



YUG DECOR LIMITED

To,  
Mr. Sourav Pandey  
Sant Kripal Ashram,  
Madhinath Bareilly-243003  
Uttar Pradesh  
Mo: +91 81919 71081  
e-mail: soravsp11@gmail.com

Date: 13<sup>th</sup> April, 2023

**Sub: Letter of offer**

Dear Mr. Sourav Pandey,

This is with reference to your discussion with Mr. Anurag Mathur; we are pleased to offer you the position of **Management Trainee** with the company. You shall be initially posted at **Pune, Maharashtra** and you can be transferred to any place in India/ abroad as decided by Management. Your yearly CTC will be **Rs. 3,00,001/- (Rupees Three Lakh One Only)** i.e. Rs. 23,077/- x 13 months including bonus.

You are requested to report to Mr. Sarvesh Dwivedi (Mo: +91 82990 47455 e-mail: surveshdrivedi@gmail.com) on before 1<sup>st</sup> April, 2023 failing which the offer shall be cancelled.

Job Description and Salary break up will be mentioned in detail in your appointment letter.

Your appointment is subject to being submitting the following documentary proof, self-attested copies of each of the following;

- i) Academic and professional qualifications degrees and/or diplomas.
- ii) Two references from individuals **who are not related**.
- iii) Two passport size photographs and completed application form (if not submitted)
- iv) Medical fitness certificate from a physician (MBBS) (indicating not suffering from any physical deformity, anaemic conditions, or any contagious diseases)p
- v) Proof of salary, perks, and other emoluments from your previous employer, if applicable, along with Form 16 (applicable for candidates in business or employment)
- vi) Resignation letter and copy of acceptance of the resignation from the current employer, if applicable. (applicable for candidates in business or employment)
- vii) Identity documents; a) Aadhar Card b) PAN Card c) Pass Book

Any candidate who is unable to fulfil the criteria as listed above (those applicable only), his appointment shall be terminated automatically.

As a token of acceptance of the offer, kindly acknowledge the enclosed copy and return the same at the earliest.

With Best Regards,

For, YUG DÉCOR LIMITED

Chandresh S. Saraswat  
(Managing Director)

Director Corporate Relations  
Invertis University  
Bareilly

Director Corporate Relations  
Invertis University  
Bareilly

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