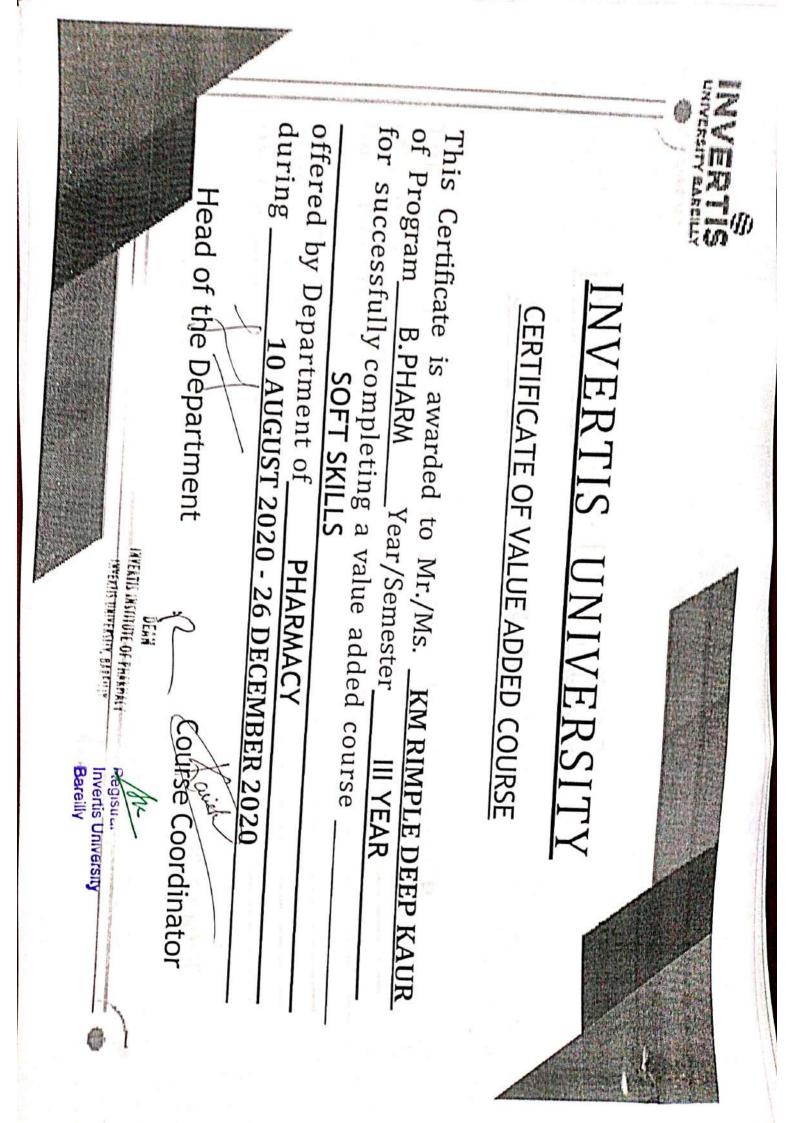
2

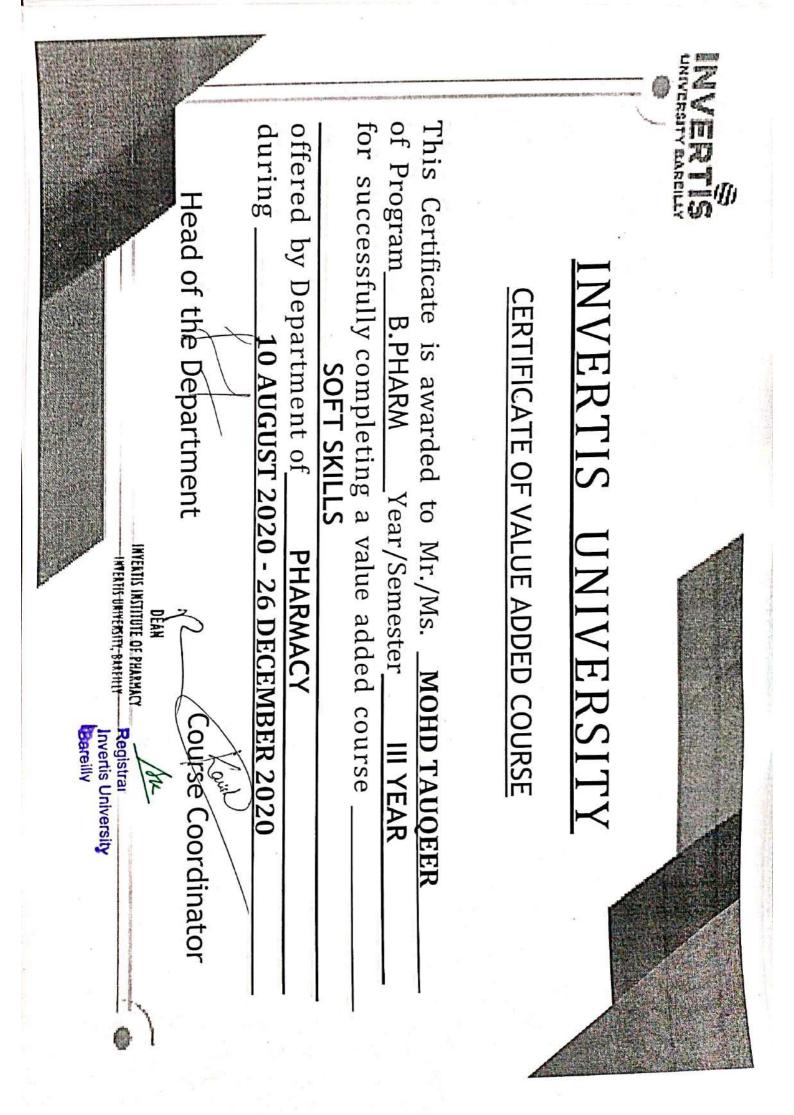


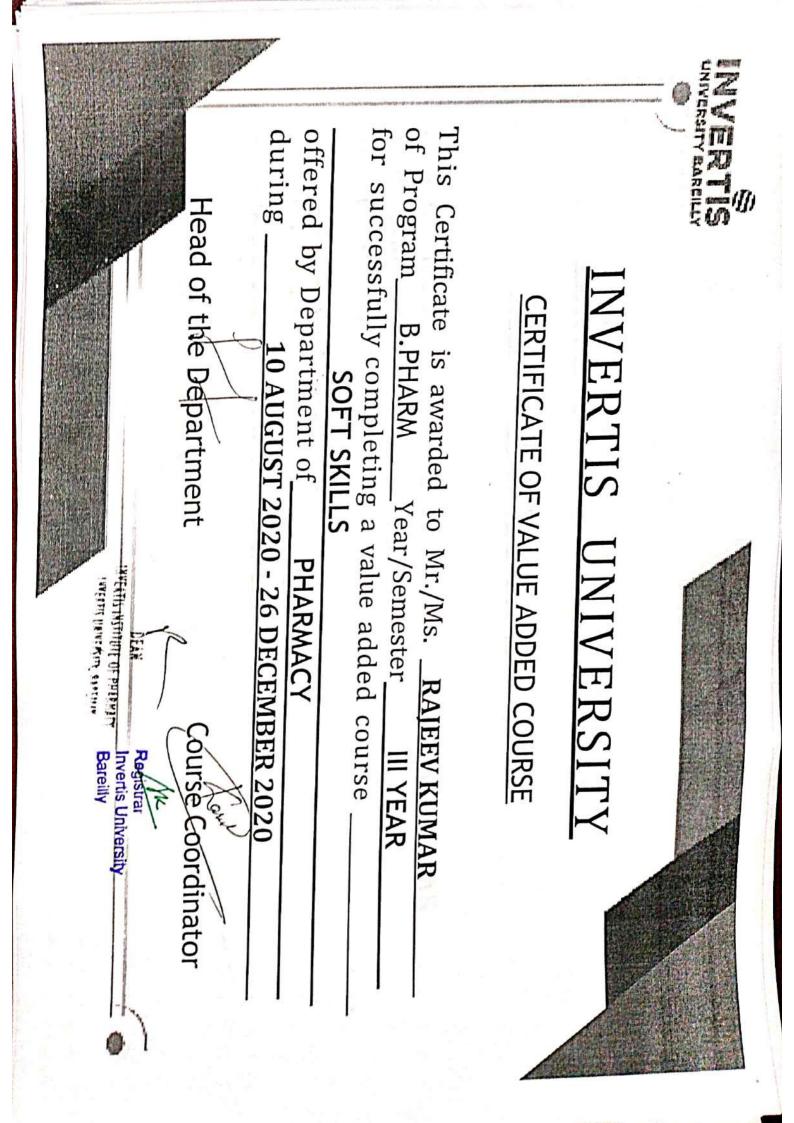


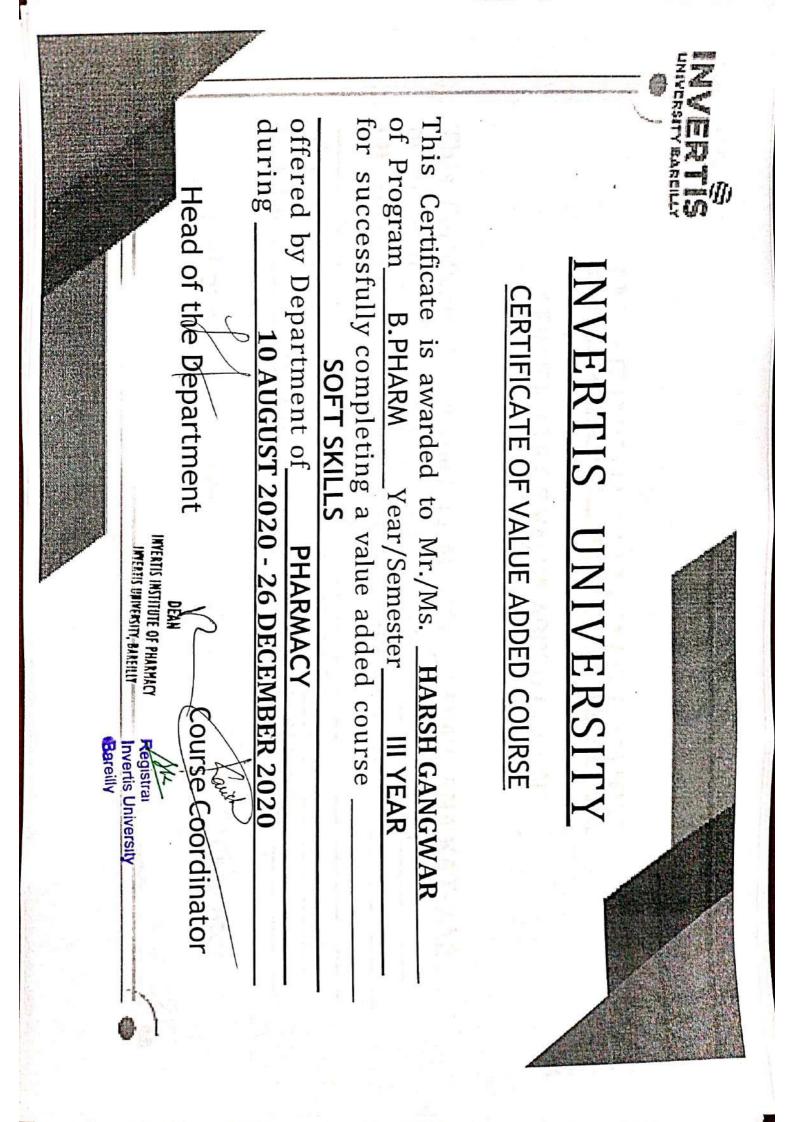


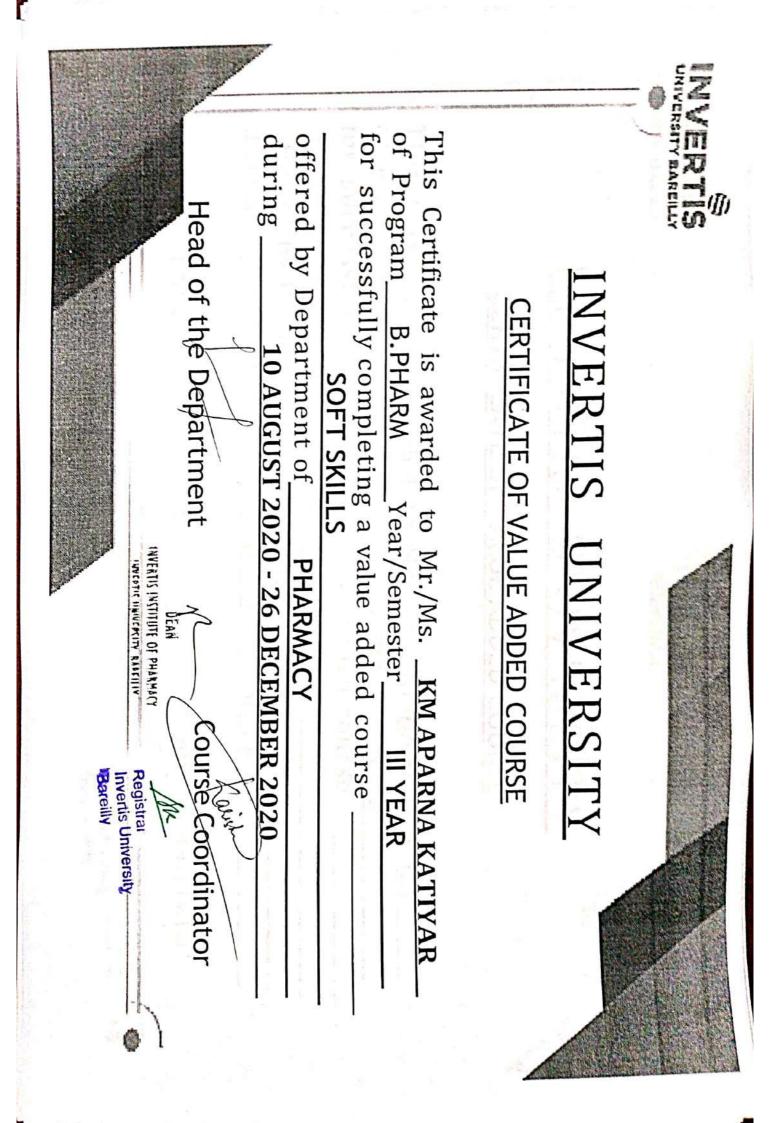


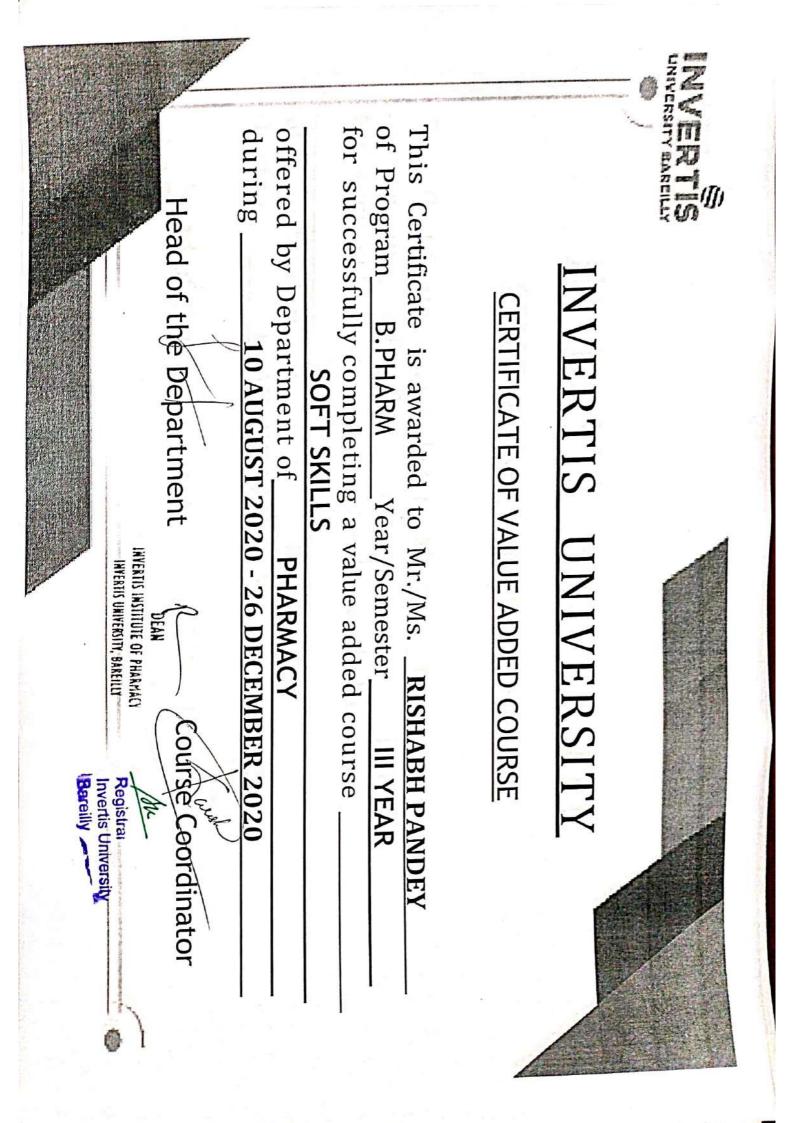


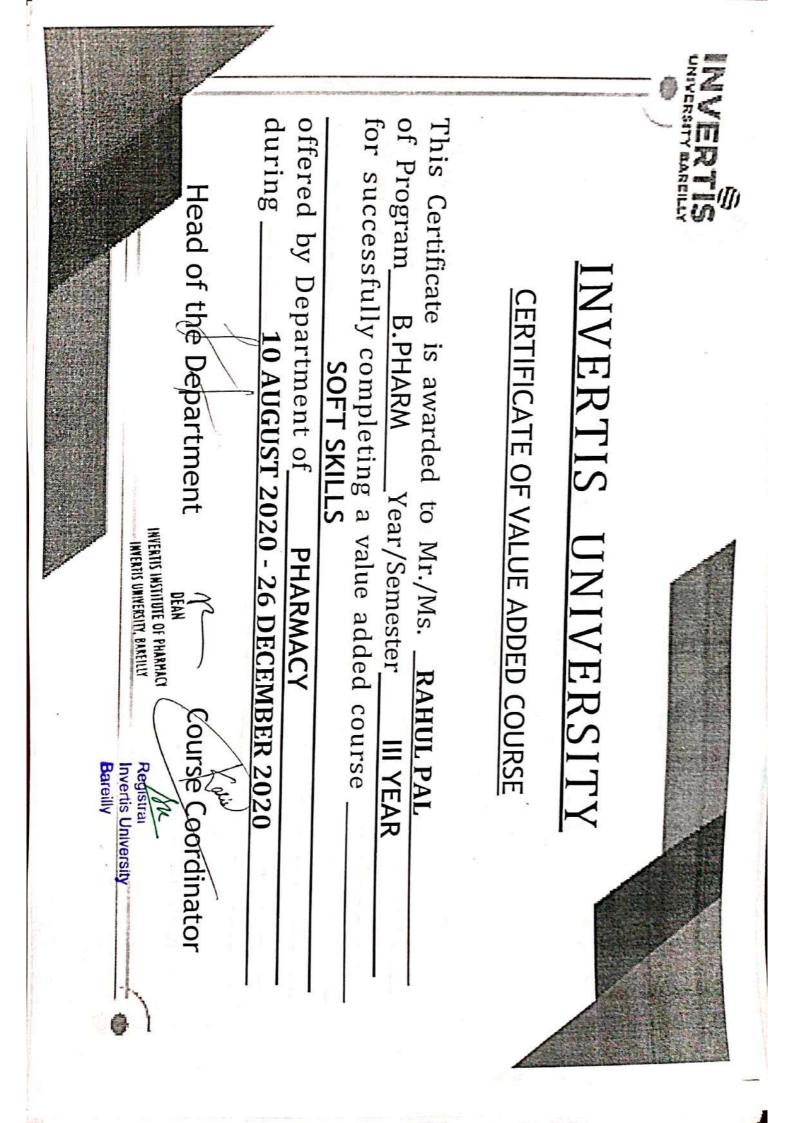


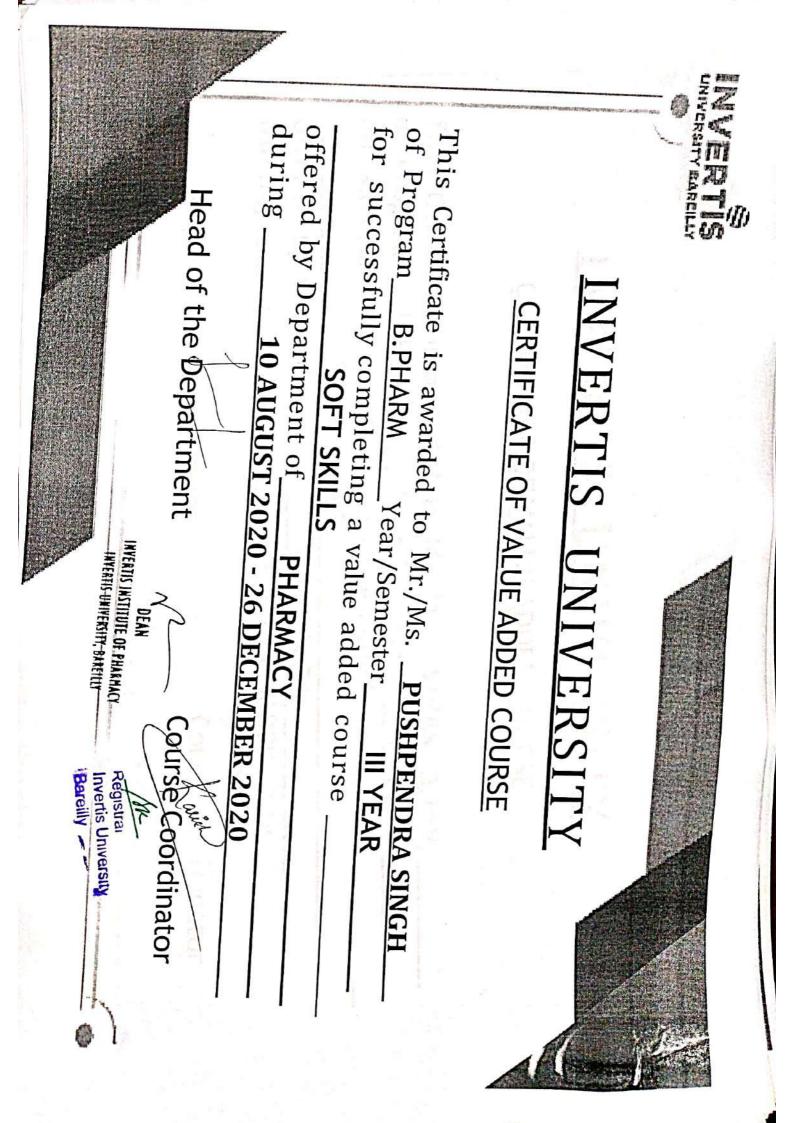


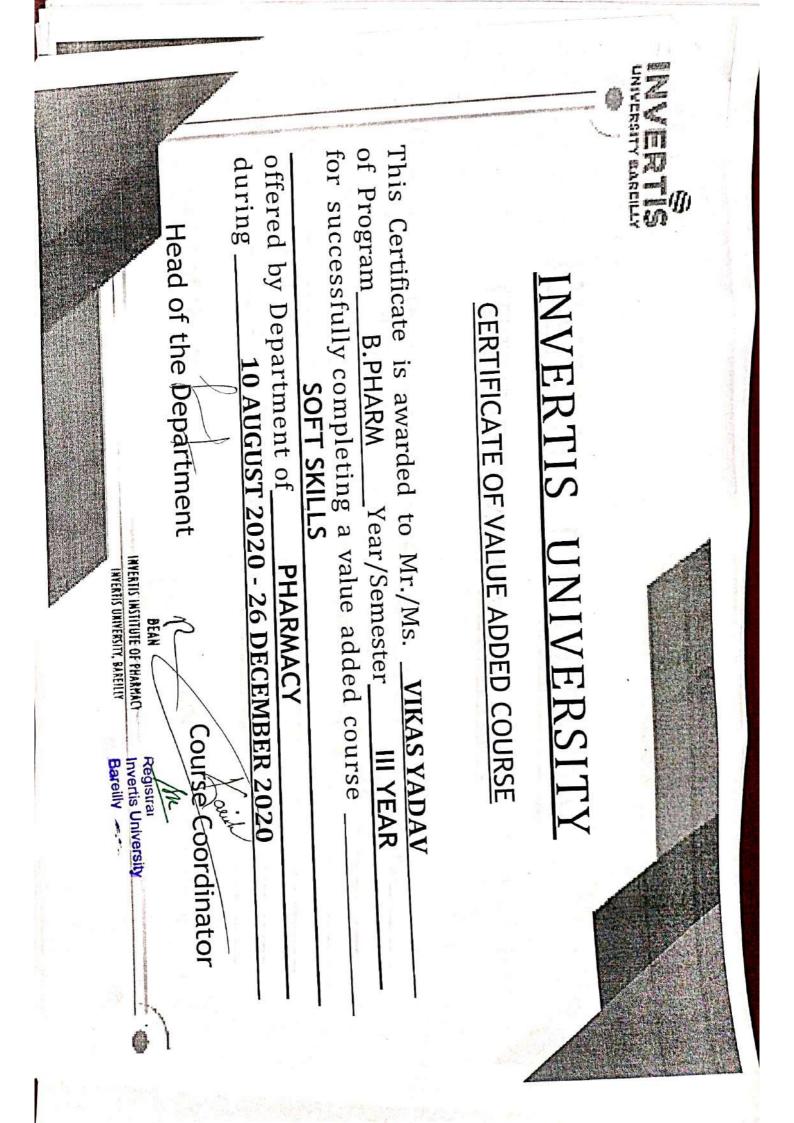


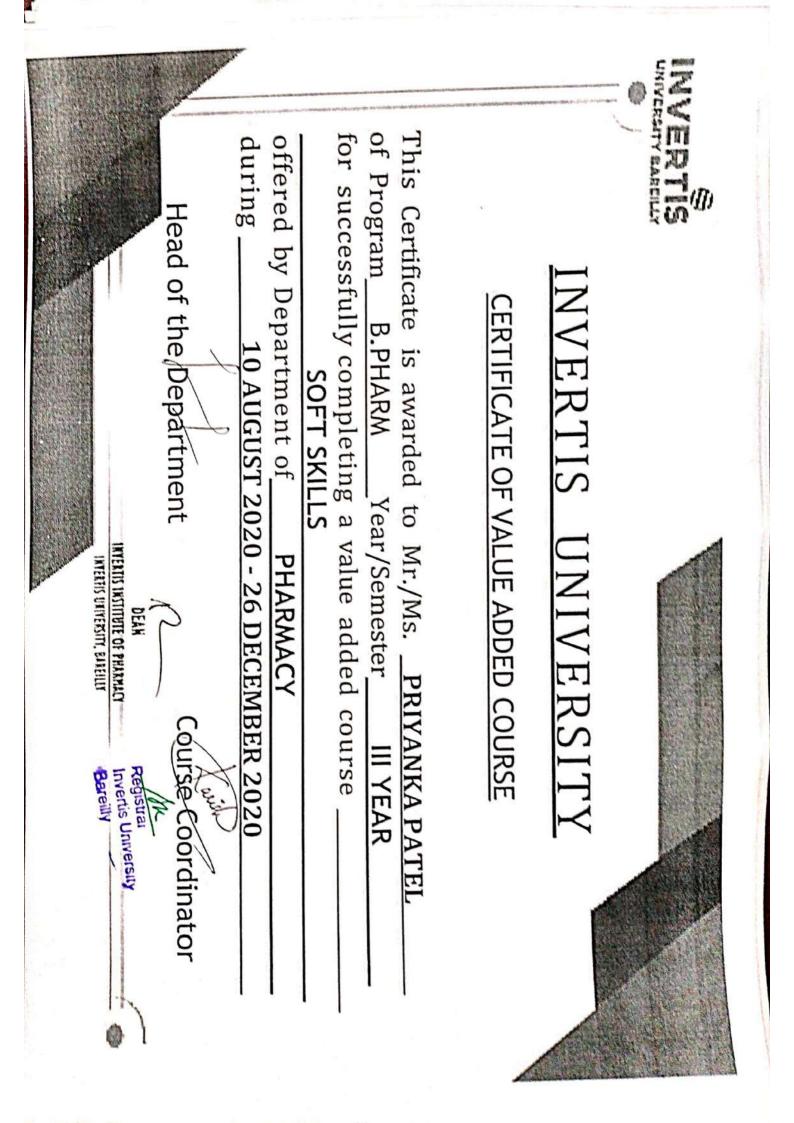


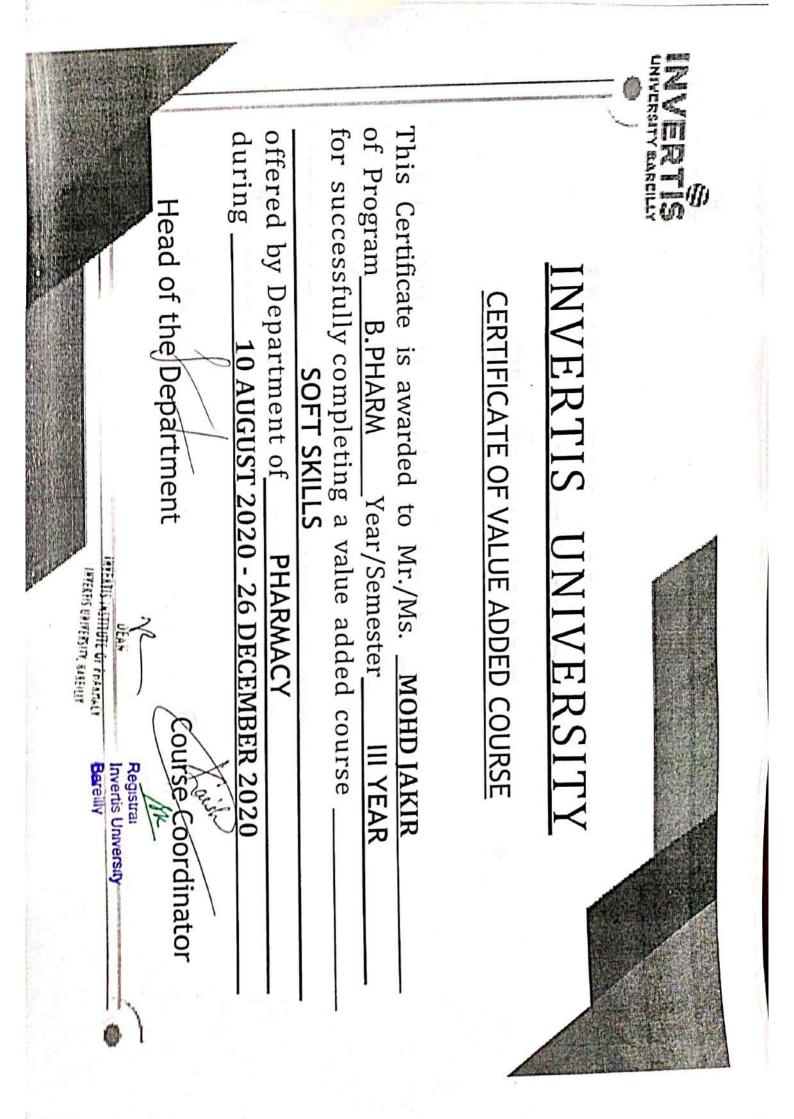


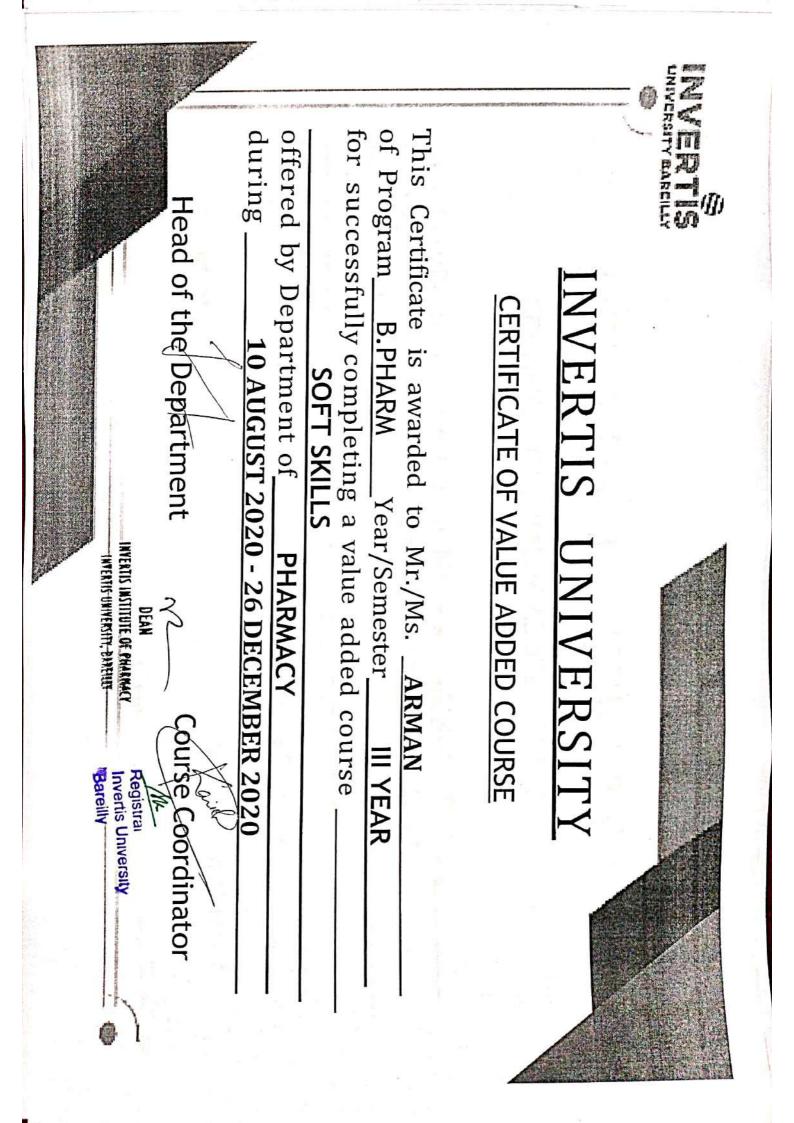


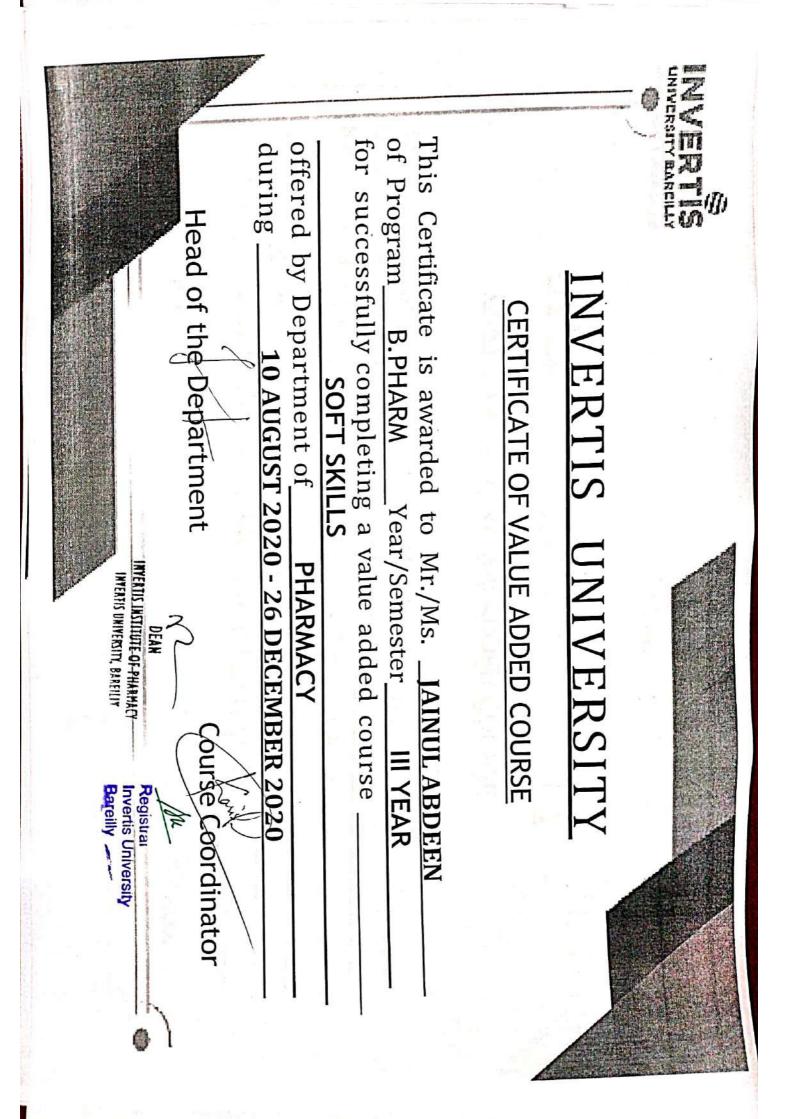


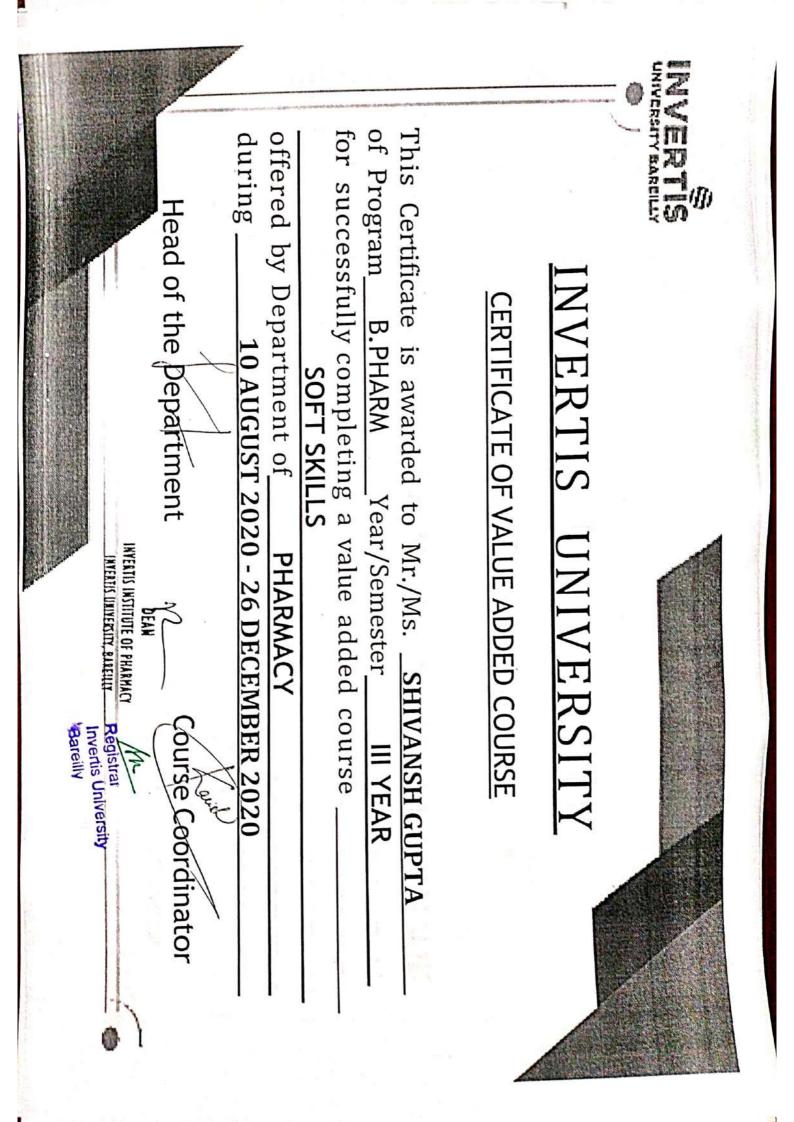


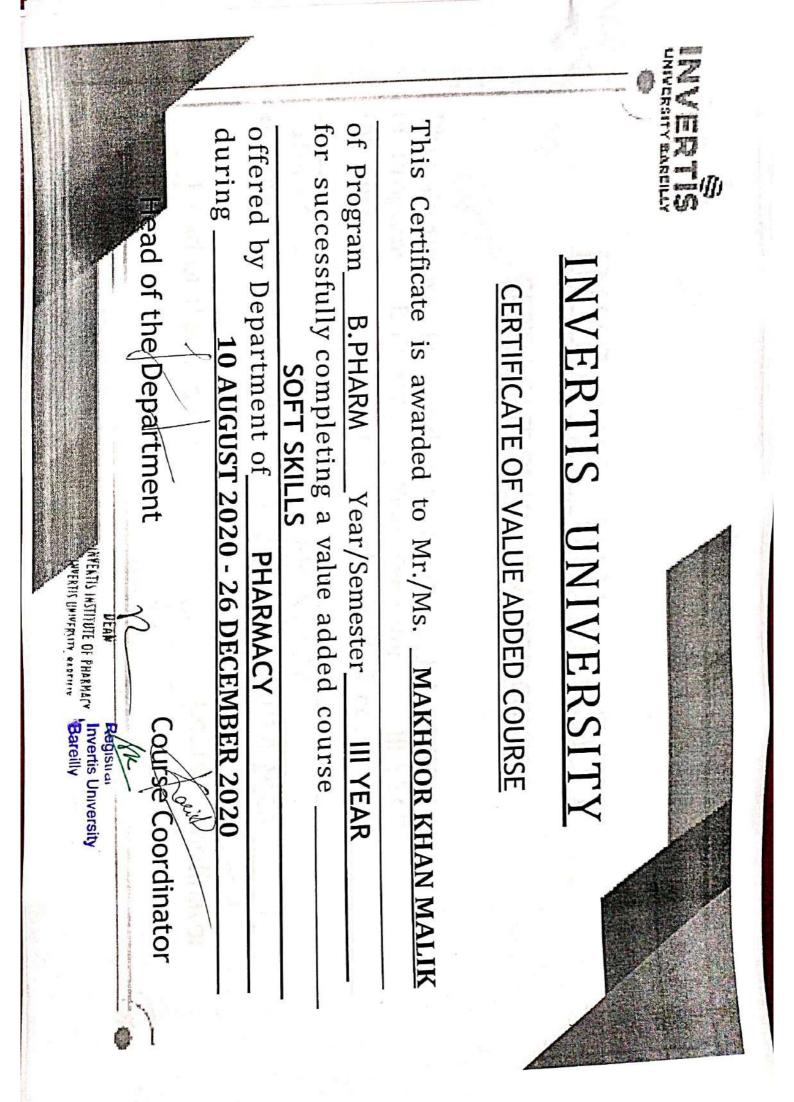


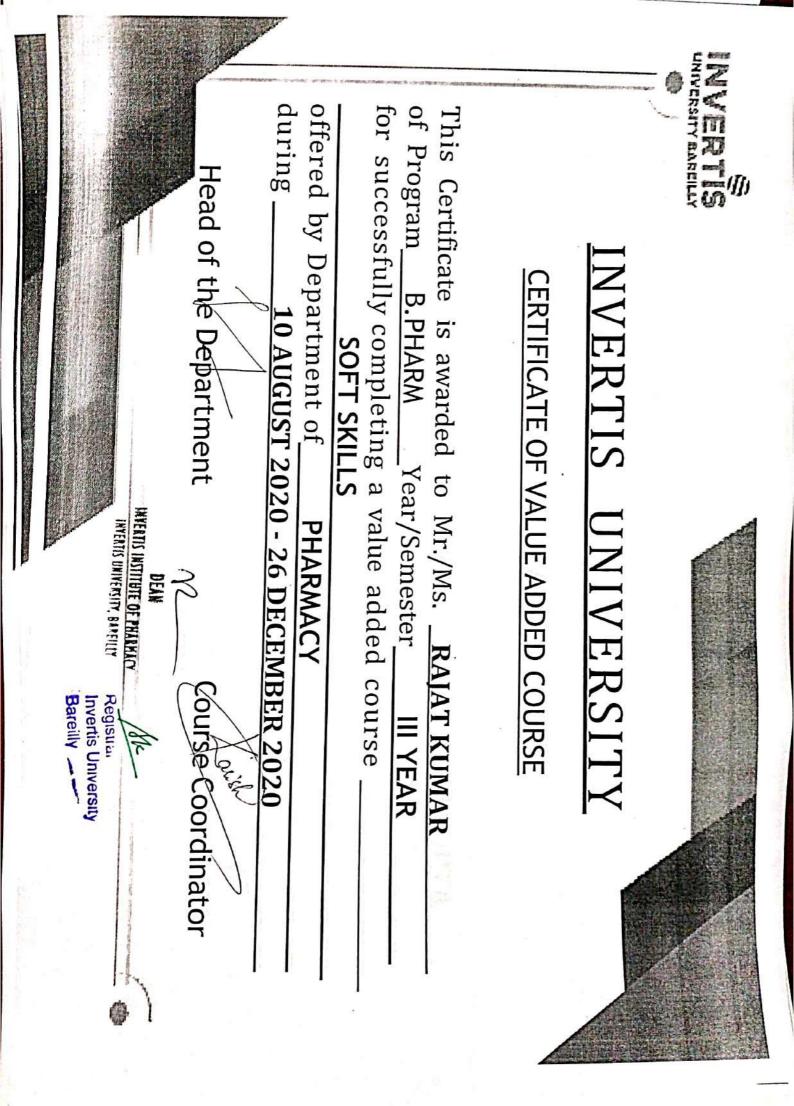


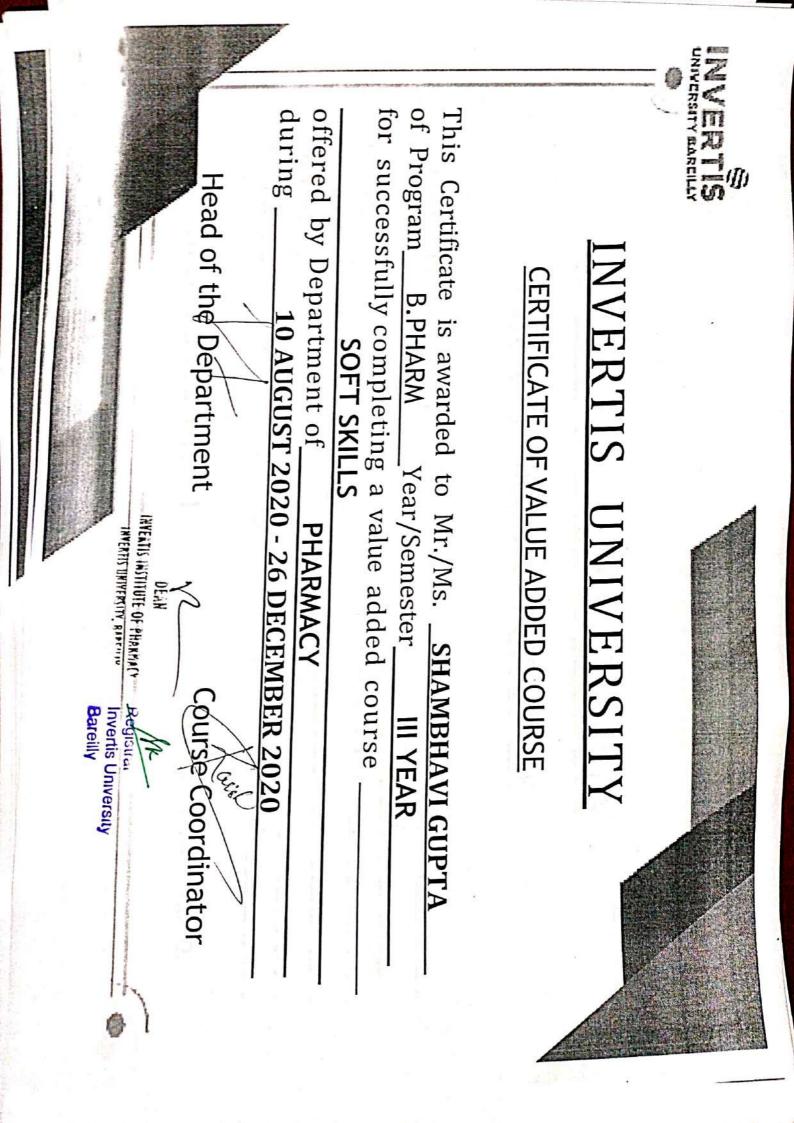


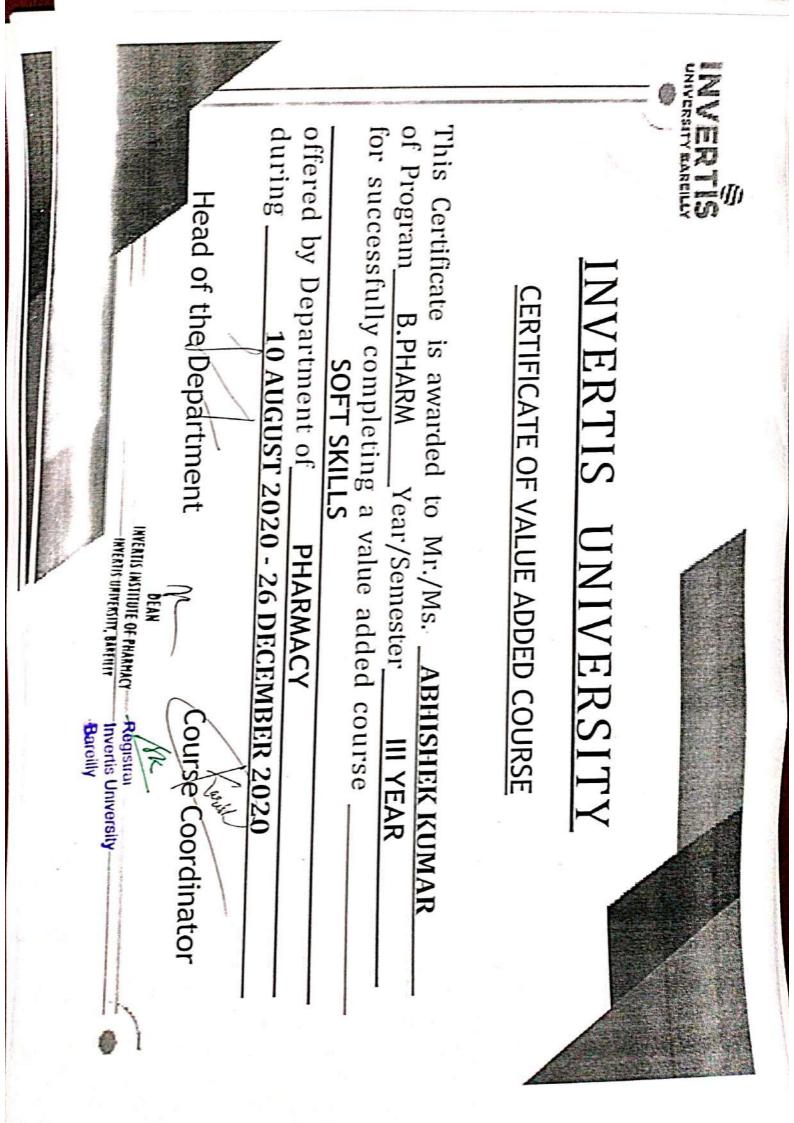


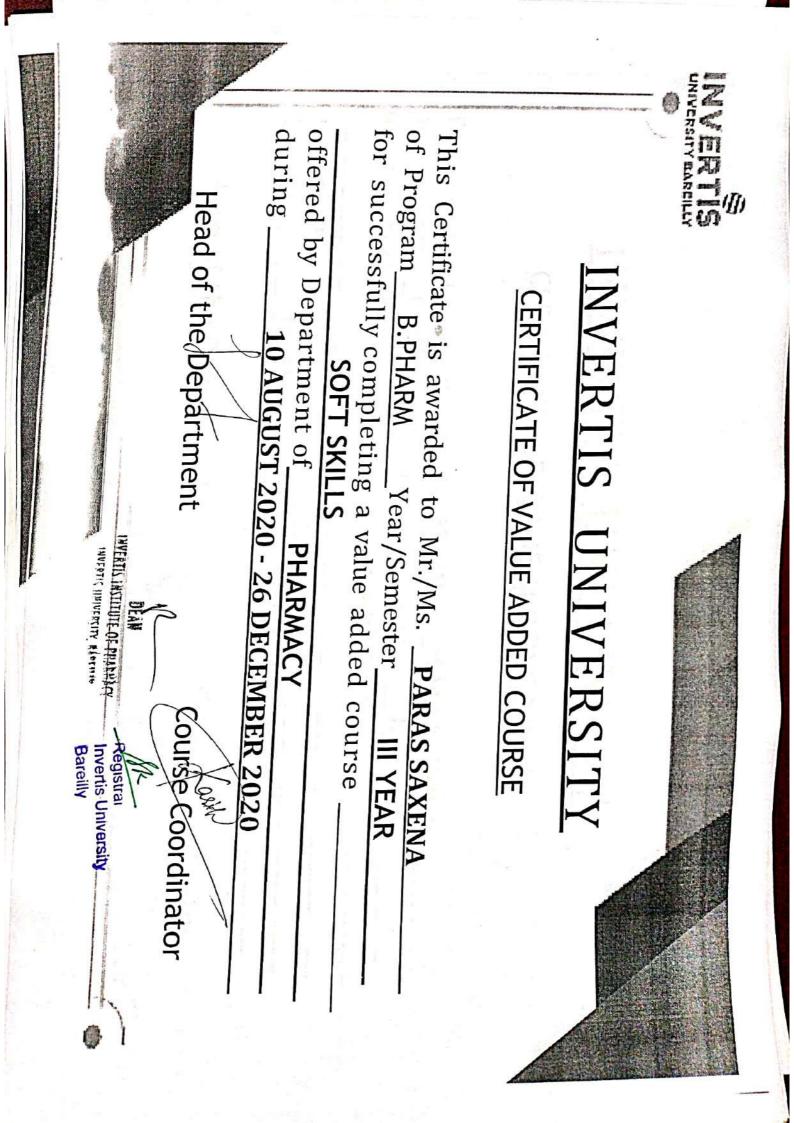


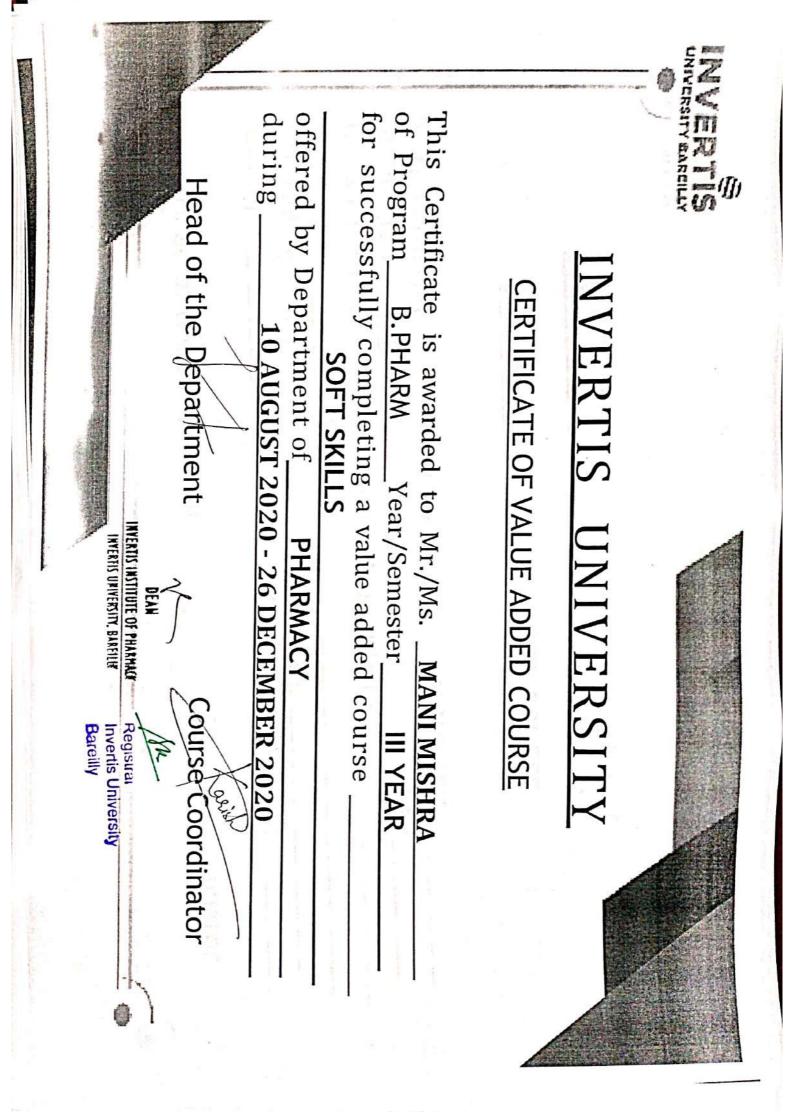


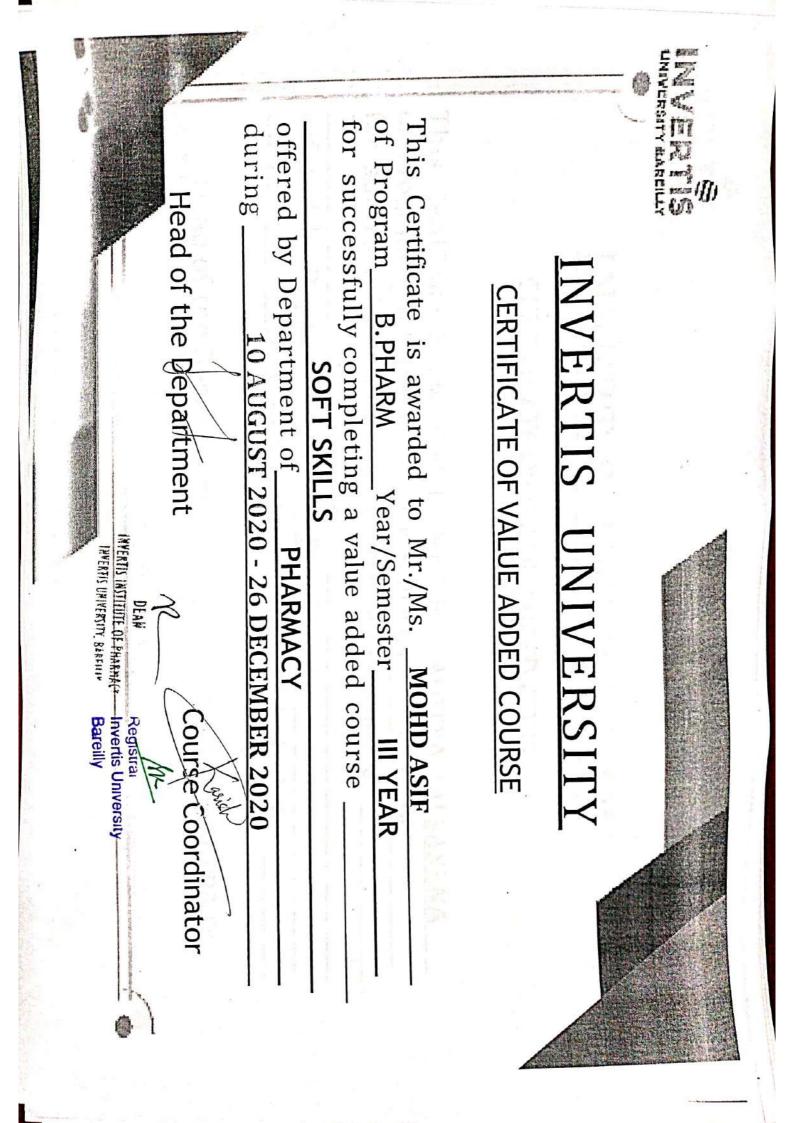


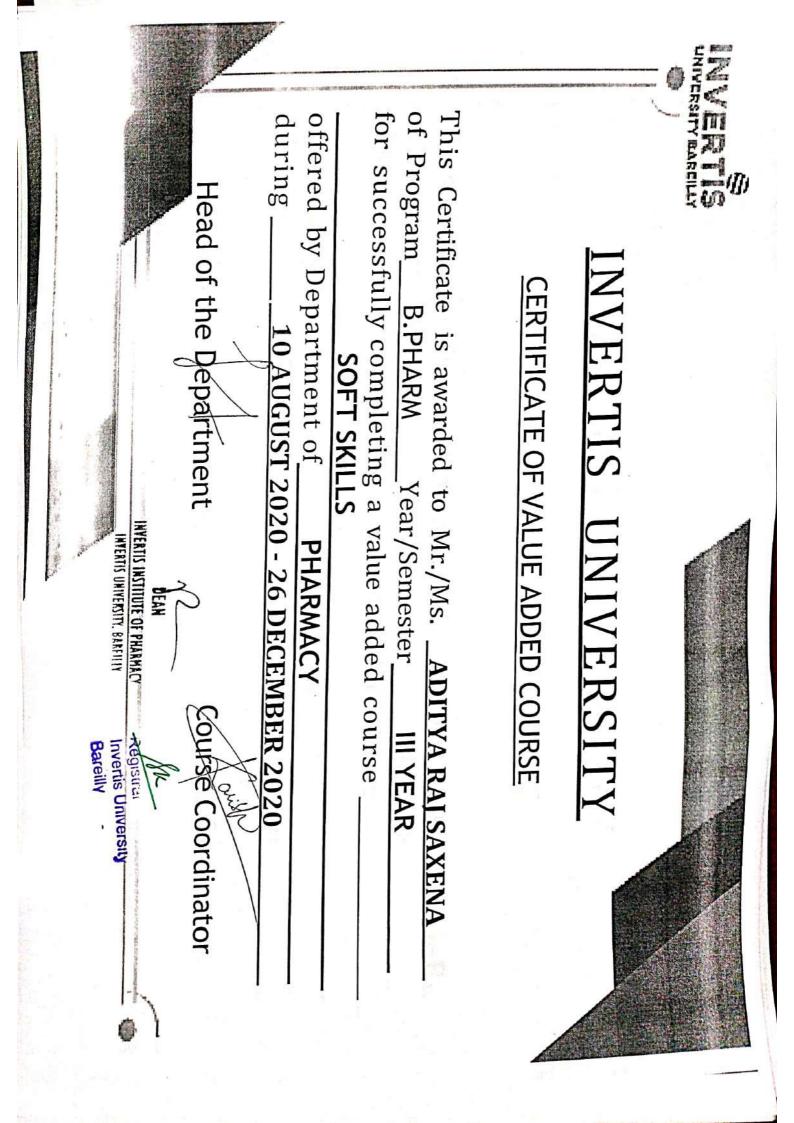


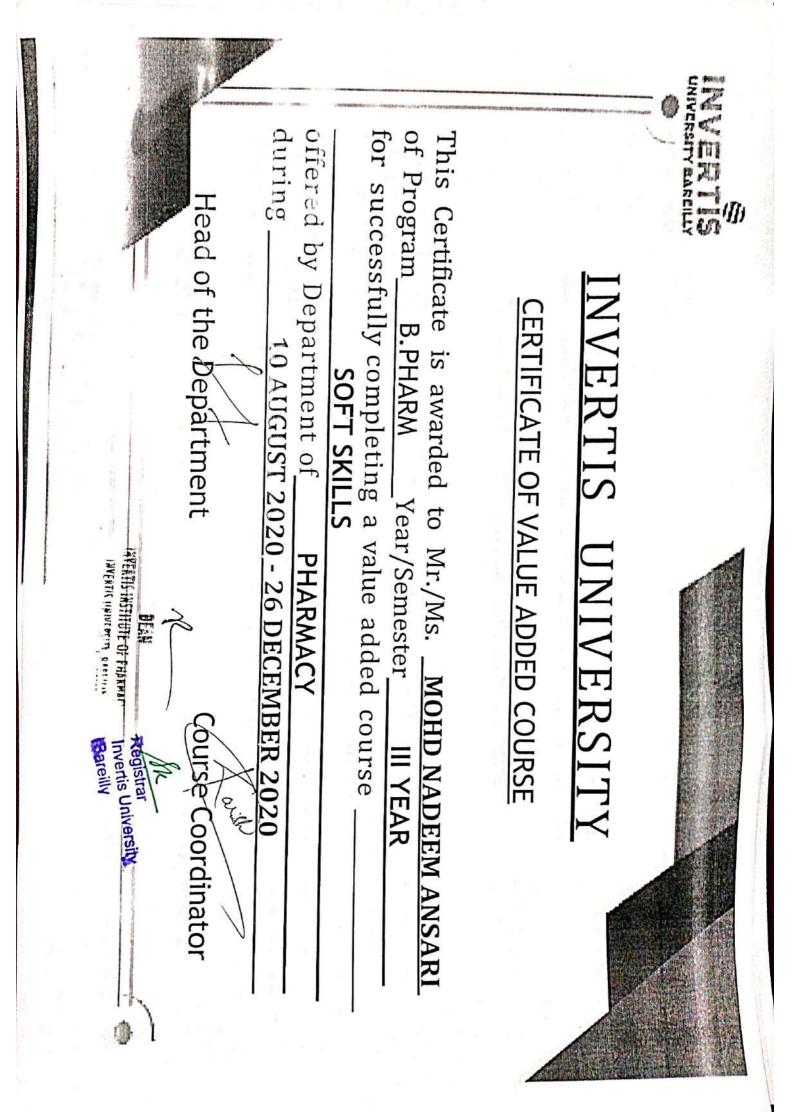


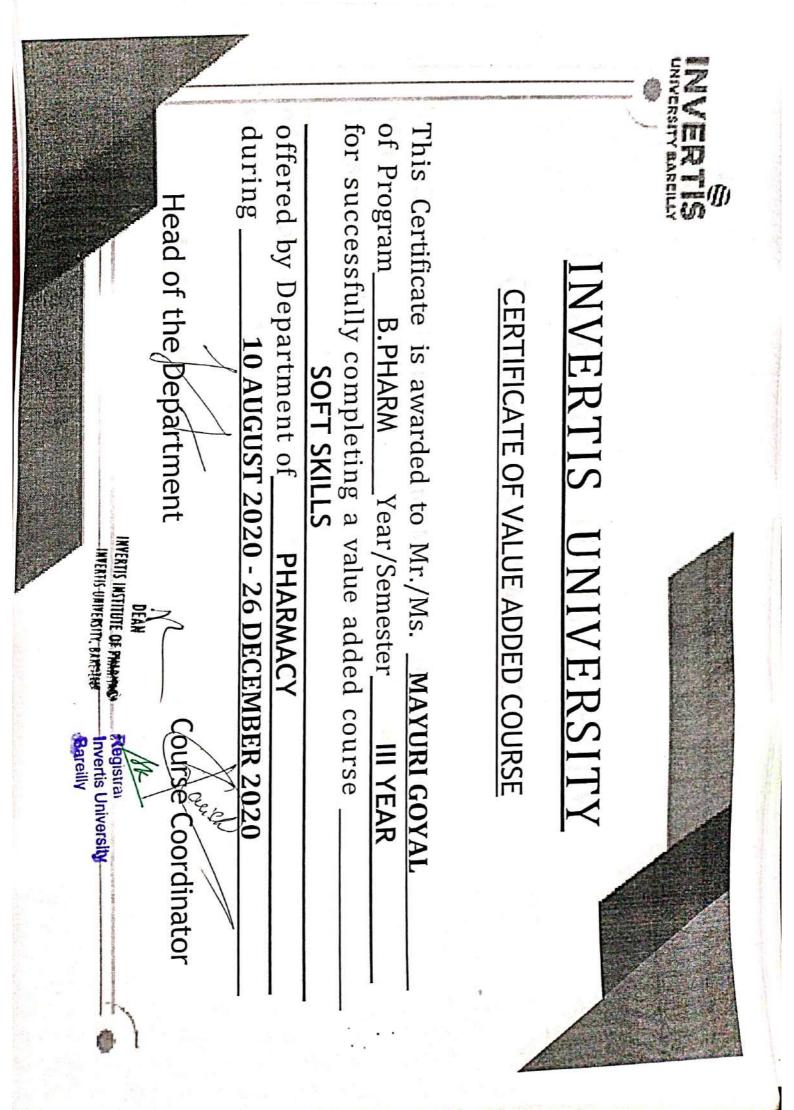


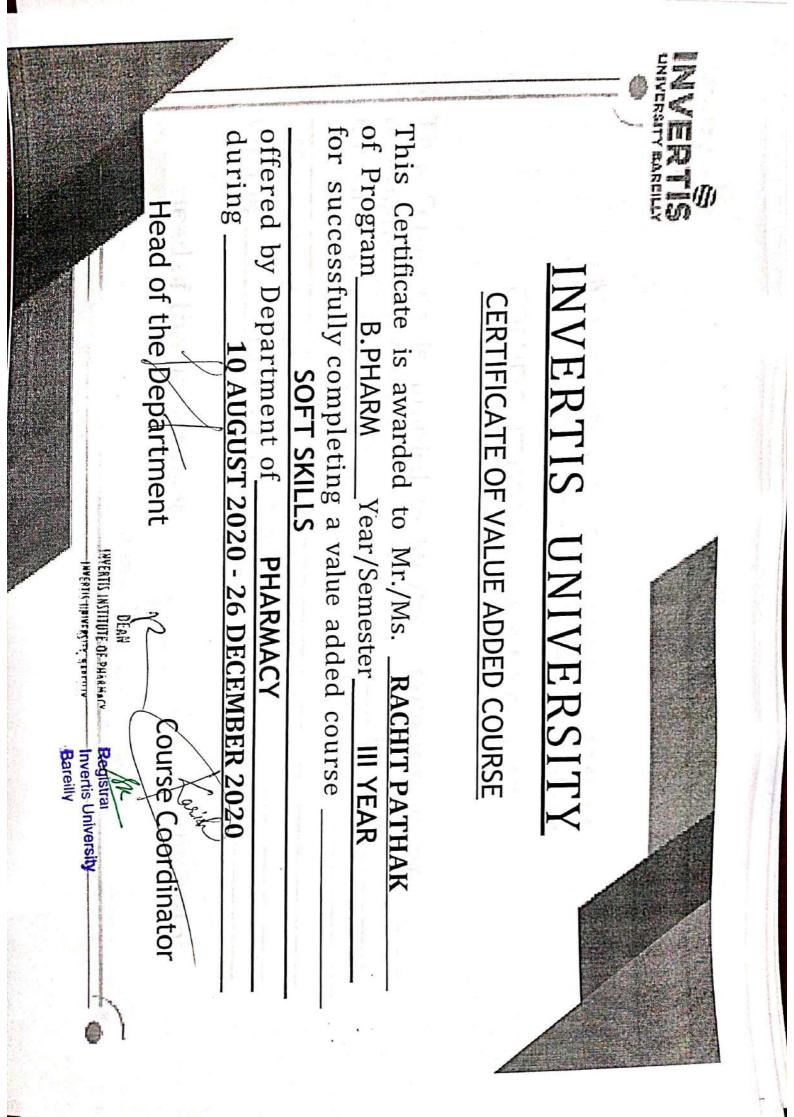


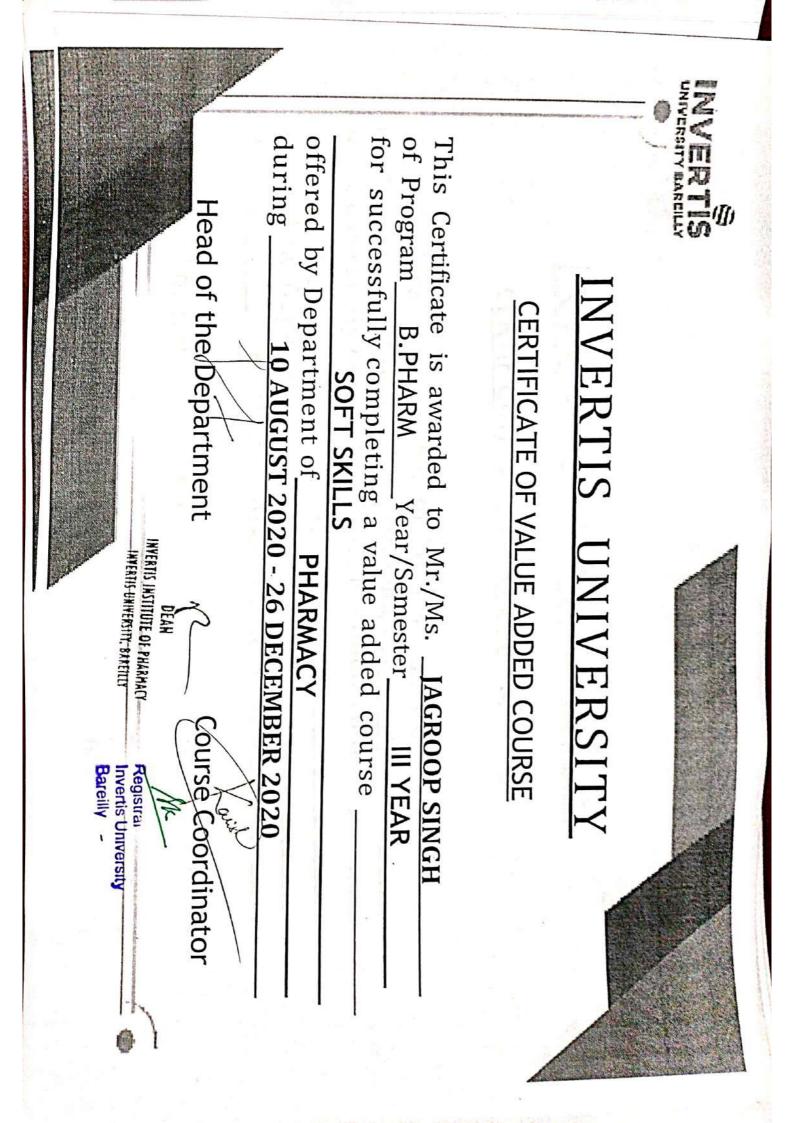


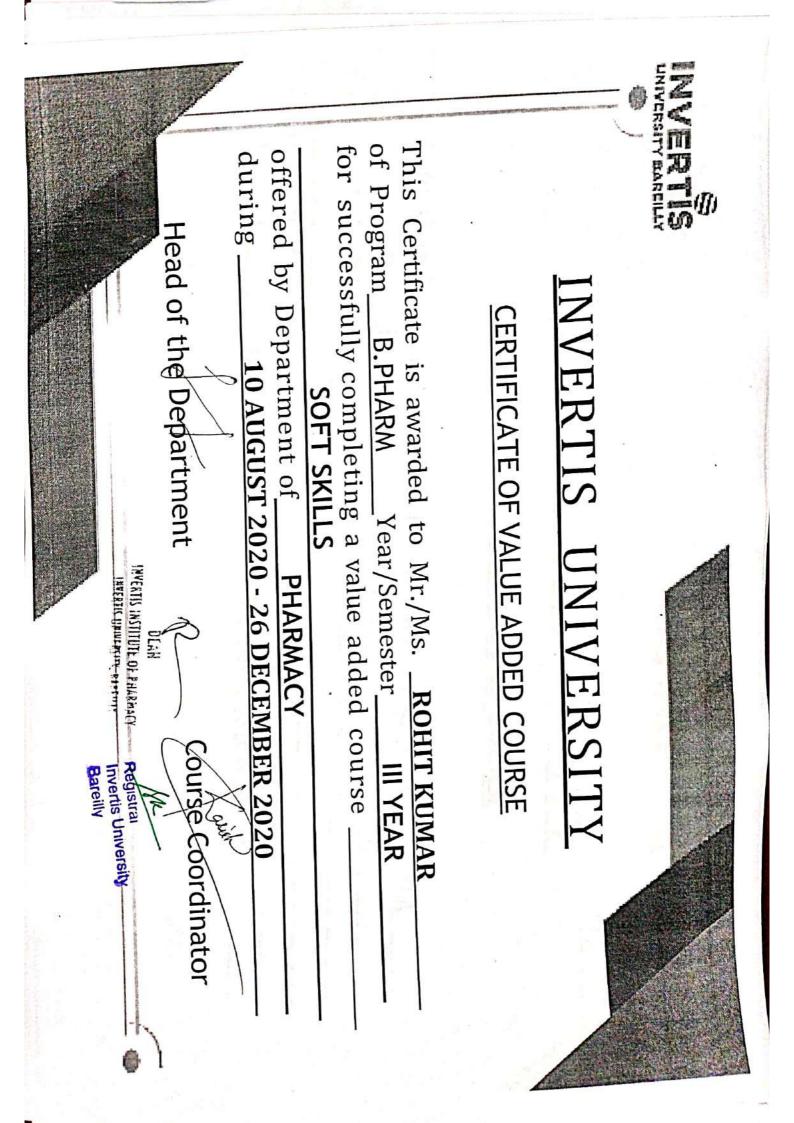


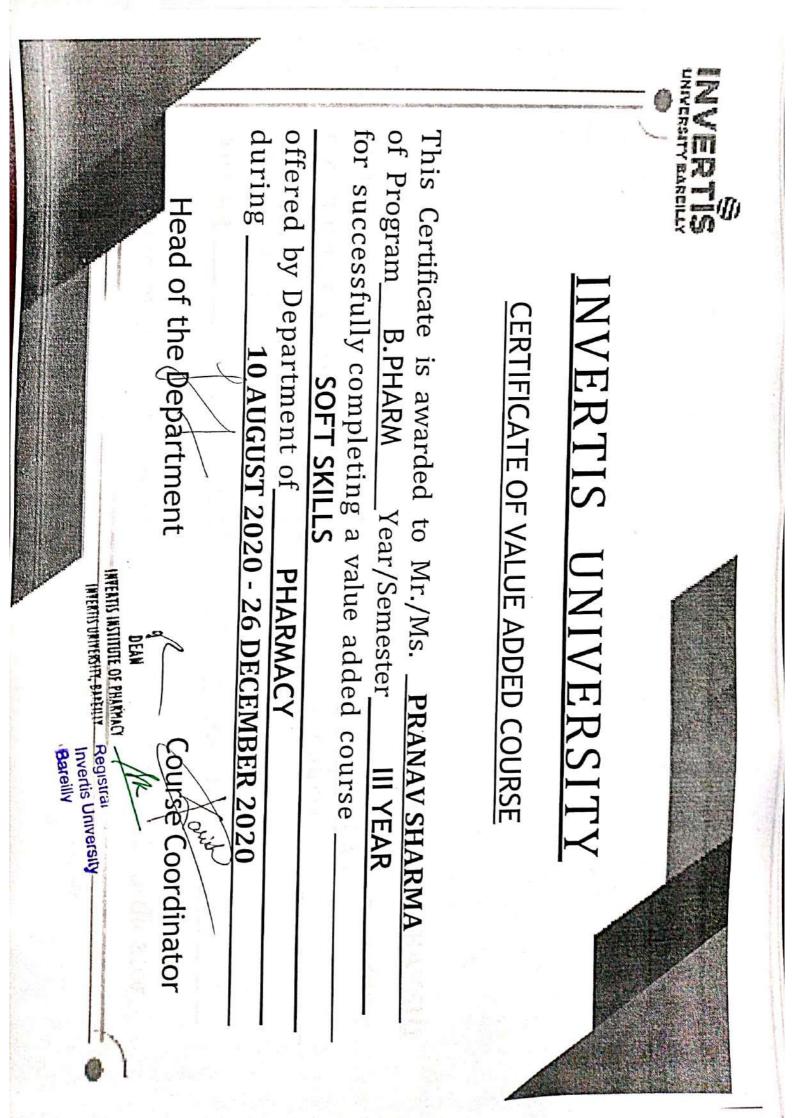












			ANN NAV
Ourse Dynamic of provident of the Department of the Department PHARMACY Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department Image: State of the Department	d to] _Year _Year	INVERTIS UNIVERSITY CERTIFICATE OF VALUE ADDED COURSE	INVERTIS

