

To

Date: 14th December, 2023

Saurabh Kumar

Subject: Offer Letter

Dear Saurabh,

In reference to your application, we would like to congratulate you on being selected for a training with the IntelliPaat Software Solutions Pvt. Ltd. Your work is scheduled to start on 9th January, 2023 for a period of 6 months. During this period, you will get paid Rs. 22,000/month (Rupees Twenty-Two Thousand Only) and you will be working as a 'Business Development Associate'. The technical platform and job role will be shared with you by your manager on the day of your joining.

Note:

- Number of working days is 6 days a week.
- Your first month's salary(30 Days Salary)will be dispersed along with your 4th month's salary.
- During this training, you are eligible to get up to Rs 200,000/- as an incentive based on your performance.
- During your training, you are expected to be disciplined and sincere towards your job responsibility.
- Based on your performance, the Pre-Placement Offer will be released before the completion of your training at IntelliPaat on the CTC of INR.6,00,000 PA
- The company reserves the right to pay or recover salary in lieu of the notice period (if applicable) or to relieve you before the expiry of the notice period. All payments and recoveries made under this clause will be based on Gross Salary
- You need to serve 30 days of notice period without fail, or else the management of IntelliPaat can hold your salary/ experience letter / relieving letter/ any background verification in the future.
- Minimum working duration must be 9 hours including a one-hour lunch/dinner break.
- After the successful completion of 6 Months Training period total CTC would be Rs 600,000 INR.
- No examination preparatory leaves will be provided during this period
- If the college/university exams are pending then you are allowed to take leaves for exams and for applying for the same you need to get the letter from your TPO with examination dates and get it approved by your manager.

Again, congratulations and we look forward to working with you.

Yours truly,

For IntelliPaat Software Solutions Private Limited



Dewaker Singh Bisht
Director - Human Resources

IntelliPaat Software Solutions Pvt. Ltd.

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