



August 18, 2022

**Mr. Animesh Saraswat**

**Mob: +91 – 8938940128**

**Job Offer - Trainee**

Dear Animesh,


It is a pleasure to extend to you our written offer for the position of **"SAP Trainee"** at our **"Noida, Uttar Pradesh"** Location. You will be on probation for Six months and your continued participation in the training position will be dependent upon successful completion of courses and learning objectives, scheduled in the training plan. The detail of your stipend is mentioned below.

While we are seeking to have your employment commence with us on or before **02 August 2022**. This offer letter is contingent upon you.

You will be paid Rs 15,000/- (Rupees fifteen Thousand Only) as stipend during this training period, and you're covered under company group medi-claim policy.

- (i) Acceptance of this written offer of employment via this offer letter within 24 hours. If we do not receive your written acceptance by that time, this offer is void ;
- (ii) Not being subject to any secrecy, confidentiality, non-compete or other agreement with a third party which would restrict or interfere with your ability to perform all responsibilities of the position.
- (iii) Your execution of company's standard confidentiality agreement.
- (iv) Passage of a reasonable background check conducted by the company. You will be an employee "at will" of the company/its client.

Registrar  
Invertis University  
Bareilly

  
Director Corporate Relations  
Invertis University  
Bareilly

**Globtier Infotech Private Limited**

(CIN: U72900DL2012PTC233826 - GSTN: 09AAECG6809Q1ZW)

B-67, CESPL Building, Sector 67, Noida – 201301, Uttar Pradesh, INDIA.

Ph.: +91 – 120 – 2484194/95, E-mail: info@globtier.com

[www.globtier.com](http://www.globtier.com)



(v) **submission of following documents:**

- Copy of passport / Voter ID Card / Driving License / Any Other Government authorized documents as residential proof.
- Copies of certificate & marks card starting from Std. X to Final Degree.
- Xerox copy of PAN card & **Aadhaar Card (Mandatory)**
- 02 Passport size photograph
- Hard copy of latest resume
- Xerox copy of Bank Passbook/Cancelled Cheque

Kindly reply us back for this Job offer letter by accepting the terms and conditions mentioned above for the offer given to you for the designation of trainee.

With best wishes.

**For Globtier InfoTech Pvt Ltd**

**Rajiv Shukla  
CEO & Founder**

Registrar  
Invertis University

  
Director Corporate Relations  
Invertis University  
Bareilly

\* This is an e-mail offer, hence there is no signature in the document

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