



COGENT

Dear Nidhi Singh,

Student of MCA, we are pleased to offer you the position of **Sales / Support** in our organization.

As a member of the "Company", we would ask for your commitment to deliver quality results that meet our expectations. In return, we are committed to providing you with every opportunity to learn grow and stretch to the highest level of your ability and potential.

Total salary/Remuneration:

CTC: 1,44,000/- PA.

We are delighted to extend this offer to join Cogent E-Services Limited Team, As a member of Our Organization team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all the products, actions, advice and results that you provide as a representative of *Our Organization*. In return, we are committed to providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

Also advice you to please bring the following documents to complete your joining formality:


- Certificates in support of your educational/professional qualifications including degree, mark sheets & higher secondary mark sheets in photocopies.
- A copy of your Pan Card & Adhaar.
- 2 copy of your recent passport sized color photograph.
- Your Bank Details [Name as Per Bank Record, Bank Account Number, Bank Branch, IFSC Code]

Company Name: Cogent E-Services Limited

Address: C-100, Sector 63, Noida, UP 201301, India


Failing which this offer of appointment shall be treated as cancelled and withdrawn unless extended in writing by the management on request.

Note: Incentive will be there based on performance & joining date will be shared 2nd April 19.


Best Wishes and Regards
Human Resource Department

This is computer generated document and does not require any signature

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