



HIKEEDU
Empowering Professionals

Dear Vartika singh,

20/12/2022

We are glad to have you to be a part of Hike Education Pvt Ltd. As examined in your interview, we are putting you in the position of **Business Development Manager in Mumbai** starting from 9th January 2023.

Every individual in the company is working towards the same goal. Rightly said, "The greatest thing in this world is not so much where we stand; it is in what direction we are moving".

The offer of appointment will be given to you on your Date of Joining and is subject to reference check from your previous employer and your being medically fit.

The following documents would be required from your end on your date of joining to process your appointment letter.

- Photocopy of Aadhar and Pan Card.
- Photocopies of 10th and 12th Mark sheets.
- Photocopy of Graduation/ Post Graduation Final Mark sheet/ Degree certificate.
- Photocopy of offer Letter/Appointment Letter that includes Salary Certificate from the previous employer.
- Photocopy of Resignation acceptance / Relieving letter from your previous employer. • Last 3 Months Salary Slips and Bank Statements.
- Recent passport size photograph- 2 (original)
- Canceled Cheque. (original)
- Double Vaccination Certificate
- NOC (Mandatory)

An Early response to the same is highly appreciated. Look forward to have an amiable Association with you. This LOI is valid for next 24 hours, however if not accepted it will be automatically considered null and void.

Thanks & Regards,

Mayank Singh

Manager – Human Resources

FOR ANY QUERY THROUGHOUT THE ONBOARDING PROCESS PLEASE CONTACT AT hr@hikeedu.in

Registrar
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